BAKER CITY, OREGON
CITY COUNCIL MEETING AGENDA

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

REGULAR MEETING
AUGUST 25, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

Call to Order/Introduction

1. Call to Order	Mayor Daugherty	Procedural
2. Pledge of Allegiance	Mayor Daugherty	Procedural
3. Roll Call	Megan Langan	Procedural
4. Agenda Additions, Deletions, Modifications	Mayor Daugherty	Action Item
5. Public Comment	Mayor Daugherty	Procedural

Old Business

6. Consent Agenda	Mayor Daugherty	Action Item

New Business

7. Finance Monthly Update	Jeanie Dexter	Discussion
8. PW CAT Rental Purchase Agreement	Danielle Schuh	Action Item
9. Department of Energy Grant	Barry Murphy	Action Item

Updates and Future Items

10. Council Committee Updates	Mayor Daugherty	Information
11. City Manager / Director Updates	Barry Murphy	Information
12. City Council Comments	Mayor Daugherty	Information
13. Upcoming Agenda Items	Mayor Daugherty	Procedural

Adjourn

14. Adjourn	Mayor Daugherty	Procedural

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Date: August 25, 2026
Subject: Call to Order

BAKER CITY, OREGON

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Date: August 25, 2026
Subject: Pledge of Allegiance

BAKER CITY, OREGON

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Date: August 25, 2026
Subject: Agenda Additions, Deletions, Modifications

BAKER CITY, OREGON

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Date: August 25, 2026
Subject: Public Comment

BAKER CITY, OREGON

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CITY MANAGER
Barry Murphy

Date: August 25, 2026
Subject: Consent Agenda

MAYOR:
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Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

BAKER CITY, OREGON
CITY COUNCIL
MEETING MINUTES

REGULAR MEETING
AUGUST 11, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

Call to Order/Introduction

1. Call to Order	The meeting was called to order at 6:00pm by Mayor Daugherty in the Baker City Hall Council Chambers.
2. Pledge of Allegiance	Mayor Daugherty led the meeting in the Pledge of Allegiance.
3. Roll Call	Roll call was answered by Mayor Daugherty and Councilors Coles, Joseph, Loennig, Bruland, Miller and Schiewe. Also present were City Manager Barry Murphy, Public Works Director Danielle Schuh, Police Chief Ty Duby, Human Resource Manager Andrew Crabtree, Community Development Coordinator Kara Miller, Finance Director Jeanie Dexter, City Recorder Megan Langan, and Assistant Fire Chief Jason Jacobs.
4. Agenda Additions, Deletions, Modifications	No agenda additions, deletions or modifications.
5. Public Comment	Whit Deschner gave public comment regarding the Salt Lick and its placement. Councilor Joseph stated he has a Parks and Rec board meeting this week, and he will bring it up with them. Mo Quinn gave public comment regarding the condition of a house on Valley St. and a house on 5th St. City Manager Barry Murphy stated they are aware of the two houses and are working to resolve the issues.

Old Business

6. Consent Agenda	The consent agenda includes Executive and Regular meeting minutes from 7/28/26. MOTION MADE BY: Councilor Miller MOTION: Approve the Consent Agenda SECONDED: Councilor Schiewe IN FAVOR: Mayor Daugherty, Councilor Coles, Loennig, Bruland, Miller and Schiewe. OPPOSED: None Motion Passed. Abstained: Councilor Joseph
7. Vacation Ordinance - Estes	Community Development Coordinator Kara Miller provided a correction to the first and second readings of Ordinance 3422. There was a misprint with the property owner's names. Mayor Daugherty closed the public hearing.

	MOTION MADE BY: Councilor Joseph MOTION: Read Ordinance 3422 by title only for the third time SECONDED: Councilor Schiewe IN FAVOR: Mayor Daugherty, Councilor Coles, Joseph, Loennig, Bruland, Miller and Schiewe. OPPOSED: None Motion Passed. Councilor Joseph read Ordinance 3422 for the third time by title only. MOTION MADE BY: Councilor Joseph MOTION: Approve third reading of Ordinance 3422 SECONDED: Councilor Bruland IN FAVOR: Mayor Daugherty, Councilor Coles, Joseph, Loennig, Bruland, Miller and Schiewe. OPPOSED: None Motion Passed.

New Business

8. Social Media Platform Comments — Resolution 3994	City Manager Barry Murphy presented Resolution 3994, that will change our social media platforms to broadcast-only (no comments). MOTION MADE BY: Councilor Joseph MOTION: Approve Resolution 3994 SECONDED: Councilor Coles IN FAVOR: Mayor Daugherty, Councilor Coles, Joseph, Loennig, Bruland, Miller and Schiewe. OPPOSED: None Motion Passed.
9. PW Equipment Purchase	Public Works Director Danielle Schuh presented the bids for the purchase of a grappler attachment. The City Council and City Staff had a discussion. Danielle will gather more bids from other manufacturers and bring them back to the next meeting.
10. Central Park Parking Lot Bid Award	Public Works Director Danielle Schuh presented the bids for the Central Park Parking lot. Danielle asked to award the bid to JAL Construction, INC for the amount of $279,957.50. MOTION MADE BY: Councilor Joseph MOTION: Award bid to JAL Construction SECONDED: Councilor Miller IN FAVOR: Mayor Daugherty, Councilor Coles, Joseph, Loennig, Bruland, Miller and Schiewe. OPPOSED: None Motion Passed.
11. City Council Goals Update	City Manager Barry Murphy provided an update on the City Council goals. Barry was able to answer questions from the City Council.
12. 2024 Audit Report	Finance Director Jeanie Dexter and Municipal Auditor John Russell presented the audit for the 2023-2024 financial year. They were able to answer any questions from the City Council.

MOTION MADE BY: Councilor Joseph
MOTION: Approve the audit report
SECONDED: Councilor Coles
IN FAVOR: Mayor Daugherty, Councilor Coles, Joseph, Loennig, Bruland, Miller and Schiewe.
OPPOSED: None
Motion Passed.

Updates and Future Items

13. Council Committee Updates	Councilor Joseph stated the Parks and Rec board will be meeting this week. Councilor Coles stated the Airport Commission will be meeting next week.
14. City Manager / Director Updates	Councilor Coles told Chief Duby their post on social media regarding electric scooters and bikes was good. City Manager Barry Murphy stated he met with Kevin Luckini, and they are working on making it right. Barry also shared a report regarding the City's water usage, wells and land application from the lagoon. Public Works Director Danielle Schuh provided an update on the fire truck that is listed for sale.
15. City Council Comments	No additional city council comments.
16. Upcoming Agenda Items	No additional upcoming agenda items.

Adjourn

17. Adjourn	Mayor Daugherty adjourned the meeting at 7:02pm.

Signed: ____
Mayor

Attest: ____
City Recorder

A link to this City Council meeting can be found www.bakercity.com or upon request to the City Recorder.

BAKER CITY, OREGON

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Barry Murphy

Date: August 25, 2026
Subject: Finance Monthly Update

See attached monthly update for July.

City of Baker City
Financial Report for the General Fund
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund/Department	Description	July	YTD	Budget	Percent of Budget	Narrative
			REVENUE			
General Fund	Beginning Working Capital	$ -	$ 2,595,017	$ 2,800,000	92.7%	Year-end adjustments are in process. BWC is preliminary.
	Property Taxes	-	-	3,910,000	0.0%	
	Police Generated Revenue	2,162	2,162	24,600	8.8%	Police revenue includes impound fees, court fines, parking citations and Drug Task Force contributions.
	Ambulance	1,192	1,192	5,000	23.8%	
	Cemetery	6,916	6,916	106,312	6.5%	
	Cemetery Trust Fund Interest Transfers	2,626	2,626	55,000	4.8%	
	Interest	7,296	7,296	125,000	5.8%	The LGIP interest rate remained at 4.0% for July 2026.
	Generated Power Sales	1,772	1,772	55,000	3.2%	
	Franchise fees	-	-	1,059,000	0.0%	Franchises are received monthly or quarterly.
	Water/Wastewater "Franchise" Fee	30,217	30,217	437,354	6.9%	
	Airport Ground Leases and Gas Tax	9,346	9,346	63,800	14.6%	
	Cigarette Taxes/Liquor Taxes/State Rev Shr	-	-	296,614	0.0%	State payments are received monthly or quarterly.
	Planning Department Fees	620	620	14,400	4.3%	
	School Resource Office (SRO) Reimb 5J	-	-	104,672	0.0%	5J is billed quarterly.
	Admin Services Indirect Cost	56,316	56,316	675,794	8.3%	
	Fees, Permits and Licenses	1,176	1,176	18,500	6.4%	Includes street closure and park fees.
	Other Revenue	3,057	3,057	65,000	4.7%	
	Wildfire Grant	-	-	2,094	0.0%	
	TLT Administration Fee	57,710	57,710	240,000	24.0%	30% administration fee based on TLT revenue.
	Leo Adler Grant - Fire	-	-	20,000	0.0%	
	Leo Adler Grant - Cemetery	-	-	40,000	0.0%	
	CLG Grant (Pass-thru)	-	-	16,000	0.0%	
	Public Safety Fee	41,291	41,291	325,000	12.7%	
Total		**$ 221,697**	**$ 2,816,714**	**$ 10,459,140**	**26.9%**	

City of Baker City
Financial Report for the General Fund
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund/Department	Description	July	YTD	Budget	Percent of Budget	Narrative
			EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE			
Administration	Personnel Services	$ 56,865	56,865	$ 708,116	8.0%	
	Materials and Services	57,442	57,442	803,595	7.1%	
	Capital Outlay - City Hall	-	-	50,000	0.0%	
	Capital Outlay - CLG Pass-thru Grant	-	-	16,000	0.0%	
	Transfer to Golf Course Fund 123	20,000	20,000	20,000	100.0%	
	Transfer to Fund 109 General Fund Capital	365,000	365,000	365,000	100.0%	
	Transfer to Fund 162 FAA Match	10,000	10,000	10,000	100.0%	
	Contingency	-	-	502,721	0.0%	
	Subtotal	**$ 509,307**	**$ 509,307**	**$ 2,475,432**	**20.6%**	
Police	Personnel Services	$ 219,350	$ 219,350	$ 2,722,953	8.1%	
	Materials and Services	18,897	18,897	359,475	5.3%	
	Police Vehicles	-	-	60,000	0.0%	
	Subtotal	**$ 238,247**	**$ 238,247**	**$ 3,142,428**	**7.6%**	
Fire	Personnel Services	$ 154,125	$ 154,125	$ 1,614,752	9.5%	
	Materials and Services	27,156	27,156	239,900	11.3%	
	Transfer to Fire Equip Reserve Fund 112	60,000	60,000	60,000	100.0%	
	Subtotal	**$ 181,281**	**$ 181,281**	**$ 1,854,652**	**9.8%**	
Cemetery	Personnel Services	$ 1,825	$ 1,825	$ 31,133	5.9%	
	Materials and Services	11,077	11,077	194,626	5.7%	
	Subtotal	**$ 12,902**	**$ 12,902**	**$ 225,759**	**5.7%**	
Parks	Personnel Services	$ 3,415	$ 3,415	$ 29,113	11.7%	
	Materials and Services	10,669	10,669	130,676	8.2%	
	Subtotal	**$ 14,084**	**$ 14,084**	**$ 159,789**	**8.8%**	
Airport	Personnel Services	$ 4,625	$ 4,625	$ 28,640	16.1%	
	Materials and Services	4,910	4,910	71,236	6.9%	
	Capital Outlay	-	-	20,000	0.0%	
	Subtotal	**$ 9,535**	**$ 9,535**	**$ 119,876**	**8.0%**	
Planning	Personnel Services	$ 7,925	$ 7,925	$ 131,633	6.0%	
	Materials and Services	219	219	39,300	0.6%	
	Subtotal	**$ 8,144**	**$ 8,144**	**$ 170,933**	**4.8%**	
Hydro Elect Plant	Personnel Services	$ 77	$ 77	$ 1,886	4.1%	
	Materials and Services	3	3	16,484	0.0%	
	Subtotal	**$ 80**	**$ 80**	**$ 18,370**	**0.4%**	

City of Baker City
Financial Report for the General Fund
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund/Department	Description	July	YTD	Budget	Percent of Budget	Narrative
EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE						
Community Development	Personnel Services	$ 8,961	8,961	$ 150,321	6.0%	
	Materials and Services	30	30	5,700		
	Subtotal	**$ 8,991**	**$ 8,991**	**$ 156,021**	**5.8%**	
All Departments	**Personnel Services**	**457,168**	**457,168**	**5,418,547**	8.4%	
	Materials and Services	**130,403**	**130,403**	**1,860,992**	7.0%	
	Capital Outlay	**-**	**-**	**146,000**	0.0%	
	Transfers	**455,000**	**455,000**	**455,000**	100.0%	
	Contingency	**-**	**-**	**502,721**	0.0%	
	Unappropriated Ending Fund Balance	**-**	**-**	**2,075,880**	0.0%	
Grand Total		**$ 1,042,571**	**$ 1,042,571**	**$ 10,459,140**	**10.0%**	

City of Baker City
Financial Report for the Enterprise Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
			REVENUE			
Water Fund - 104	Beginning Working Capital	$ -	$ 4,604,569	$ 5,200,000	88.5%	Year-end adjustments are in process. BWC is preliminary.
	Water Sales	265,735	265,735	3,997,910	6.6%	
	Interest	14,497	14,497	200,000	7.2%	
	Other Revenue	3,391	3,391	194,000	1.7%	
Total		**$ 283,623**	**$ 4,888,192**	**$ 9,591,910**	**51.0%**	
			EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE			
Water Fund - 104	Water Utility Maintenance	$ 153,067	$ 153,067	$ 2,594,682	5.9%	
	Water Utility Construction	105,950	105,950	2,433,533	4.4%	
	Capital Outlay - Equipment	28,000	28,000	28,000	100.0%	Split costs for an ATV.
	Capital Outlay - UV Plant Bypass Line	-	-	42,694	0.0%	
	Capital Outlay - IMR Meter Replacement	-	-	1,000,000	0.0%	
	Capital Outlay - Chlorine System Design	-	-	75,000	0.0%	
	Transfer to Central Stores Fund (107)	10,000	10,000	10,000	100.0%	
	Contingency	-	-	300,000	0.0%	
	IFA Loan Payment	-	-	123,690	0.0%	
	Unappropriated Ending Fund Balance	-	-	2,984,311	0.0%	
Total		**$ 297,017**	**$ 297,017**	**$ 9,591,910**	**3.1%**	

			REVENUE			
Wastewater Fund - 105	Beginning Working Capital	$ -	$ 5,592,632	$ 4,900,000	114.1%	Year-end adjustments are in process. BWC is preliminary.
	Wastewater Service Charge	165,933	165,933	2,250,000	7.4%	
	Interest	19,531	19,531	200,000	9.8%	
	G Street LID Interest/Principal	-	-	4,050	0.0%	
	DEQ Loan Proceeds	-	-	2,000,000	0.0%	
	Other Revenue	11,053	11,053	166,782	6.6%	
Total		**$ 196,517**	**$ 5,789,149**	**$ 9,520,832**	**60.8%**	
			EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE			
Wastewater Fund - 105	Wastewater Maintenance Department	$ 133,149	$ 133,149	$ 2,120,948	6.3%	
	Wastewater Construction	20,120	20,120	2,544,555	0.8%	
	Capital Outlay - Equipment	7,000	7,000	7,000	100.0%	Split costs for an ATV.
	Capital Outlay - Lagoon Shed	-	-	24,240	0.0%	
	Capital Outlay - Treatment Lagoon Cover Sys	-	-	500,000	0.0%	
	Capital Outlay - Biosolid Renewal	-	-	1,000,000	0.0%	
	Debt Service - DEQ Loan Payment	-	-	46,930	0.0%	Loan payments are deferred until construction is complete.

City of Baker City
Financial Report for the Enterprise Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
	Contingency	-	-	750,000	0.0%	
	Unappropriated Ending Fund Balance	-	-	2,527,159	0.0%	
Total		**$ 160,269**	**$ 160,269**	**$ 9,520,832**	**1.7%**	

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
			REVENUE			
Golf Course Fund - 123	Beginning Working Capital	$ -	$ (15,692)	$ 1,000		Year-end adjustments are in process. BWC is preliminary.
	Interest	7	7	-		
	Alora Cost Share	-	-	11,015	0.0%	
	Alora Facility Lease	-	-	7,210	0.0%	
	Transfer from the General Fund	20,000	20,000	20,000	100.0%	
Total		**$ 20,007**	**$ 4,315**	**$ 39,225**	**11.0%**	
			EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE			
Golf Course Fund - 123	Personnel Services	$ -	$ -	$ 5,574	0.0%	
	Materials & Services	3,488	3,488	24,122	14.5%	
	Contingency	-	-	9,529	0.0%	
	Unappropriated Ending Fund Balance	-	-	-		
Total		**$ 3,488**	**$ 3,488**	**$ 39,225**	**8.9%**	

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
			REVENUE			
Building Inspections Fund - 127	Beginning Working Capital	$ -	$ 877,558	$ 900,000	97.5%	Year-end adjustments are in process. BWC is preliminary.
	City Permits	24,096	24,096	331,135	7.3%	
	County Permits	21,822	21,822	223,503	9.8%	
	State Surcharge	3,878	3,878	45,363	8.5%	
	Code Enforcement Consulting	-	-	1,050	0.0%	
	Interest	3,106	3,106	35,000	8.9%	
	Other Revenue	-	-	500	0.0%	Includes design review fee.
Total		**$ 52,902**	**$ 930,460**	**$ 1,536,551**	**60.6%**	
			EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE			
Building Inspections Fund - 127	Personnel Services	$ 38,600	$ 38,600	$ 521,438	7.4%	
	Materials and Services	5,458	5,458	125,986	4.3%	
	Contingency	-	-	150,000	0.0%	
	Unappropriated Ending Fund Balance	-	-	739,127	0.0%	
Total		**$ 44,058**	**$ 44,058**	**$ 1,536,551**	**2.9%**	

City of Baker City
Financial Report for the Special Revenue Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
			REVENUE			
State Tax Street Fund - Fund 102	Beginning Working Capital	$ -	$ 4,064,877	$ 4,069,788	99.88%	Year-end adjustments are in process. BWC is preliminary.
	Property Taxes	-	-	916,513	0.00%	
	State Gas Tax	-	-	820,000	0.00%	
	Surface Trans Project	-	-	130,000	0.00%	
	Interest	13,413	13,413	150,000	8.94%	
	Other Revenue	1,358	1,358	10,600	12.81%	
	Total Revenue	**$ 14,771**	**$ 4,079,648**	**$ 6,096,901**	**66.91%**	
		EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE				
State Tax Street Fund - Fund 102	Streets Maintenance	$ 72,946	$ 72,946	$ 1,238,588	5.89%	
	Storm Water Maintenance	2,228	2,228	322,057	0.69%	
	Preventative Maintenance	3,000	3,000	576,676	0.52%	
	Street Lighting	1,041	1,041	137,052	0.76%	
	Snow and Ice Control	909	909	146,655	0.62%	
	Street Construction	68	68	8,928	0.76%	
	Capital Outlay - Campbell St DI Pipe Replace	-	-	100,000	0.00%	
	Capital Outlay - Carter St DI Pipe Replace	-	-	315,000	0.00%	
	Contingency	-	-	600,000	0.00%	
	Unappropriated Ending Fund Balance	-	-	2,651,945	0.00%	
	Total Expenditures	**$ 80,192**	**$ 80,192**	**$ 6,096,901**	**1.32%**	
		REVENUE, EXPENDITURES & CONTINGENCY				
Transient Lodging Tax Fund - Fund 106	Beginning Working Capital	$ -	$ 481,525	$ 650,000	0.00%	
	City Transient Lodging Tax	192,367	192,367	800,000	24.05%	
	Interest	2,022	2,022	15,000	13.48%	
	Total Revenue	**194,389**	**675,914**	**1,465,000**	**46.14%**	
	Personnel Services	1,972	1,972	20,000	9.86%	50% of Public Works labor for events.
	Materials & Services	14,118	14,118	498,000	2.83%	
	Transfer to Golf Fund (135)	77,870	77,870	77,870	100.00%	
	Transfer to General Fund (101)	57,710	57,710	240,000	24.05%	30% Admin fee transfer - transferred monthly.
	Transfer to General Fund Cap Proj (109)	100,000	100,000	100,000	100.00%	
	Unappropriated Ending Fund Balance	-	-	419,130	0.00%	
	Contingency	-	-	110,000	0.00%	
	Total Expenditures	**251,670**	**251,670**	**1,465,000**	**17.18%**	

		REVENUE, EXPENDITURES & CONTINGENCY				
Samo Swim Center - Fund 115	Beginning Working Capital	$ -	$ 88,552	$ 205,000	43.20%	Year-end adjustments are in process. BWC is preliminary.
	Property Tax Revenue	-	-	129,000	0.00%	
	Interest	269	269	12,000	2.24%	
	Total Revenue	**269**	**88,821**	**346,000**	**25.67%**	
	Personnel Services	865	865	19,391	4.46%	
	Materials & Services	941	941	115,095	0.82%	
	Contingency	-	-	211,514	0.00%	
	Total Expenditures	**1,806**	**1,806**	**346,000**	**0.52%**	

City of Baker City
Financial Report for the Special Revenue Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
REVENUE AND EXPENDITURES						
Tree City Fund - Fund 129	Beginning Working Capital	$ -	$ 9,601	$ 5,500	174.56%	Year-end adjustments are in process. BWC is preliminary.
	Interest	29	29	250	11.60%	
	OTEC Tree Replacement/Misc Revenue	-	-	5,250	0.00%	In-lieu-of fee for tree planting.
	Total Revenue	**29**	**9,630**	**11,000**	**87.55%**	
	Personnel Services	-	-	514	0.00%	
	Materials & Services	-	-	4,500	0.00%	
	Contingency	-	-	986	0.00%	
	Unappropriated Ending Fund Balance	-	-	5,000	0.00%	
	Total Expenditures	**-**	**-**	**11,000**	**0.00%**	

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
REVENUE, EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE						
Elkhorn Ind. Park - Econ/Community Dev. Fund 177	Beginning Working Capital	$ -	$ 726,157	$ 722,000	100.58%	
	Elkhorn Industrial Park Lot Sales	-	-	-		
	Interest	2,444	2,444	25,000	9.78%	
	Total Revenue	**2,444**	**728,601**	**747,000**	**97.54%**	
	Economic/Community Development	-	-	668,000	0.00%	
	Transfers	79,000	79,000	79,000	100.00%	
	Total Expenditures	**79,000**	**79,000**	**747,000**	**10.58%**	

City of Baker City
Financial Report for the Internal Service and Capital Projects Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
Internal Service Funds						
	EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE					
Central Stores Fund - Fund 107	Beginning Working Capital	$ -	$ 396,552	$ 340,000	116.6%	Year-end adjustments are in process. BWC is preliminary.
	Interest	-	-	500	0.0%	
	Sale of Inventory	12,737	12,737	323,100	3.9%	
	Transfer from Water Fund (104)	10,000	10,000	10,000	100.0%	
	Total Revenue	**$ 22,737**	**$ 419,289**	**$ 673,600**	**62.2%**	
	Inventory Purchases	8,806	8,806	225,050	3.9%	
	Contingency	-	-	30,000	0.0%	
	Unappropriated Ending Fund	-	-	418,550	0.0%	
	Total Expenditures	**$ 8,806**	**$ 8,806**	**$ 673,600**	**1.3%**	
	EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE					
Equip and Vehicle Operations - Fund 108	Beginning Working Capital	$ -	$ 731,958	$ 750,000	97.6%	Year-end adjustments are in process. BWC is preliminary.
	Equipment Charge	75,813	75,813	900,000	8.4%	
	Miscellaneous Income	200	200	25,000	0.8%	
	Interest	2,524	2,524	35,000	7.2%	
	Total Revenue	**$ 78,537**	**$ 810,495**	**$ 1,710,000**	**47.4%**	
	Personnel Services	22,739	22,739	288,751	7.9%	
	Materials and Services	17,787	17,787	320,763	5.5%	
	Capital Outlay - 1 Ton Pickup	-	-	70,000	0.0%	
	Capital Outlay - 1/2 Ton Pickup	-	-	55,000	0.0%	
	Capital Outlay - 3/4 Ton Pickup	-	-	60,000	0.0%	
	Capital Outlay - Catepillar D7G Dozer	-	-	35,000	0.0%	
	Capital Outlay - Grapple Attachment	-	-	72,000	0.0%	
	Contingency	-	-	683,000	0.0%	
	Unappropriated Ending Fund	-	-	125,486	0.0%	
	Total Expenditures	**$ 40,526**	**$ 40,526**	**$ 1,710,000**	**2.4%**	
Capital Project Funds						

City of Baker City
Financial Report for the Internal Service and Capital Projects Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
REVENUE, EXPENDITURES, CONTINGENCY & UNAPPROPRIATED ENDING FUND BALANCE						
General Fund - Capital Projects - Fund 109	**Beginning Working Capital**	$ -	$ (13,338)	$ -		
	Seismic Grant	13,338	13,338	2,400,000	0.6%	
	Interest	1,229	1,229	-		
	BC Downtown Contribution Parking Lot	-		35,000	0.0%	
	Transfer from General Fund 101	365,000	365,000	365,000	100.0%	
	Transfer from TLT Fund 106	100,000	100,000	100,000	100.0%	
	Transfer from TLT Fund 166	5,000	5,000	5,000	100.0%	
	Transfer from TLT Fund 174	16,000	16,000	16,000	100.0%	
	Transfer from TLT Fund 177	79,000	79,000	79,000	100.0%	
	Total	**$ 579,567**	**$ 566,229**	**$ 3,000,000**	**18.9%**	
	General Fund Capital Projects	-	-	14,000	0.0%	
	Seismic Project Police Department	-	-	2,400,000	0.0%	
	Police Department Parking Lot	-	-	40,000	0.0%	
	IT Server Room	-	-	20,000	0.0%	
	Central Park Parking Lot	-	-	400,000	0.0%	
	Cemetery Masoleum Exterior	-	-	76,000	0.0%	
	Police Department Mobile Data Terminals	-	-	50,000	0.0%	
	Total	**$ -**	**$ -**	**$ 3,000,000**	**0.0%**	
Fire Equipment Reserve - Fund 112	**Beginning Working Capital**	$ -	$ 65,257	$ 55,000	118.6%	Year-end adjustments are in process. BWC is preliminary.
	Interest	218	218	5,000	4.4%	
	Grants and Donations	50	50	5,000	1.0%	
	Miscellaneous Income	-	-	10,000		
	Transfer from General Fund	60,000	60,000	60,000	100.0%	
	Total	**$ 60,268**	**$ 125,525**	**$ 135,000**	**93.0%**	
	Materials & Services	$ -	$ -	3,000	0.0%	
	Capital Outlay - Fire Vehicle Purchase	-	-	30,000	0.0%	
	Capital Outlay - SCBA Upgrades	-	-	40,000	0.0%	
	Contingency	-	-	62,000	0.0%	
	Total	**$ -**	**$ -**	**$ 135,000**	**0.0%**	
Golf Course Capital Project - Fund 135	Beginning Working Capital	$ -	$ (17,217)	$ 5,000		Year-end adjustments are in process. BWC is preliminary.
	Golf Board Support - Irrigation System	-	-	66,000	0.0%	
	Transfer from TLT Tourism	77,870	77,870	77,870	100.0%	
	Total Revenue	**77,870**	**60,653**	**148,870**	**40.74%**	
	Materials & Services	-	-	5,000	0.00%	
	Transfer to Silver's Fund (131)-Interfund Loan	-	-	143,870	0.00%	Annual payment June 30, 2027.
	Total Expenditures	**-**	**-**	**148,870**	**0.00%**	

City of Baker City
Financial Report for the Debt Service and Trust Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Fund	Description	July	YTD	Budget	Percent of Budget	Narrative
Debt Service Fund						
LID Repayment - Fund 110	Beginning Working Capital	$ -	$ 88,668	$ 88,000	100.8%	
	Interest	298	298	3,000	9.9%	
	Improvement Dist Assessment	155	155	11,050	1.4%	
	Total Revenue	**$ 453**	**$ 89,121**	**$ 102,050**	**87.3%**	
	Materials and Services	-	-	1,500	0.0%	
	Unappropriated Ending Fund Balance	-	-	100,550	0.0%	
	Total Expenditures & Contingency	**$ -**	**$ -**	**$ 102,050**	**0.0%**	
Wastewater Debt Service - Fund 136	Beginning Cash Reserve	$ -	$ 275,000	$ 275,000	100.0%	
	Unappropriated Ending Fund Balance	$ -	$ -	$ 275,000	0.0%	
Trust Funds						
One Hundred Year Trust - Fund 113	Beginning Working Capital	$ -	$ 3,867	$ 3,830	101.0%	
	Interest	15	15	150	10.0%	
	Unappropriated Ending Fund Balance	$ -	$ -	$ 3,980	0.0%	
Mt. Hope Trust - Fund 114	Beginning Working Capital	$ -	526,925	$ 515,000	102.3%	
	Interest	1,702	1,702	35,000	4.9%	
	Total Revenue	**$ 1,702**	**$ 528,627**	**$ 550,000**	**96.1%**	
	Interest Transfer to GF	1,702	1,702	35,000	4.9%	
	Unappropriated Ending Fund Balance	-	-	515,000	0.0%	
	Total	**$ 1,702**	**$ 1,702**	**$ 550,000**	**0.3%**	
John Schmitz Trust - Fund 116	Beginning Working Capital	$ -	$ 274,453	$ 279,000	98.4%	
	Interest	924	924	20,000	4.6%	
	Total Revenue		**$ 275,377**	**$ 299,000**	**92.1%**	
	Interest Transfer to General Fund	924	924	20,000	4.6%	
	Unappropriated Ending Fund Balance	-	-	279,000	0.0%	
	Total Expenditures & Contingency	**$ 924**	**$ 924**	**$ 299,000**	**0.3%**	
Silvers Street Tree Trust - Fund 131	Beginning Working Capital	$ -	$ 503,500	$ 500,000	100.7%	
	Interest	1,695	1,695	20,000	8.5%	
	Transfer from Golf Fund for Loan Payment-Interest	-	-	115,695	0.0%	Annual payment June 30, 2027.
	Transfer from Golf Fund for Loan Payment	-	-	28,175	0.0%	Annual payment June 30, 2027.
	Total Revenue	**$ 1,695**	**$ 505,195**	**$ 663,870**	**76.1%**	
	Personnel Services	-	-	2,217	0.0%	
	Street Trees and Street Tree Planting	-	-	40,100	0.0%	
	Contingency	-	-	5,000	0.00%	
	Unappropriated Ending Fund Balance	-	-	616,553	0.0%	
	Total Expenditures & Contingency	**$ -**	**$ -**	**$ 663,870**	**0.0%**	

City of Baker City
Financial Report for the Special Revenue Grant Funds
Report for the Month Ending July 31, 2026
8.5% of Year Elapsed

Department	Description	July	YTD	Budget	Percent of Budget	Narrative
Playground & Park Improvement - Department 134	Beginning Working Capital	$ -	$ 258,298	$ 430,000	60.1%	Year-end adjustments are in process. BWC is preliminary.
	Interest	866	866	15,000	5.8%	
	Gifts, Grants and Donations	-	-	116,300	0.0%	
	LGGP Grant	-	-	700,200	0.0%	
	Total Revenue	**$ 866**	**$ 259,164**	**$ 1,261,500**	**20.5%**	
	Personnel Services	2,089	2,089	25,674	8.1%	
	Materials & Services	1,350	1,350	44,567	3.0%	
	Capital Outlay - Court Plaza	-	-	1,167,000	0.0%	
	Contingency	-	-	24,259	0.0%	
	Total Expenditures	**$ 3,439**	**$ 3,439**	**$ 1,261,500**	**0.3%**	
FAA Airport - Department 162	Beginning Working Capital	$ -	$ 52,331	$ -	0.0%	Year-end adjustments are in process.
	FAA Grant	-	-	361,420	0.0%	
	COAR Grant	-	-	89,498	0.0%	
	Transfer from GF - FAA Grant Match	10,000	10,000	10,000	100.0%	
	Total Revenue	**$ 10,000**	**$ 62,331**	**$ 460,918**	**13.5%**	
	Materials & Services	-	-	460,918	0.0%	
	Contingency	-	-	-	#N/A	
	Total Expenditures	**$ -**	**$ -**	**$ 460,918**	**0.0%**	
Comm Dev Projects - Department 166	Beginning Working Capital	$ -	$ 127,683	$ 126,000	101.3%	
	Interest	458	458	4,000	11.5%	
	HUD Repayments	8,962	8,962	300	2987.3%	
	Total Revenue	**$ 9,420**	**$ 137,103**	**$ 130,300**	**105.2%**	
	Big Deal Grants	-	-	5,000	0.0%	
	Transfer to Fund 109 General Fund Cap Proj	5,000	5,000	5,000	100.0%	
	Unappropriated Ending Fund Balance	-	-	120,300	0.0%	
	Total Expenditures	**$ 5,000**	**$ 5,000**	**$ 130,300**	**3.8%**	
Skateboard Park Project - Department 171	Beginning Working Capital	$ -	$ 35,916	$ 35,765	100.4%	
	Interest	124	124	1,000	12.4%	
	Materials and Services	-	-	36,765	0.0%	
Lamp III Project - Department 174	Beginning Working Capital	$ -	$ 21,466	$ 20,000	107.3%	
	Interest	73	73	500	14.6%	
	Grants and Donations	-	-	15,000	0.0%	
	Transfer from the General Fund	-	-	-	#N/A	
	Total Revenue	**$ 73**	**$ 21,539**	**$ 35,500**	**60.7%**	
	Personnel Services	$ -		$ -	#N/A	
	Materials and Services	-	-	4,500	0.0%	
	Transfer to Fund 109 General Fund Cap Proj	16,000	16,000	16,000	100.0%	
	Total Expenditures	**$ 16,000**	**$ 16,000**	**$ 20,500**	**78.0%**	

BAKER CITY, OREGON

Date: August 25, 2026
Subject: PW CAT Rental Purchase Agreement

Action Statement

Staff recommends that the City Council approve the Rental Purchase Agreement between Baker City and Oregon Tractor Company, which will allow the City to continue using the equipment needed by the Public Works Department while providing an opportunity to purchase the equipment, and eliminate the City's recurring annual rental expense.

Background

The Public Works Department has identified a need for reliable heavy equipment to support the City's ongoing public works, streets, roads, and maintenance operations, including the annual Mountain Line Project.

Oregon Tractor Company has proposed a rental purchase arrangement that will allow the City to rent the equipment for an initial three-month period while providing the City Council an opportunity to evaluate and approve the purchase.
The proposed agreement also provides for the potential trade-in of the City's existing Caterpillar D5H toward the purchase price.

Public Works staff is in favor of this agreement as our D5H is in constant repair and does not fulfill the needs of our ongoing construction project.

Benefits to the City
The proposed rental purchase arrangement provides several advantages to Baker City.

First, it allows the Public Works Department to continue using equipment that is already necessary to perform City operations. Rather than purchasing equipment immediately, the City can utilize the initial rental period to further evaluate the machine under actual operating conditions.

Second, the arrangement provides the City with a path toward **owning equipment that it has historically needed to rent each year**. Once purchased, the City would no longer have the recurring annual rental expense associated with this equipment.

Third, the agreement provides for a **$34,000 trade-in allowance** for the City's existing D5H and allows the rental payments made during the initial rental period to be credited toward the purchase price.

Finally, the 90-day major-component warranty and the City's ability to obtain oil samples provide additional opportunities to evaluate the condition and reliability of the equipment before completing the purchase.

This rent-to-own agreement has been approved in the adopted 2026-2027 budget. The D7G Dozer was budgeted in the Equipment and Vehicle Capital Outlay Fund (Fund 108-803) for $35,000 with the remaining $25,000 in Contracted Services for the Water Department (Fund 104-401) since we would be renting it for a period of time. The revenue from the sale of the Dozer will be split between Fund 104-401 and Fund 108-803.

Public Works is requesting approval to proceed with the purchase, including the trade-in of our existing asset, D5H Dozer.

Potential Motions

“I, Councilor __________, move to approve the rent-to-own purchase agreement between the City of Baker and Oregon Tractor Company, including the release and trade-in of the City’s CAT D5H at the agreed-upon value of $34,000, and authorize the appropriate City representatives to execute the agreement and related documents.”

<u>Caterpillar D5H vs D7G Dozer Comparison</u>

The **Caterpillar D5H** and **D7G** are both Caterpillar track-type bulldozers, but they differ significantly in size, power, and intended use.

Caterpillar D5H (LGP Low Ground Pressure model)

- **Engine:** 4-cylinder, 3304 turbocharged diesel, 129 hp gross / 120 hp net
- **Operating Weight:** ~32,380 lb
- **Transmission:** Planetary powershift, 3 forward / 3 reverse
- **Max Speed:** 6.3 mph forward, 7.8 mph reverse
- **Hydraulics:** Load-sensing, 28.8 gal/min, 3000 psi
- **Blade:** Standard 13.1 ft width, 4.2 yd^3 capacity
- **Ground Pressure:** 3.88 psi (LGP tracks)
- **Use Case:** Smaller-scale dozing, grading, and light earthmoving; suited for softer ground due to low ground pressure tracks.

Caterpillar D7G

- **Engine:** 6-cylinder, 10.5L diesel, 215 hp gross / 200 hp net
- **Operating Weight:** 33,600–45,100 lb depending on configuration
- **Transmission:** 5-speed direct drive or 3-speed power shift
- **Hydraulics:** 24 gal capacity, 2450 psi
- **Blade:** Larger capacity than D5H; exact size varies by option
- **Use Case:** Medium to heavy-duty dozing, grading, and earthmoving; capable of handling tougher terrain and heavier loads.

Key Differences

- **Size & Weight:** D7G is much larger and heavier, with a range from ~33.6k lb to 45.1k lb, compared to D5H's ~32.4k lb.
- **Power:** D7G has ~186 hp more gross power than D5H, enabling it to move more material and handle steeper slopes.
- **Transmission:** D5H uses a planetary powershift; D7G offers both direct drive and powershift options.

- **Ground Pressure:** D5H's LGP tracks are designed for low ground pressure in soft ground, while D7G's ground pressure is higher but still suitable for most construction sites.
- **Application:** D5H is for smaller, lighter jobs; D7G is for larger, more demanding projects.

Summary

If you need a **lighter, more maneuverable dozer** for smaller sites or soft ground, the **D5H** is a good choice. For **heavier-duty, higher-productivity work** on tougher terrain, the **D7G** offers significantly more power, weight, and capacity.

Rental Purchase Agreement

Construction & Logging Equipment

6457 NE Columbia Blvd, Portland, OR. 97218 Phone (503)282-7211

Date 4/7/2026

Purchaser Baker City Public Works Department

Ship To:

Address 1655 - 1st Street
Baker City OR 97814

F.O.B. Portland, OR

Phone 541-643-0067

Description of Equipment Ordered	Sale	X	Lease rental			Amount
Caterpiller D7G Dozer, S/N 92V9006 *equipped with hydraulic U-blade, hydraulic tilt, OROPS and new Cat ripper.*						$89,500.00
					TOTAL	**$89,500.00**

Terms

* Baker City agrees to rent this machine for 3 months at the rate of $8,500 per month.
* First months rent and freight of approximately $2,500 to be paid in advance.
* Customer will provide proof of insurance with Oregon Tractor listed as Loss Payee for the replacement value of $89,500.
* After July 1st, based on approval from City Council, they may purchase the machine for $89,500. The City's D5H may be traded-in for $34,000 and all rent collected will be applied to purchase price. After July 1st, if City Council does not approve the purchase, Baker City may extend the rental at $8,500 per month.
* If this equipment purchase is not approved, the 2% Oregon Rental Tax will be applied to all rental invoices.
* Interest will be charged beginning July 1st if the purchase is exercised at a later date.
* If the purchase is completed around July 1st the freight will be shared with Oregon Tractor and Baker City, estimated to be $2,500 each. If the machine is not purchased, Baker City is responsible for full freight both ways.
* The proposed trade-in machine (D5H) will remain in Baker until this rental purchase proposal has been approved by the City Council.
* Baker City may choose to take oil samples of major components at their expense.
* 90-day warranty on the failure of all major components beginning at the start of the rental agreement.

Purchasers insurance agent	City	Phone

Seller promises diligence in the shipment of this order, but accepts same subject to Government restrictions, strikes, fires and other delays beyond its control and not subject to countermand. Title to the merchandise covered by this order remains in and subject to the order of seller until final payment in cash has been made, including payment of any acceptances, promissory notes, or other evidences of indebtedness or renewals thereof, all of which, if accepted, shall be held as collateral hereto. If purchaser fails or refuses to pay any amount when due under this contract, then all unpaid amounts become due and delinquent forthwith and seller may (i) declare the entire unpaid balance of the time sale price immediately due and payable; (ii) enter upon BUYER'S premises or other premises where said property is located and take possession of said property without judicial process; and (iii) in addition to the rights and remedies granted hereby, exercise all rights and remedies of a secured party under the Uniform Commercial Code or any other applicable law, and any payments made hereunder shall be considered as rental for and damages due to the use of such merchandise.

The purchaser agrees to pay any and all taxes, assessments, licenses, and governmental charges of every kind and nature whatsoever upon said equipment which may be imposed or assessed against or resulting on account of the possession or use of said equipment by purchaser.

	Salesman Dave Simonson	
Accepted at 6457 NE Columbia Blvd, Portland OR	Purchaser Baker City Public Works Department	
On	By	Title
Oregon Tractor & Equipment Company, Inc.		
By	By	Title
	signatures and titles of authorized officials	

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

BAKER CITY, OREGON

Date: August 25, 2026
Subject: Department of Energy Grant

Action Statement

Council can decide on what options to pursue for the Department of Energy grant sponsored by NEOEDD.

Background

The Boardman to Hemingway electrical transmission line opened up the potential for grants through the Department of Energy due to the impacts of the large transmission lines going through the respective counties. A couple years ago, the Northeast Oregon Economic Development District applied for the DOE grant on behalf of Baker and Union counties. They received $15 million, and the amount was recently confirmed by DOE. As a municipal organization, Baker City is eligible for this funding.

Analysis

NEOEDD submitted the following related to the grant:
"Northeast Oregon Economic Development District (NEOEDD) has been awarded $15 million in federal funding to support public and non-profit projects in Union and Baker counties in the Strategic Focus Areas of Workforce, Housing, Business Development, and Infrastructure as identified in the 2025-2028 Regional Comprehensive Economic Development Strategy (CEDS). We are reaching out to you as someone who previously participated in the NEOEDD CEDS Committee or as an economic development stakeholder to invite you to an information session where we will provide an update on this funding and ask for your help in identifying potential subrecipients with projects in these focus areas. NEOEDD needs to identify and vet potential subrecipients by December 1, 2026."

Baker City certainly has several needs that are related to many of the Strategic Focus Areas listed in the CEDS. Staff believes it would be beneficial to submit a few projects to NEOEDD since it is a short timeline, and the projects need to be in an advanced stage of development. The grant also requires a 7% non-federal match.

Staff recommends the following projects in order of priority:
1. Land Use Effluent Infrastructure: this is for the extra pipeline necessary to pump treated effluent to the recently DEQ-approved fields near the wastewater facility. It is a $1M+ project that the City has previously applied for federal and state grants, but has not been awarded. It is a requirement from DEQ associated with the new wastewater lagoon.
2. Chlorine Conversion: this is the water plant project the Council has previously discussed which will shift our water plant from using supplied chlorine to producing its own chlorine from brine water. Pendleton uses the system, and it is much better from a supply chain and safety standpoint.
3. New Water Meters: the City desperately needs upgraded water meters to identify leaks more quickly, make the billing process more efficient, and to preserve scarce water supplies.

All of these projects are ready for execution, and would be good candidates for a grant submission. Staff may combine the second and third projects into one for the grant if that would be beneficial overall.

Potential Motions

"I, Councilor __________, move to approve the three projects for application to the DOE grant administered by NEOEDD."

BAKER CITY, OREGON

Date: August 25, 2026
Subject: Council Committee Updates

BAKER CITY, OREGON

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

Date: August 25, 2026
Subject: City Manager / Director Updates

BAKER CITY, OREGON

Date: August 25, 2026
Subject: City Council Comments

BAKER CITY, OREGON

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

Date: August 25, 2026
Subject: Adjourn