



BAKER CITY, OREGON CITY COUNCIL MEETING AGENDA

REGULAR MEETING
APRIL 14, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

Call to Order/Introduction

1. Call to Order	Mayor Daugherty	Procedural
2. Pledge of Allegiance and Invocation	Mayor Daugherty	Procedural
3. Roll Call	Mayor Daugherty	Procedural
4. Agenda Additions, Deletions, Modifications	Mayor Daugherty	Action Item
5. Public Comment	Mayor Daugherty	Procedural

Old Business

6. Consent Agenda	Mayor Daugherty	Action Item
7. City Goals	Barry Murphy	Action Item

New Business

8. Elkhorn Industrial Park Lot 10	Barry Murphy	Action Item
9. Staffing Changes	Barry Murphy	Information
10. City Attorney Award	Barry Murphy	Action Item
11. Court Plaza Bid Award	Danielle Schuh	Action Item
12. Fee Schedule Resolution 3988	Barry Murphy	Resolution
13. 2026 Public Works Capital Plan	Danielle Schuh	Action Item
14. General Fund Capital Plan	Barry Murphy	Action Item
15. Airport FAA Project	Barry Murphy	Action Item

Updates and Future Items

16. Council Committee Updates	Mayor Daugherty	Information
17. City Manager / Director Updates	Barry Murphy	Information
18. City Council Comments	Mayor Daugherty	Information
19. Upcoming Agenda Items	Mayor Daugherty	Procedural

Adjourn

20. Adjourn	Mayor Daugherty	Procedural
-------------	-----------------	------------

Baker City operates under an EEO policy and complies with section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Assistance is available for individuals with disabilities by calling 541-523-6541.



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Call to Order



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Pledge of Allegiance and Invocation



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Agenda Additions, Deletions, Modifications



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Public Comment



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Consent Agenda



BAKER CITY, OREGON CITY COUNCIL MEETING MINUTES

MAYOR:
Randy Daugherty
COUNCILORS
Roger Coles
Loran Joseph
Helen Loennig
Doni Bruland
Gratton Miller
Randy Schiewe
CITY MANAGER
Barry Murphy

REGULAR MEETING
MARCH 24, 2026 - 6:00 PM
CITY HALL COUNCIL CHAMBERS

Call to Order/Introduction

- | | |
|--|---|
| 1. Call to Order | The meeting was called to order at 6:00pm by Vice Mayor Bruland in the Baker City Hall Council Chambers. |
| 2. Pledge of Allegiance | Vice Mayor Bruland led the meeting in the Pledge of Allegiance. |
| 3. Roll Call | Roll call was answered by Vice Mayor Bruland and Councilors Coles, Loennig, and Schiewe.
Also present were City Manager Barry Murphy, Police Chief Ty Duby, Fire Chief Michael Carlson, Human Resource Manager Andrew Crabtree, Community Development Coordinator Kara Miller, Finance Director Jeanie Dexter, and City Recorder Megan Langan. |
| 4. Agenda Additions, Deletions, Modifications | No agenda additions, deletions or modifications. |
| 5. Public Comment | No public comment. |

Old Business

- | | |
|-----------------------------|---|
| 6. Consent Agenda | MOTION MADE BY: Councilor Coles
MOTION: Approve the meeting minutes from 3/10/26
SECONDED: Councilor Loennig
IN FAVOR: Vice Mayor Bruland, Councilor Coles, Loennig, and Schiewe.
OPPOSED: None
Motion Passed. |
| 7. Employee Handbook | Human Resource Manager Andrew Crabtree went over the staff report that reflected the City Councilors suggested edits from last meeting.
The City Council and City Staff had a discussion. |

MOTION MADE BY: Councilor Schiewe
MOTION: Approve Resolution 3985
SECONDED: Councilor Coles
IN FAVOR: Vice Mayor Bruland, Councilor Coles, Loennig, and Schiewe.
OPPOSED: None
Motion Passed.

New Business

- | | |
|--|---|
| 8. Budget Changes - Resolution 3987 | Finance Director Jeanie Dexter presented Resolution 3987 regarding budget changes for the roof at Sam-O swim and Leo Adler Grant funds. |
|--|---|

MOTION MADE BY: Councilor Coles

MOTION: Resolution 3987
SECONDED: Councilor Schiewe
IN FAVOR: Vice Mayor Bruland, Councilor Coles, Loennig, and Schiewe.
OPPOSED: None
Motion Passed.

9. Cascade Natural Gas Increase

City Manager Barry Murphy presented the recently announced rate increase for Cascade Natural Gas by 15.82%. Barry stated the Oregon Public Utility Commission is accepting public comment. The County is writing a letter and Barry wanted to know if the City Council is interested in doing the same. The City Council had a discussion. Vice Mayor Bruland stated it would be a good way to support our constituencies. Barry will draft a letter.

Updates and Future Items

10. Council Committee Updates

Vice Mayor Bruland stated that PWAC met and approved the capital plan. They also stated that once a year is not often enough, so they will meet again in October.
Councilor Loennig stated that the Arts Commission might meet soon because a member has a term up.
City Recorder Megan Langan stated we need members for multiple boards and commissions.

11. City Manager / Director Updates

Jeanie asked the City Council if they had any questions about the monthly financial report that was sent out. She also provided a water billing update. Andrew provided a CIS update regarding insurance costs. Andrew was able to answer questions from the City Council.
Kara provided an update on Community Development and Planning.
Councilor Coles asked Chief Carlson about selling 2022. The Chief stated that it has been sold.
The City Councilors had some other questions for Chief Carlson.
Barry updated the City Council on a grant from CIS we received, and we were able to install security cameras on the outside of City Hall and update the ones on the inside. Barry also stated we also received the grant for the airport access road, and we will be putting that bid out soon.

12. City Council Comments

Councilor Loennig stated she was asked if the City has the water and sewer capacity to expand if that housing development goes in off Hughes Lane. Barry stated that our infrastructure can handle it.
Councilor Shiewe made a comment about how he likes to see the Fire Department out and about in the community.

13. Upcoming Agenda Items

No additional upcoming agenda items.

Adjourn

14. Adjourn

Vice Mayor Bruland adjourned the meeting at 6:41pm.

Signed: _____
Mayor

Attest: _____
City Recorder

A link to this City Council meeting can be found www.bakercity.com or upon request to the City Recorder.



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: City Goals

Action Statement

City Council can approve 2026 goals.

Background

The current goal list from 2025 still contains multiple areas that are in the works. These goals remain needed endeavors, and it is recommended to retain those. City staff shared some additional ideas for added goals over the last two months, and the Council provided inputs as well.

Analysis

The attached goal list captures the ideas from City Council members as well as the previous goals still in the works. Staff recommends approval of these goals.

Potential Motions

"I, Councilor _____, move to approve the 2026 City Council goals."



BAKER CITY, OREGON
P.O. Box 650, Baker City, OR 97814-0650
541-523-6541 Voice/TDD
www.bakercity.com

BAKER CITY GOALS: 2026

Short-Term Goals (1-2 Years)

1. Finalize plans to fix known issues in the City.
 - a. Ensure Baker City has all paperwork complete to process all types of sub-contracted ambulance billings with Pioneer by June 2026.
 - b. Address significant sidewalk and pothole issues during the summer of 2026.
 - c. Ensure Golf Course well is capable of delivery into city water system by June 2026.
 - d. Finish 2023-24 audit and 2024-25 audit by end of June 2026.
 - e. Increase value of public communication and engagement with city residents.
 - f. Strengthen City's ability to respond to disasters and overall resilience to disaster risks.
2. Prioritize near-term economic development initiatives and reduce bureaucracy in the development process.
 - a. Finalize TLT transition by October 2026.
 - b. Finalize Planning transition by December 2026.
 - c. Reduce bureaucracy and streamline the new development process.
 - i. Update water/wastewater ordinances by August 2026 and development code by December 2026.
 - ii. Finish development process survey and associated analysis by June 2026.
 - iii. Adjust development process as required based on feedback.
3. Improve Baker City's financial position.
 - a. Establish General Fund Capital plan by June 2026.
 - b. Finalize new hire policy in remaining two union contracts by July 2027.
 - c. Continue efforts to earn additional grant funds and state/federal capital requests.

Mid-Term Goal (3-5 Years)

Baker City will increase opportunities for its citizens and make the city an even more attractive community by encouraging the development of new business for skilled workers and making visible progress at improving the commercial corridors and city infrastructure.

Long-Term Goal (5+ Years)

Baker City will ensure that plans are in place for sustainable infrastructure lasting the next two decades or more while ensuring that the city is on track to have the right mix of jobs and community amenities.



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Elkhorn Industrial Park Lot 10

Action Statement

City Council can approve one of the two proposals for the Elkhorn Industrial open lot.

Background

City Council reviewed two proposals for Lot 10 in the Elkhorn Industrial and were able to ask questions from both applicants.

Analysis

After reviewing proposals from both applicants, City staff recommends the proposal to establish a potato chip plant. This proposal is ready for immediate implementation, and it is an expansion of a current local business. Staff recommends accepting the \$30,000 offer and an agreement for a 50% discount in water/sewer connection fees. This price and the connection discount is in line with previous Elkhorn transactions.

Potential Motions

"I, Councilor _____, move to approve the sale of Lot 10 for \$30,000 and 50% off the water and sewer connection fees."



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Staffing Changes

This proposal requests Council consideration of two staffing actions designed to maintain and improve the City's essential services, ensure efficient operations, and support long-term community development goals:

- 1) Public Works Administrative FTE (represented) to enable a GIS Technician position within the Public Works (PW) operations team. This will be a reassignment from the Assistant Public Works Director FTE.
- 2) Planning Administrative FTE addition (non-represented) to serve as Development Manager, overseeing planning and providing enhanced support for community development and Public Works functions.

The City is requesting the City Council to approve the reassignment of the Assistant Public Works Director FTE back to the BCEA as a tech position and to approve the City to add an administrative FTE to serve as a development manager.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Proposal for Staffing Actions at Baker City

To: The Baker City Council

Subject: Two Staffing Proposals to Support Public Works and Planning Functions

Date: April 14, 2026

Executive Summary

This proposal requests Council consideration of two staffing actions designed to maintain and improve the City's essential services, ensure efficient operations, and support long-term community development goals:

- 1) Public Works Administrative FTE (represented) to enable a GIS Technician position within the Public Works (PW) operations team. This will be a reassignment from the Assistant Public Works Director FTE.
- 2) Planning Administrative FTE addition (non-represented) to serve as Development Manager, overseeing planning and providing enhanced support for community development and Public Works functions.

Background

Public Works

- a. Public Works has recently experienced the loss of a staff member in the PW office, creating a vacancy that affects day-to-day administrative capacity and the efficiency of critical operational functions.
- b. The Assistant Public Works Director has been promoted to Public Works Director. The City does not intend to fill that Assistant Director position, but it does desire to change the Assistant Director position to a GIS Tech position to address additional gaps in operations and administrative coverage.

Planning

- a. The City recently acquired the planning duties from the County starting a transition period in Nov. of 2025 and assuming complete fulfillment of planning functions as of Jan. 1, 2026. The City is currently operating on an "added assignment" basis related to planning duties. The City has determined this function needs to be managed by established and dedicated personnel.
- b. Planning functions face an increasingly complex and heavy workload related to development review, zoning administration, long-range planning, and coordination with Public Works on infrastructure projects.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Current Staffing Requests

- a. A represented FTE in the Public Works Department to bring back an administrative capacity that can support field operations with specialized capabilities.
- b. A non-represented administrative FTE in the Planning Department to provide centralized development management, cross-department coordination, and a focused leadership role for community development initiatives.

Proposed Staffing Actions

- a. Public Works – Represented Administrative FTE to hire a GIS Technician

Rationale: The PW administrative team must continue to support core operations, permit processing, asset management, and interdepartmental coordination. The loss of a PW office staff member has strained administrative workflows, required added hours of work for the current staff to accomplish various tasks by deadlines, and limited support for operations.

The promotion of the Assistant PW Director to PW Director leaves a gap in administration that a GIS Technician can help bridge by providing technical support, data management, and spatial analysis critical for PW projects (streets, utilities, right-of-way, asset inventory).

- b. Planning – Administrative FTE to serve as Development Manager (Non-Represented)

Rationale: With the City officially assuming all roles and responsibilities related to Planning as of January 1, 2026, the current City staff workload has increased significantly and has been determined to be inefficient without added staffing. Planning is a complex job as this position will manage development applications, compliance requirements, environmental reviews, and the need for timely coordination with PW on site planning and infrastructure implications.

A Development Manager would provide strategic leadership, oversee daily planning operations, manage development review timelines, coordinate with the Planning Commissioners and City leadership, and support cross-functional collaboration with other departments.

This role would help ensure predictable timelines for development approvals, enhance customer service for developers and residents, and enable the Planning Department to scale its operations responsibly as Baker City grows.

The City proposed the role of Development Manager to be a non-represented employee to as they will oversee other employees in the execution of duties and will work towards assuming full planning director duties. This pathway will also provide flexibility in management, facilitate cross-department collaboration without the constraints of represented roles, and enable responsive budgeted actions aligned with City priorities.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Anticipated Benefits and Outcomes

- a. Public Works – GIS Technician (Represented)
 - i. Improved efficiency and accuracy of required tasks such as asset management, permit processing, and maintenance scheduling through data and spatial analysis.
 - ii. Enhanced decision support for PW operations, capital planning, and emergency response.
 - iii. More effective coordination with field crews, resulting in reduced downtime and improved service delivery.
 - iv. Institutional knowledge remained in a represented position, contributing to wage competitiveness and retention.
- b. Planning – Development Manager (Non-Represented)
 - i. Accelerated and more predictable development review processes, improving customer service for developers and residents.
 - ii. Stronger cross-department coordination between Planning, Public Works, City Engineering, Building, and Community Development initiatives.
 - iii. Better oversight of planning, timelines, and performance metrics, supporting strategic initiatives such as comprehensive plan updates and Planning and Zoning amendments.
 - iv. Capacity to pursue opportunities, policy updates, and implementation of development-related programs.

Cost Considerations and Budget Implications

- a. Public Works – GIS Technician (Represented)
 - i. Estimated annual salary range: \$60,000
- b. Planning – Development Manager (Non-Represented)
 - ii. Estimated annual salary range: \$78,335 - \$91,624
- c. The full budget analysis is at the end of the proposal for further review.

Implementation Plan and Timeline

- a. **Phase 1:** Approval and Position Setup (April – May 2026)
 - i. Obtain Council approval for both positions, including funding authorization and job classifications (represented vs. non-represented).
 - ii. Finalize job descriptions, performance expectations, and recruitment strategies.
- b. **Phase 2:** Recruitment and Onboarding (May-July 2026)
 - i. Initiate recruitment for GIS Technician (Represented) and Development Manager (Non-Represented).
 - ii. Screen candidates, conduct interviews, and hire.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

- iii. Onboard and establish reporting relationships, and define key performance indicators (KPIs): data quality, processing times, permit throughput, planning review timelines, cross-department response times.

c. **Phase 3: Integration and Performance Stabilization**

- i. Integrate GIS Technician into PW workflows; implement initial projects (asset inventory update, mapping of critical infrastructure, etc.).
- ii. Integrate Development Manager into Planning operations; implement governance processes for development review, staff allocations, and performance dashboards.
- iii. Monitor performance, adjust workflows, and provide ongoing professional development.

Conclusion and Recommendation

In light of the recent vacancy in Public Works administration team, the elevation of leadership in PW, and the growing complexity and demand within Planning, these two staffing actions are strategically aligned with the City's operational needs and long-term development objectives. The Public Works GIS Technician (Represented) will restore essential administrative capacity and provide critical support to PW operations, while the Development Manager (Non-Represented) will improve planning governance, cross-department coordination, and service delivery for community development, while maintaining an effective and efficient environment.

We respectfully request the Baker City Council's approval of:

- Reinstating a Represented Administrative FTE to hire and maintain a GIS Technician within Public Works.
- Creating a Non-Represented Administrative FTE to fill the Development Manager role within Planning.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Budget Analysis Chart:

Public Works					
Category	Base	Taxes	Retirement	Benefits	Total Compensation
PW Tech	\$57,242	\$7,982	\$17,241	\$30,166	\$112,632
Asst. PWD	\$92,531	\$11,798	\$27,870	\$11,697	\$143,897
Budget Savings					(\$31,265)
Planning					
Proposed Development Manager	\$81,606	\$10,405	\$19,683	\$28,466	\$140,160
2025-2026 IGA annual Planning Rate					\$121,000
2026-2027 IGA annual Planning Rate					\$151,000
Budget Increase					(\$10,840)
Total Staffing Proposal Budget Impact					
2026-2027 FY Net Budget Savings					(\$42,105)

Respectfully submitted,

*Andrew Crabtree
Human Resource Manager
City of Baker City*



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Job Title: Development Manager

Department: Planning

FLSA Status: Modified Exempt

Reports To: City Manager

Monthly Salary Compensation: \$6,528 - \$7,635

Summary/Objective

The Development Manager directs and coordinates planning-related activities within the City's development and community planning functions. This mid-to-senior level management position oversees planning operations, collaborates with multiple city departments, and drives the integration of innovative planning processes, including AI-enabled efficiencies. The role requires strong leadership, technical planning expertise, and the ability to translate policy goals into actionable programs and procedures. This position works under administrative direction and has responsibility for staff supervision, program development, budget administration, and cross-department collaboration to meet city priorities.

Supervision

- **Supervision Received:**
Works under the general supervision of the City Manager; coordinates with other Department Heads as needed.
- **Supervisory Responsibilities:**
Supervise staff assigned to planning tasks (clerical and technical), including participating in training, performance evaluations, coaching, and development.

Position Details

- 40 hours per week per week (Mon–Thurs), 7:00 a.m. – 5:00 p.m. & (Fri), 7:00 a.m. – 11:00 p.m. or 8:00 a.m. – 12:00 p.m.
- Additional hours may be required for meetings and for completion of project deadlines.
- Local travel within Baker City; occasional out-of-area or overnight travel may be required

Essential Functions

Note: Reasonable accommodation may be provided for individuals with disabilities.

- **Manage Planning and Development Activities:** Oversee and coordinate city planning functions, including current and long-range planning, zoning interpretation, code administration, and land use regulation; ensure planning processes align with the Comprehensive Plan, development standards, and city goals; coordinate with Public Works, Community Development, and other departments to resolve issues and streamline approvals; manage proposed development projects from intake through staff reports, public hearings, and final recommendations; supervise pre-application processes and coordinate with applicants and other departments.



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

- Interdepartmental Collaboration and Liaison: Work with Community Development and Public Works staff to identify department needs, design cross-department workflows, and implement efficiency improvements; serve as a liaison to advisory committees, boards, and commissions (e.g., Planning Commission, Downtown Urban Renewal, Parking District) to achieve project goals and policy objectives; represent the City in public meetings, community outreach, and intergovernmental coordination on planning and development initiatives.
 - Program Development, Training, and AI Integration: Develop, implement, and monitor planning programs; establish short- and long-term goals, performance metrics, and continuous improvement plans; lead training initiatives for staff on planning duties, zoning amendments, and development procedures; promote knowledge sharing and professional development; integrate planning efficiencies with new AI initiatives to improve data analysis, permit processing, reporting, and decision-making; evaluate effectiveness and adjust as needed.
 - Budgeting and Resource Management: Assist in the development and execution of the Planning/Development budget; monitor expenditures and resource allocation; identify opportunities for cost savings and improved efficiency; oversee procurement related to planning studies, consultants, and technology tools; ensure compliance with city policies.
 - Public Service and Communication: Provide technical information and guidance regarding planning, zoning, development standards, and compliance; respond to inquiries from developers, the public, and colleagues with accuracy and timeliness; prepare and present reports, policy recommendations, and presentations to City Council, Planning Commission, and community groups.
 - Leadership and Work Environment: Foster a collaborative, service-oriented team environment; delegate responsibilities, monitor progress, and provide clear direction; ensure department compliance with applicable codes, laws, rules, standards, and procedures; interpret and apply regulations related to planning, zoning, land use, and development; continuously assess processes and implement improvements to increase efficiency, accuracy, and quality of service.
 - Special Projects and Other Duties: Lead or participate in special studies, grant applications, and economic development initiatives as assigned; perform other related duties as required.
-

Additional Duties

- Ensure compliance with federal, state, and local laws and regulations.
 - Provide support for Public Works, Building and Community Development.
 - Contribute to the City's emergency response planning.
 - Perform other duties as assigned.
-

Tools and Equipment Used

- GIS software and planning tools, standard office equipment, and municipal software as needed.
 - Personal computer, iPad, including word processing, database software, spreadsheets, 10-key calculator; phone, copy machine, fax machine, motor vehicle (with valid Oregon Driver's License without points on driving record).
-



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Minimum Qualifications

- A combination of education and experience that provides the required knowledge, skills, and abilities will be considered.
 - Bachelor's degree in; Urban and Regional Planning, Public Administration, or a closely related field. Master's degree preferred.
 - Minimum of five (5) years of progressive planning experience, including at least two (2) years in a supervisory/management role; experience in urban planning, zoning, land use regulation, and development review.
 - Proficiency with Microsoft Teams, SharePoint, Microsoft Office Suite; experience with Caselle or equivalent financial management software; familiarity with public IT systems and data management.
 - Ability to obtain or maintain any required certifications or training required by the City.
 - Valid driver's license (Oregon or valid in your jurisdiction) with a clean driving record.
-

Preferred Qualifications

- Education: Master's Degree in a related field.
 - Experience: 7 years of progressive planning and project management experience plus 5 years of supervisory experience.
 - Certifications: American Institute of Certified Planners (AICP).
-

Knowledge, Skills, and Abilities

Knowledge of:

- Knowledge of applicable federal and state regulations governing planning and zoning laws.
- Knowledge of city planning, long-range infrastructure planning, and safety standards.
- Development review processes.
- Data analysis.
- GIS or Planning software.
- Municipal budgeting methods.
- Departmental policies, procedures, ordinances, and governing regulations.

Skills in:

- Proficient operation of a motor vehicle.
 - Proficient use of computers, tablets, office equipment, and basic remote collaboration tools (e.g., Microsoft Teams, SharePoint, Microsoft Office, Caselle or equivalent financial software).
 - Excellent communication skills, both written and verbal, with the ability to explain technical concepts to non-technical audiences.
 - Strong analytical, organizational, and problem-solving skills.
 - Public speaking.
 - Policy interpretation.
 - Internal and external collaboration.
 - Leadership.
-



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

Ability to:

- Oversee complex projects.
 - Learn and apply new methods and codes; assess applicants' needs and make informed recommendations.
 - Manage multiple priorities.
 - Develop and implement policies and procedures.
 - Analyze technical information and prepare concise oral and written reports.
 - Ability to build collaborative relationships with elected officials, staff, and the community.
 - Coordinate with other departments and external agencies to ensure compliance.
 - Demonstrate strong personal qualities (persuasion, patience, perseverance, thoroughness, flexibility, independence) and sound judgment.
-

Work Environment

- Primarily indoors, office setting.
 - Some exposure to weather, and noise, when reviewing projects sites and as duties require.
 - Wet/humid conditions and high places may be encountered.
-

Physical Demands

- Frequent use of hands and visual acuity.
 - Standing, walking, climbing, kneeling, crouching, crawling.
 - Lifting: up to 25 lbs. frequently; up to 50 lbs. with assistance.
 - Ability to perform strenuous outdoor activities within reason while reviewing projects and as duties require.
-

Additional Information

- This position is subject to the City of Baker's Drug and Alcohol Testing Policy.
 - This job description is not an employment contract and may be updated as needed.
 - This job description is designed to provide a general listing of activities, duties, or responsibilities that are required of the employee for this job, it is not a complete and fully comprehensive outline of the duties associated with the listed position.
 - Duties, responsibilities and activities may change at any time with or without notice.
-



BAKER CITY, OREGON

P.O. Box 650, Baker City, OR 97814-0650

541-523-6541 Voice/TDD

www.bakercity.com

EEO Statement: *Baker City is an equal opportunity employer, and as such, we consider individuals for employment according to their abilities and performance. Employment decisions are made without regard to age, disability, race, color, national origin, religion, sex, gender, sexual orientation, veteran status, military status, association with members of a protected class, marital status, injured worker status, union participation, non-supervisory family relationships, or any other protected class or work relationship. All employment requirements mandated by State and Federal laws and regulations are observed.*

I, the undersigned, confirm that I have reviewed and approved the above job description. I verify that the description accurately reflects the essential duties, responsibilities, and requirements of the role. I acknowledge that I have provided the employee with an opportunity to review this document, ask questions, and seek clarification. I understand that this job description should be reviewed and updated as necessary to ensure it remains accurate and relevant.

City Manager: **Barry Murphy**

Signature: _____

Human Resources Manager: **Andrew Crabtree**

Signature: _____

By signing below, I acknowledge that I have reviewed and understand the requirements, essential functions, and duties associated with this position. I will be provided with the opportunity to request and review a copy of this job description at any time. Additionally, I have had the opportunity to ask questions regarding the position, and all questions asked have been answered to my satisfaction. I understand that if any questions or concerns arise in the future, I am responsible for presenting them to a member of the supervisory or management team.

Employee Printed Name: _____

Employee Signature: _____

Date: _____



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: City Attorney Award

Action Statement

City Council can award the contract for city attorney services.

Background

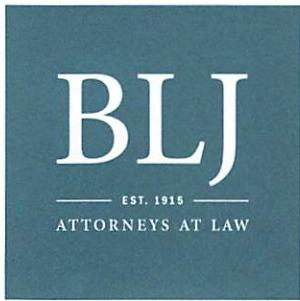
Baker City put out a proposal for city attorney services as part of a larger assessment of current contracted services. The City received two bids through an informal solicitation process where we directly solicited three firms in the area with significant municipal experience (one firm decided not to submit a proposal).

Analysis

Both proposals were quality submissions and the firms are capable of meeting the City's needs. The City Manager and HR Manager scored the two proposals, and the proposal from Bryant, Lovelin, and Jarvis scored the highest. Staff recommends selecting the BLJ proposal and authorizing the City Manager to finalize the contract.

Potential Motions

"I, Councilor _____, move to approve award for city attorney services to Bryant, Lovelin, and Jarvis and for the City Manager to finalize the contract with the firm."



March 18, 2026

Via Email only to citymanager@bakercity.gov

City of Baker City
c/o Barry Murphy, City Manager
1655 1st Street
P.O. Box 650
Baker City, Oregon, 97814
citymanager@bakercity.gov

Re: City Attorney Services Proposal

Bryant, Lovlien & Jarvis ("BLJ") is pleased to present its proposal to provide contract city attorney services to the city of Baker City ("Baker City"). We are a law firm of thirteen attorneys, five full-time staff members, and two part-time staff members located in Bend, Oregon. In addition to the substantial legal skills of our firm, BLJ attorneys are active in charitable and civic activities throughout central Oregon. Through our legal work and civic and charitable involvement, we have deep connections with the public sector and local business community.

Enclosed is BLJ's proposal in response to the Request for Proposal – Contract for City Attorney Services that Baker City issued on February 17, 2026. As requested, the response contains information concerning, among other things, the following: (a) BLJ's qualifications and experience (including five professional references); (b) BLJ's approach to legal services; (c) fee structure; and (d) sample professional services agreement.

BLJ has significant experience representing municipal and public sector clients in central and eastern, Oregon. This experience enables BLJ to provide a wide range of creative legal services to address the challenges facing Oregon municipalities. If retained as the city attorney, BLJ will guide and serve Baker City with competence, integrity, and dedication.

Please do not hesitate to contact me if you have any questions or would like additional information.

Sincerely,



Jeremy M. Green, Esq.
Bryant, Lovlien & Jarvis, P.C.

**BAKER CITY
CITY ATTORNEY SERVICES PROPOSAL**

Submitted by:

BRYANT, LOVLIE & JARVIS, P.C.

591 SW Mill View Way

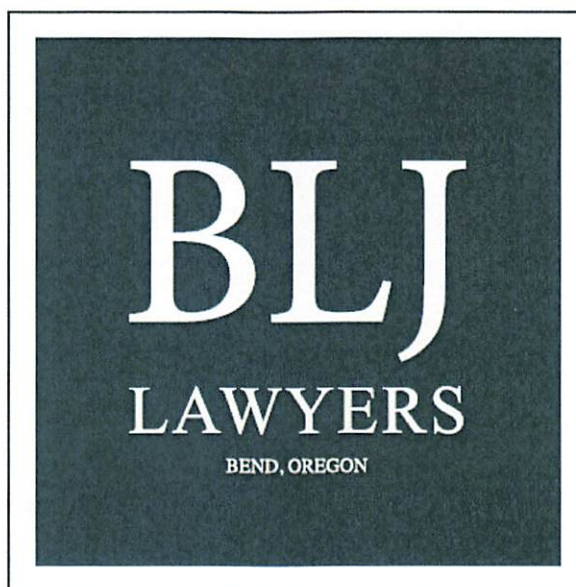
Bend, Oregon 97702

Telephone: (541) 382-4331

Facsimile: (541) 389-3386

E-mail: green@bljlawyers.com

Website: www.bljlawyers.com



Bryant, Lovlien & Jarvis, P.C.

I. General Law Firm Overview.

A. Name and Location. The name of the law firm submitting this proposal is Bryant, Lovlien & Jarvis, P.C. ("BLJ"), an Oregon professional corporation. BLJ's law offices are located at 591 SW Mill View Way, Bend, Oregon 97702.

B. Length of Employment. BLJ has served the Central and Eastern Oregon communities with dedication and commitment for over 100 years. The legacy of concerned, professional legal counsel that began in 1915 with founder Jay H. Upton continues today as we represent our private and public sector clients on a broad range of legal matters and participate in our community through public service and leadership.

C. Specialization. BLJ attorneys specialize in public law and governance (including public finance and franchising), business law, employment law, contract law (including public purchasing), construction law, school law, real estate law (including property acquisitions and real estate transactions), land use and development, water law, taxation, estate planning, and commercial litigation.

D. Attorneys.

1. Jeremy M. Green. Jeremy Green is a shareholder with BLJ. Jeremy joined BLJ in 2004 and has over 20 years of experience in municipal law. His primary areas of practice include public law, business law, real estate law, contract law, construction law, employment law, and real property taxation. Jeremy is the primary attorney (i.e., city attorney or county counsel) for all our municipal and county clients. Jeremy received his Bachelor of Science in Business Administration from Warner Pacific College and his Juris Doctorate from the University of Oregon School of Law. Jeremy graduated in the top 10% of his law school class.

Jeremy is a member of the Oregon State Bar (admitted in 2004), the American Bar Association, and the Society for Human Resource Management. He is a member of the Oregon State Bar's Real Estate & Land Use, Business Law, Government Law, and Labor & Employment Law sections. Jeremy serves (or has served) on the Board of Directors for the Oregon Duck Club of Central Oregon, Bend-Redmond Habitat for Humanity, and Oregon City Attorneys Association. Jeremy is a past president of the Oregon City Attorneys Association. For four consecutive years, Jeremy was selected as an "Oregon Rising Star," a distinction that recognizes outstanding lawyers who have attained a high degree of peer recognition and professional achievement. While up to 5% of Oregon lawyers are selected as SuperLawyers, no more than 2.5% are selected as "Rising Stars."

2. Paul J. Taylor. Paul Taylor is a shareholder with BLJ. Paul joined BLJ in 2003. His primary areas of practice include real estate and business transactions, including leasing, sales and acquisitions, construction contracting, business formations, and real estate and business financing. He provides general public law advice to BLJ's public clients, with an emphasis on public contracting, real estate and construction contracting, and has worked with the City of Madras and City of La Pine, as well as the Bend Park & Recreation District, Bend-La Pine School District, and Redmond School District 2J. Paul received his Bachelor of Arts in Japanese from the University of Oregon and his Juris Doctorate from the University of Oregon School of Law.

Paul is a member of the Oregon State Bar (admitted in 1998) and the Washington State Bar Association (admitted in 1999). He is a past member of the Executive Committee of the Oregon State Bar's Business Law Section. Paul serves on the Board of Directors of Bend Park & Recreation Foundation.

3. Mark G. Reinecke. Mark Reinecke is a shareholder with BLJ. Mark joined BLJ in 1996. He is a civil litigation attorney representing clients (including public law clients) involved in business and real property disputes, collection matters, contested wills, trusts, guardianships and conservatorships, and a variety of water issues including permitting, adjudications, legislation, and general counsel for irrigation districts. Mark

has represented clients in more than half of Oregon's 36 counties as well as the Oregon Court of Appeals, the Federal District Court for Oregon, the Confederated Tribes of Warm Springs Tribal Court, and the Ninth Circuit Court of Appeals in San Francisco. Mark received his Bachelor of Science in Business Administration from John Carroll University and his Juris Doctorate from Washington and Lee University School of Law.

Mark is a member of the Oregon State Bar (admitted in 1991), the U.S. District Court, District of Oregon, and the Deschutes County Bar Association (founding member). He serves on the Steering Committee for the Deschutes Water Alliance and is an affiliate member of the Oregon Water Resources Congress. Mark is also a founding member of the J.R. Campbell American Inns of Court, a member and past president of the Bend-Mt. Bachelor Rotary Club, and past president of the Cascade Festival of Music.

4. Garrett Chrostek. Garrett focuses his practice in the areas of land use, real estate, construction, water, and local government law. He advises governmental entities, businesses, agriculturalists, developers, and contractors on real estate transactions, development, permitting, and regulatory compliance. Prior to joining BLJ in 2013, Garrett worked for the City of The Dalles.

Garrett received his Bachelor of Science from Linfield College, Master of Public Policy from Oregon State University, and Juris Doctorate from Vermont Law School. Garrett is a member of the Oregon State Bar, Oregon City Attorneys Association, Oregon Farm Bureau, and Oregon Emerging Local Government Leaders.

5. Dustin Hawkins. Dustin Hawkins is an associate attorney with BLJ and works primarily under Jeremy Green. Dustin joined BLJ in 2021. His primary areas of practice include municipal law, business law, and real estate law. Dustin has a particular focus and experience with public contracting and municipal airport matters. Dustin received his Bachelor of Arts from the University of Oregon and Juris Doctorate from Lewis & Clark Law School, both with honors.

Dustin attended law school in the evenings while working full time at a successful civil litigation law firm in Portland, Oregon. After law school, he continued working for the firm as a civil litigator for five years before joining BLJ. Dustin is a member of the Oregon State Bar (admitted in 2016), the U.S. District Court, District of Oregon, and the Multnomah County Bar Association. He is a current member of the Oregon City Attorneys Association. He is also a member of the Oregon State Bar's Real Estate & Land Use, Business Law, and Government Law sections.

6. Isabel Harris. Isabel Harris is an associate attorney with BLJ and works primarily under Jeremy Green. Isabel's primary areas of practice include employment law, municipal law, business law, and real estate law. Isabel received her Bachelor of Arts from Simpson University with a double-major in Cross-Cultural Studies and Political Science.

Isabel was admitted to the Oregon State Bar in 2024. While attending law school at Santa Clara, Isabel worked for various state agencies.

7. Other Attorneys. Information concerning other BLJ attorneys is available on BLJ's website.

II. Scope of Services - Law Firm Experience and Abilities.

A. Role of the City Attorney; Approach to Services. The primary purpose of the city attorney is to ensure that all city matters are conducted and handled in a legal and ethical manner. The city attorney's job is to serve the council and staff as a professional legal advisor, not as a politician or policy maker. As city attorney, BLJ will render prompt and timely advice to the council to ensure that the council's actions fall within the framework of the law. BLJ will advise the council on procedural and substantive legal issues, the legal

implications of any proposed course of action, and on other matters affecting the conduct of the council's business, such as public meeting and conflict of interest laws. In addition, BLJ will work with the council and staff in developing legal strategies for implementing the council's goals, identifying legal issues surrounding the council's goals, and responding to community concerns. We will assist the city with risk management and will provide effective defense of contract and tort liability claims. We will also support city staff with code enforcement actions. At least one BLJ attorney will be available to assist the city in virtually every situation. If requested, BLJ can provide training on relevant topics, including, without limitation, public meeting, public records, and public contracting laws.

B. Public Sector Clients. We are currently serving as the city attorney for the City of John Day, City of Burns, City of Prairie City, City of Monument, City of Sisters, City of Ontario, and City of Shady Cove. We also provide legal services on an as-needed basis for the City of La Grande, City of Madras, City of Dayville, City of Redmond, Malheur County, Grant County Emergency Communications Agency, and Gilliam County. In addition, we represent various special districts and public organizations, including, without limitation, Barlow Water Improvement District, Christmas Valley Water District, Crescent Water Supply and Improvement District, Bend-La Pine School District, Bend Park & Recreation District, Redmond School District 2J, Tumalo Irrigation District, Arnold Irrigation District, La Pine Rural Fire Protection District, and Monument Soil & Water Conservation District.

C. Private Sector Clients. BLJ represents a broad range of private sector clients, including investors, lenders, financial institutions, developers, landlords, homeowner associations, privately-held companies, insurance carriers, health care providers, brokers, auto dealerships, contractors, subcontractors, title companies, and others.

D. Experience with Public Law Issues. In our capacity as counsel for our municipal, county, and other public sector clients, we provide specialized legal services concerning, among other things, police matters, franchise agreements, professional service agreements, public utilities, transportation improvements, regulation of public rights-of-way, employment law, deferred compensation, taxation, urban renewal projects, land acquisition and development, land use regulation, public bidding and contracts, waste disposal, litigation defense, and legislative issues. We also handle litigation matters, including condemnation cases and matters concerning construction contracts, land use, and appellate proceedings. In addition, we draft and render advice concerning statutes, ordinances, and regulations. Below is a brief description of our areas of specialization.

1. Land Use and Development. We assist our municipal and county clients with drafting and implementing land use plans and ordinances. We also advise our municipal and county clients with code violations, land use hearings, appeals at the local level, the Land Use Board of Appeals, and through the appellate system.

2. Property Acquisition and Real Estate Transactions. We advise our public clients as it relates to the acquisition and/or sale of real and personal property.

3. Contracts and Public Purchasing. We have extensive knowledge of Oregon's public contracting statutes and administrative rules, and provide advice concerning the same. As part of that advice, we drafted and implemented public contracting policies for more than 10 public entities and updated them based on substantial changes to the public contracting rules in Oregon. We have extensive experience regarding RFP procedures, bid procedures, and personal services contracts. In addition to the competitive bidding requirements, we have experience in drafting a variety of contracts not required to be publicly bid. We have drafted contracts for property acquisition, sales, leasing, professional services, and a variety of intergovernmental agreements with other public agencies.

4. Employment Law. We frequently advise our public clients on personnel and employment law matters, including, without limitation, drafting employment policies, employment contracts,

and advising on employee discipline and terminations. We also assist our public clients with collective bargaining and labor negotiation matters.

5. Litigation and Administrative Law. Our litigation attorneys represent our public clients through all phases of litigation and other dispute resolution processes, including administrative hearings.

6. Public Finance and Infrastructure Financing. We assist our public clients as it relates to budget processes, taxation, obtaining funds through state and federal programs, and bank financing.

7. Franchising. We frequently negotiate and draft franchise agreements on behalf of our municipal and county clients. This includes franchise agreements relating to, among other things, telecommunications services, utilities, broadband and cable services, and solid waste.

8. Governance. We frequently draft ordinances and resolutions, advise public officials concerning public meetings and executive sessions, assist public officials in responding to public records requests, and negotiate and draft agreements of all types on behalf of our public clients.

E. Accessibility, Responsiveness, and Timeliness. We are committed to providing immediate availability and accessibility. Jeremy Green will be primarily responsible for responding to all general city issues. If Mr. Green is unavailable, Dustin Hawkins and Isabel Harris will be the secondary points of contact and will provide necessary assistance and advice. Depending on the particular issue, Mr. Green, Mr. Hawkins, or Ms. Harris may ask that certain issues be handled by an attorney with expertise in the applicable area of law.

We will strive to provide immediate access to our attorneys and staff to meet the city's needs. If the matter is urgent, we will strive to provide an attorney to answer a telephone question immediately. If urgent advice is needed during non-business hours, a contact number will be provided. If the matter is not urgent, Mr. Green, Mr. Hawkins, and Ms. Harris will strive to return phone calls, email, and voicemail not later than the end of the business day. BLJ attorneys and administrative assistants will strive to meet every City deadline.

All attorneys named in this proposal have experience attending meetings for our public clients and can be called upon to discuss matters within their respective areas of specialization before the council and staff. If given sufficient advance notice, Mr. Green, Mr. Hawkins, and/or Ms. Harris will attend scheduled council meetings or will participate via conference call. We will make every effort to attend unscheduled, urgent meetings.

III. Compensation.

We will perform city attorney services at the following hourly rates: (a) shareholder attorneys will bill City at the rate of \$300.00 per hour; and (b) associate attorneys will bill City at the rate of \$250.00 per hour; provided, however, we may provide certain services (e.g., audit letters and legal opinions) at fixed fees established by our attorneys from time to time. We will charge the above-mentioned hourly rate to attend council meetings and for any time spent by an attorney on city-related travel. The proposed hourly rate is consistent with the hourly rate we charge many of our public clients and represents a fraction of the fees charged to most BLJ clients.

In addition to legal fees, City will be billed for out-of-pocket expenses, travel expenses, phone charges, mileage (at the applicable IRS rate), travel lodging, meals while traveling, messenger services, process server services, copies, postage, printing, and supplies. Payments are due on receipt of a monthly billing statement. An interest rate of 1.5% per month is applied to accounts 30 days past due. If City needs to make payments on its account, mutually acceptable payment arrangements may be made.

The estimated annual cost for BLJ's attorney services based on 100 hours of routine work is \$27,500.00. A draft of BLJ's standard form professional services agreement is attached as Exhibit A.

IV. Billing Procedures

BLJ provides its clients with monthly billing reports that detail the time spent by each attorney on any given matter. Time is billed in increments of one-tenth of an hour. BLJ allows bills to be paid either by check or online through a secure payment system linked on our website.

V. Insurance. BLJ carries the following insurance:

A. General Liability Insurance. General liability insurance with limits of no less than \$1,000,000 per occurrence, \$2,000,000 in the aggregate.

B. Professional Liability Insurance. Professional liability insurance with limits of no less than those required by the Oregon State Bar, as well as excess coverage.

C. Workers' Compensation Insurance. Workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law.

VI. Community Involvement.

BLJ has a reputation of extended community involvement in Central Oregon. BLJ supports the Bend Chamber of Commerce, Central Oregon Community College Foundation, and the High Desert Museum. The firm has several attorneys who are members and/or board members of local Rotary Clubs and various charitable organizations, including our local United Way, the Bend Parks and Recreation District Foundation, NeighborImpact, the Kemple Memorial Children's Dental Clinic, Bend Area Habitat for Humanity, and the Leadership Bend program.

Thank you for considering this proposal. Please feel free to contact me if you have any questions concerning the proposal.

Respectfully submitted this 18th day of March, 2026.

BRYANT, LOVLIE & JARVIS, P.C.



By: Jeremy M. Green, Vice President and Shareholder

Professional References

Jeff Hurd, former Interim City
Administrator and current Public Works
Director
City of Madras
125 SW "E" Street
Madras, Oregon 97741
(541) 325-0309

Dan Cummings, City Manager
City of Ontario
444 SW 4th Street
Ontario, OR 97914
(541) 881-3223

Claudine Gregory, Trustee
Astoria Station, LLC
PO Box 476
Astoria, Oregon 97103
(360) 261-4256

Brenda Engebretson, City Manager
City of Burns
242 S. Broadway
Burns, Oregon 97720
(541) 573-5622

Melissa Bethel, City Manager
City of John Day
450 E. Main Street
John Day, Oregon 97845
(541) 575-0028

Exhibit A
Professional Services Agreement

[attached]

PROFESSIONAL SERVICES AGREEMENT FOR ATTORNEY SERVICES

This Professional Services Agreement for Attorney Services (this "Agreement") is made and entered into effective as of March __, 2026 (the "Effective Date") and is entered into between City of Baker City ("City"), an Oregon municipal corporation, whose address is 1655 1st Steet, Baker City, Oregon 97814, and Bryant, Lovlien & Jarvis, P.C. ("Attorney"), an Oregon professional corporation, whose address is 591 SW Mill View Way, Bend, Oregon 97702.

RECITAL:

City desires to retain an Oregon law firm with training, skills, knowledge, and expertise in public and administrative law. City has determined that Attorney has the training, skills, knowledge, and expertise desired, and is qualified and capable of performing the Services (as defined below). City and Attorney are entering into this Agreement to establish the terms and conditions under which Attorney will perform the Services on an as-needed basis.

AGREEMENT:

NOW, THEREFORE, in consideration of the parties' mutual obligations under this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. PROFESSIONAL SERVICES

1.1 Professional Services. Subject to the terms and conditions contained in this Agreement, as and when requested by City, Attorney will perform those legal services described in Schedule 1.1 (and any other necessary or appropriate legal services customarily provided by Attorney in connection with its performance of those legal services described in Schedule 1.1) (collectively, the "Services"). Attorney will (a) consult with and advise City on all matters concerning the Services reasonably requested by City, (b) devote such time and attention to the performance of the Services as Attorney and City deem necessary or appropriate, and (c) perform the Services to the best of Attorney's ability.

1.2 City Obligations. In addition to any other City obligation under this Agreement, City will assist Attorney with Attorney's performance of the Services by performing the following: (a) City will designate a representative with authority to review and approve all Services performed by Attorney; (b) City will furnish Attorney with information regarding City's requirements for the Services, including, without limitation, City's objectives, schedules, constraints, and criteria; (c) City will render its own decisions in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Services; and (d) City will furnish Attorney with all information, documentation, and materials Attorney requires to perform the Services. City represents and warrants that City has sufficient funds available and authorized, or that will be authorized, to pay all costs incurred by City under this Agreement.

2. COMPENSATION

2.1 Compensation. Attorney will submit monthly invoices to City concerning the Services performed by Attorney during the immediately preceding month (each an "Invoice"). Each Invoice will contain the following information: (a) a brief summary of the Services performed by Attorney (and by whom); (b) the number of hours (or fraction thereof) each person spent to perform the Services; (c) the applicable hourly billing rates; and (d) a summary of expenses incurred by Attorney. City will pay the amount due under each Invoice within thirty (30) days after City's receipt of the applicable Invoice. City will pay for Attorney's travel time at the billing rates described in Section 2.2.

2.2 Billing Rates; No Benefits; Reimbursements. Attorney will perform the Services at the following hourly rates: (a) shareholder attorneys will bill City at the rate of \$300.00 per hour; and (b) associate attorneys will

bill City at the rate of \$250.00 per hour; provided, however, Attorney may provide certain Services (e.g., audit letters and legal opinions) at fixed fees established by Attorney from time to time. Notwithstanding the immediately preceding sentence, Attorney's rates and fees are subject to change at Attorney's sole discretion by providing City no less than ninety (90) days' prior written notice. City will not provide any benefits to Attorney, and Attorney will be solely responsible for obtaining Attorney's own benefits, including, without limitation, insurance, medical reimbursement, and retirement plans. City will reimburse Attorney for all expenses incurred by Attorney related to Attorney's performance of the Services, including, without limitation, travel expenses, phone charges, filing fees, mileage (at the applicable IRS rate), travel lodging, meals while traveling, messenger services, process server services, copies, postage, printing, and supplies.

3. RELATIONSHIP

3.1 Independent Contractor. Attorney will be an independent contractor of City. Attorney will be free from direction and control over the means and manner of performing the Services, subject only to the right of City to specify the desired results.

3.2 Taxes; Licenses. City will not withhold any taxes from any payments made to Attorney, and Attorney will be solely responsible for paying all taxes arising out of or resulting from Attorney's performance of the Services, including, without limitation, income, social security, workers' compensation, and employment insurance taxes. Attorney will be solely responsible for obtaining all licenses, approvals, and certificates necessary or appropriate to provide the Services.

4. ATTORNEY COVENANTS

In addition to any other covenant made by Attorney under this Agreement, Attorney covenants to City as follows:

4.1 Quality of Services. Attorney will perform the Services to the best of Attorney's ability, diligently, in good faith, in a professional manner, and in accordance with this Agreement. Attorney will make all decisions called for promptly and without unreasonable delay. All materials and documents prepared by Attorney will be complete, unambiguous, and in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

4.2 Insurance. During the term of this Agreement, Attorney will obtain and maintain, in addition to any other insurance Attorney is required to obtain under this Agreement, the following minimum levels of insurance: (a) general liability insurance for any and all losses or claims arising out of or related to Attorney's performance of this Agreement (including, without limitation, damages as a result of death or bodily injury to any persons or destruction or damage to any property) with limits of no less than \$1,000,000 per occurrence, \$2,000,000 in the aggregate; and (b) professional liability insurance with limits of no less than those required by the Oregon State Bar. Attorney will have workers' compensation insurance in form and amount sufficient to satisfy the requirements of applicable Oregon law.

4.3 Compliance With Laws. Attorney will comply with all applicable federal, state, and local laws, regulations, and ordinances. Attorney will obtain and maintain all licenses, permits, registrations, and other governmental authorizations required to conduct Attorney's business and perform the Services. Attorney will perform the Services in accordance with the applicable rules of professional conduct.

5. TERMINATION

5.1 Term and Termination. The term of this Agreement commenced on the Effective Date and will continue thereafter until terminated in accordance with the terms and conditions contained in this Agreement. This Agreement may be terminated at any time by the mutual written consent of City and Attorney. Either party may terminate this Agreement for convenience and without cause by giving the other party thirty (30) days' prior written notice.

5.2 Remedies. If a party fails to perform any of its terms, covenants, conditions, and/or obligations under this Agreement, the non-defaulting party may, in addition to any other remedy provided to the non-defaulting party under this Agreement, pursue all remedies available to the non-defaulting party at law and/or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.

5.3 Consequences of Termination. Upon termination of this Agreement, (a) Attorney will cease further performance of the Services (except that Attorney may perform such Services and incur such reimbursable expenses as are necessary or appropriate to preserve that portion of the Services that have been completed or are in progress and to achieve an orderly termination and transition), and (b) City will pay Attorney for all Services performed by Attorney and will reimburse Attorney for all reimbursable expenses (including, without limitation, costs incurred by Attorney for organizing and carrying out the termination).

6. INDEMNIFICATION

6.1 City Indemnification. City will defend, indemnify, and hold Attorney, and each present and future employee, officer, shareholder, agent, and authorized representative of Attorney, harmless for, from, and against all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, reasonable attorney fees and costs, resulting from or arising out of, whether directly or indirectly, the following: (a) damage to person or property caused by City and/or City's officers, employees, contractors, or authorized representatives; (b) the negligent acts, errors, or omissions of City and/or City's agents, officers, employees, contractors, or authorized representatives; (c) City's violation of any law, governmental regulation, or order; and/or (d) City's breach and/or failure to perform any City obligation under this Agreement. City's indemnification obligation provided in this Section 6.1 will survive the termination of this Agreement.

6.2 Attorney Indemnification. Attorney will defend, indemnify, and hold City, and each present and future employee, officer, agent, and authorized representative of City, harmless for, from, and against any and all claims, actions, proceedings, damages, liabilities, injuries, losses, and expenses of every kind, whether known or unknown, including, without limitation, reasonable attorney fees and costs, resulting from or arising out of, whether directly or indirectly, the following: (a) damage to person or property caused by Attorney and/or Attorney's agents, officers, employees, shareholders, contractors, or representatives; (b) the negligent acts, errors, or omissions of Attorney and/or Attorney's agents, officers, employees, shareholders, contractors, or representatives; (c) Attorney's violation of any law, governmental regulation or order; and/or (d) Attorney's breach and/or failure to perform any Attorney obligation under this Agreement. Attorney's indemnification obligation provided in this Section 6.2 will survive the termination of this Agreement.

7. MISCELLANEOUS

7.1 Severability; Notices. The parties agree that each provision contained in this Agreement will be treated as a separate and independent provision and that the unenforceability of any one provision will in no way impair the enforceability of any other provision contained herein. Unless otherwise specified in this Agreement, any notice required under this Agreement must be in writing. Any notice will be deemed given when personally delivered or delivered by facsimile transmission (with electronic confirmation of delivery), or will be deemed given three business days following delivery of the notice by U.S. mail, postage prepaid, by the applicable party to the address of the other party first shown above (or any other address that a party may designate by notice to the other party), unless that day is a Saturday, Sunday, or legal holiday, in which event it will be deemed delivered on the next following business day.

7.2 Waiver; Entire Agreement. No provision of this Agreement may be modified, waived, or discharged unless such waiver, modification, or discharge is agreed to in writing by City and Attorney. No waiver of either party at any time of the breach of, or lack of compliance with, any conditions or provisions of this Agreement will be deemed a waiver of other provisions or conditions hereof. This Agreement contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and contains all the terms and conditions of the parties' agreement and supersedes any other oral or written negotiations, discussions, representations, or agreements.

7.3 Assignment; Binding Effect; Governing Law. Neither party may assign or delegate any of the party's rights or obligations under this Agreement to any person without the prior written consent of the other party. Subject to the immediately preceding sentence, this Agreement will be binding on the parties and their respective heirs, personal representatives, successors, and permitted assigns, and will inure to their benefit. This Agreement will be governed by and construed in accordance with the laws of the State of Oregon, and venue for any action concerning this Agreement will lie in Deschutes City, Oregon.

7.4 Additional Provisions; Attachments; Legal Representation. All exhibits, schedules, instruments, and other documents referenced in this Agreement are part of this Agreement. All capitalized terms contained in such exhibits, schedules, instruments, and documents not otherwise defined therein will have the respective meanings assigned to them in this Agreement. This Agreement may be amended only by a written agreement signed by each party. Attorney has prepared this Agreement for and on behalf of Attorney. Attorney does not represent City in connection with this Agreement. City has thoroughly reviewed this Agreement with legal counsel of its choosing or has knowingly waived the right to do so.

7.5 Attorney Fees; Arbitration. In the event litigation or arbitration is instituted to enforce or determine the parties' rights or duties arising out of the terms of this Agreement, the prevailing party will recover from the losing party reasonable attorney fees incurred in such proceeding to the extent permitted by the judge or arbitrator, in arbitration, at trial, on appeal, or in any bankruptcy proceedings. In the event any claim, dispute, or controversy arising out of or related to this Agreement occurs (a "Dispute"), City and Attorney will exert their best efforts to seek a fair and prompt negotiated resolution of the Dispute and will meet at least once to discuss and seek a resolution of the Dispute. If the Dispute is not resolved by negotiated resolution, the Dispute will be settled by arbitration before a single arbitrator in Bend, Oregon. If the parties agree on an arbitrator, the arbitration will be held before the arbitrator selected by the parties. If the parties do not agree on an arbitrator, each party will designate an arbitrator and the arbitration will be held before a third arbitrator selected by the designated arbitrators. Each arbitrator will be an attorney knowledgeable in the areas of business and/or public law. The arbitration will be conducted in accordance with the then-current rules of the Arbitration Service of Portland, Inc. The resolution of any controversy or claim as determined by the arbitrator will be binding on the parties and judgment upon the award rendered may be entered in any court having jurisdiction. A party may seek from a court an order to compel arbitration or any other interim relief or provisional remedies pending an arbitrator's resolution of any controversy or claim. The prevailing party in the arbitration will be entitled to recover from the other party all expenses incurred in connection with the arbitration, including reasonable attorneys' fees.

7.6 Person Defined; Signatures; Interpretation. For purposes of this Agreement, the term "person" means any natural person, corporation, limited liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental City or political subdivision, or any other entity. This Agreement may be signed in counterparts. A fax or email transmission of a signature page will be considered an original signature page. At the request of a party, the other party will confirm a fax or email transmitted signature page by delivering an original signature page to the requesting party. All pronouns contained herein and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. The rule of construction that a written instrument is construed against the party preparing or drafting such written instrument will specifically not be applicable to the interpretation of this Agreement.

[end of agreement – signature page immediately follows]

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be made effective for all purposes as of the Effective Date.

CITY:
Baker City,
an Oregon municipal corporation

ATTORNEY:
Bryant, Lovlien & Jarvis, P.C.,
an Oregon professional corporation

By: _____

By: Jeremy M. Green, Vice President

Schedule 1.1
Description of Services

Attorney will perform the following Services for or on behalf of City:

1. Services - General. Attorney will provide City legal advice upon request. Jeremy M. Green will be designated and appointed city attorney.

2. Services - Specific Duties and Responsibilities. As legal counsel for City, Attorney will perform the following Services:

(a) Attend (in person or via teleconference) council meetings and all other meetings reasonably requested by City from time to time.

(b) Provide appropriate oral or written legal advice and opinions required or requested by City.

(c) Review and prepare findings, decisions, documents, motions, resolutions, ordinances, contracts, leases, purchase agreements, and other legal documents consistent with existing laws, statutes, administrative rules, and regulations.

(d) Advise and assist City in matters involving public law, Oregon budget law, elections, special elections, and state laws governing public leasing, purchasing, and contracting, code development and enforcement, intergovernmental agreements, federal civil rights and related state and federal issues, and labor and employment matters.

(e) Represent City in litigation where appropriate and assist and cooperate with special counsel as necessary. It is understood by the parties that Attorney will assist in identifying those areas where special counsel may be required and to assist City in the selection of special counsel.

(f) Provide such other assistance and legal advice as City may request from time to time.

BAUM SMITH^{LLC}

ATTORNEYS AT LAW

February 18, 2026

VIA EMAIL ONLY

BARRY MURPHY, CITY MANAGER
BAKER CITY HALL
1655 1ST STREET
P.O. BOX 650
BAKER CITY, OR 97814
email: citymanager@bakercity.gov

RE: CITY ATTORNEY SERVICES PROPOSAL
OUR FILE NO. 5484-001

Dear Council:

My name is Wyatt S. Baum. This letter contains the information I am submitting with our firm's Proposal for City Attorney Services.

FIRM EXPERIENCE

A. Description of Baum Smith, LLC.

Baum Smith, LLC is a La Grande, Oregon based law firm serving all of Eastern Oregon and beyond. Our lawyers, Wyatt Baum, Brent Smith, and Stephen Dilk have distinguished themselves in the areas of Municipal Law, Agriculture Law, Business Planning, Business Litigation, Civil Litigation, Criminal Defense, Employment Law, Estate Planning, Insurance Defense, Personal Injury, Family Law, and Real Estate transactions and litigation.

B. General Experience of Firm.

Our clients include public entities, individuals, families, and small and large businesses. We value our relationships with our clients. We know our clients need both an aggressive advocate and honest advice. We are dedicated to providing our clients with timely, efficient, high quality legal representation. We are committed to honesty and professionalism with our clients, colleagues, and the courts.

Our lawyers have tried cases to a judge or jury in every county in Eastern Oregon and in the United States District Court for the District of Oregon. We handle some of the

largest litigation matters in Eastern Oregon including those involving public utility land condemnation.

Our firm works in a team-oriented atmosphere. We pool our knowledge and work collaboratively to best meet the needs of our clients. However, a benefit of our firm is the overall division of work. While our firm has three attorneys, I am the attorney handling the transactional work and day-to-day needs of our municipal clients.

We are sensitive to the issue of time with our clients, both in our response time, but also the amount of time we are spending and the overall effect on the municipality's budget. We endeavor to ensure our municipal clients receive the highest quality work without having to stretch the budget.

C. Proposed Attorney, Team

I will be the primary attorney for the City, but all attorneys and resources of the firm will be available to the City as needed. The remaining attorneys of the firm are Brent H. Smith and Stephen Dilk. Brent Smith and I are partners of the firm. Stephen Dilk is an associate attorney.

I received my B.A. from Brigham Young University-Idaho in 2006 and my Juris Doctorate from Willamette University in 2010. I am a member in good standing of the Oregon State Bar and the U.S. District Court of Oregon. I am a member of the Government Law Section of the Oregon State Bar Association, the Oregon City Attorney Association, Oregon County Counsel Association, and the Oregon Municipal Judges Association. I am also a member of OSBA and work closely with CIS. I am the former President of the Union County Bar Association. Since becoming a member of the bar, I have focused my practice on municipal law.

Brent Smith received his B.A. from Southern Utah University in 2002 and received his Juris Doctorate from University of Utah in 2006. Brent was admitted to the Oregon State Bar and the U.S. District Court of Oregon in 2006. He was admitted to the United States Court of Appeals in 2013. Brent is currently a member in good standing of the Oregon State Bar, Union County Bar Association, Oregon Trial Lawyers Association and a member of the American Board of Trial Advocates. His practice consists of Civil Litigation, Property Law, Personal Injury, Business Law, Insurance Law, and Employment Litigation.

Stephen Dilk is an associate practicing with Baum Smith, LLC, in La Grande, Oregon. He attended the University of Rochester (B.A. History and Anthropology, 2008),

Eastern Carolina University (M.A. Maritime History and Archaeology, 2011), and Lewis and Clark Law School (J.D. magna cum laude, 2024 with a Certificate in Environmental and Natural Resources Law). Before attending law school, Mr. Dilk earned a Paralegal Certificate from Colorado Mountain College and worked as a paralegal for over five years. Mr. Dilk was admitted to the Oregon State Bar and the U.S. District Court of Oregon in 2024 and 2025 respectively. He is currently a member in good standing of the Oregon State Bar, Union County Bar Association, and the Wallowa County Bar Association. His practice consists of Civil Litigation, Property Law, Personal Injury, Business Law, Family Law, and Insurance Law.

As well as the attorneys listed above, we also employ Emily Hodgson as a paralegal. Emily has over 28 years of experience working in law offices, more than 16 of which have been at our firm. Emily has a deep breadth of experience in many areas of the law and currently focuses on cases involving civil litigation, property law, business law, and contract law. Additionally, Kortny Henderson has been a paralegal in our office since 2018. Kortny has worked in all facets of law practiced at our firm.

D. Experience with Public Bodies.

I have been practicing with Baum Smith LLC and its predecessor firm, Baum Smith & Eyre, LLC since the Fall of 2010. During the past 16 years, approximately 55% of my practice involves the representation of local public bodies. The remaining 45% is divided between a general litigation practice and transactional work.

Since most of my clients are smaller municipalities, I typically serve as their sole legal advisor. This requires me to be proficient in a wide range of governmental/municipal law areas. I have substantial experience with contract law, public record and meeting laws, torts, civil rights, employment, labor, land use, intergovernmental agreements, collective bargaining and other areas of practice as they relate to municipalities. Many of these areas overlap with the work I provide to area school districts.

My representation of public bodies requires attendance at commissioner, council and board meetings and close work with administrative and department heads, whether it be the city administrator, county administrator, city councilors, county commissioners, school superintendents, or board chairs. This includes giving oral advice in public settings as needs arise to specific legal questions. Since I work so closely with the governing bodies, it is my job either to identify or work closely with the senior administrator to identify, investigate, and address any issues involving my clients. Facets of these responsibilities include, but are not limited to, drafting policy or ordinances, risk management, drafting and negotiating contract terms, reviewing

contracts, revising and updating organizational documents, employee relations, community relations, litigation management, and labor negotiations.

As a public body adviser, significant time is spent researching and presenting my analysis to public bodies. Examples of this include:

1. Legal research, drafting and giving a presentation of an intergovernmental agreement creating a regional county coalition for northeast Oregon;
2. Drafting various ordinances and resolutions to meet the needs of clients;
3. Drafting ordinances governing the relationship between municipalities and non-profit organizations;
4. Reviewing land use applications and providing opinions on individual land use requests and enforce land use codes;
5. Acquire and dispose of real property, including the drafting of contracts, deeds, and encumbrances between municipalities and school districts; and
6. Draft franchise and use ordinances to address the evolving nature of municipal relationships with telecommunication companies and other entities using cities' rights-of-way;
7. Revising and drafting public contracting rules and regulations for public bodies including ordinances and resolutions to enact said rules;
8. Provide continuing legal advice on public records and meeting laws through presentations, opinion letters and meetings;
9. Revising and updating by-laws and other organizational documents;
10. Advising boards created by intergovernmental agreements and revising intergovernmental agreements to meet the evolving needs of clients;
11. Drafting land use documents and negotiating purchases of real property and rights in real property for municipal clients.
12. Handling complaints against public employees and officers from investigation to representation at contested matters.
13. Respond to various OCR complaints and works with public body administration, staff and employees to gather documents, draft responses and represent the public body through the OCR process.
14. Working with DEQ and EPA on resolving various environmental issues including representing clients at contested case hearings.

I also have substantial experience in assisting public bodies navigate numerous and high-volume public record requests and public record retention issues. Associated with this is assisting public bodies navigate situation with high conflict constituents. This includes working closely in drafting responses to complaints filed with the Office of Civil Rights.

I have assisted public bodies in amending the comprehensive land use plans and run land use hearings and appealed issues to LUBA.

Smaller public bodies do not always have well-developed human resources departments and as such my clients rely heavily upon me as their legal counsel to assist them in interpretation and implementation of employment law issues. Most often this takes the form of counseling the administration through discipline or termination processes from investigation to implementation of due process. I have been involved with numerous termination and disciplinary proceedings including employees and staff and work with CIS to ensure proper process and procedures are followed.

I have more than ten years of experience providing general employment law advice to my municipal clients, including workplace accommodations, implementation of OFLA/FMLA leave, the FLSA, ADA, and Paid Leave Oregon. This has involved both union and non-union employees. On several occasions I have revised or rewritten the employment manuals for my municipal clients as well as for other corporate and non-profit clients. This required not only an understanding of employment law, but also the ability to educate my clients on implementation of these laws, and knowledge of the different rights that affect private versus public employees.

I routinely assist in the preparation of public contracting proposals and drafting public contracts. I have also assisted various municipalities in acquiring different services from non-profit corporations to meet the needs of residents. I routinely assist municipalities in going out for public improvement contracts and contracts for personal services.

I have successfully litigated cases for municipalities in Circuit Court and when appropriate facilitated the settlement of those cases outside of the courtroom. Our firm's litigation practice has given me extensive experience both as plaintiff's counsel and as defense counsel. In addition to myriad tort claims, on behalf of my clients I have pursued or defended claims including, but not limited to, quieting title to real property, abatement issues, discrimination in employment, including retaliatory termination and sexual harassment, as well as failure to reinstate injured employees and wage claim issues. This has helped when representing municipalities and anticipating potential issues that could arise from such litigation. Although I have represented municipalities in a variety of litigation cases, if we believe it will be beneficial to our clients, I can reach out to my partner, Brent Smith, for additional support.

As legal counsel for the La Grande School District, I am also part of their labor negotiating team and serve as the spokesmen during negotiations with both LEA and OSEA.

I am relied on by my municipal clients to provide advice regarding all parliamentary issues. Each of the boards, councils, and commissions I represent have adopted Roberts Rules of Order for their public meetings, and when I am requested to be present at the meetings, I provide such counsel when necessary.

Realizing public bodies present the need for quick responses from their legal counsel, I strive to assure a quick turnaround with documents and questions and work closely with the municipality to make sure its needs are met in a timely fashion.

ACCESSIBILITY AND RESPONSIVENESS

I pride myself on making sure there is open and honest communication with our public body clients and a quick turnaround to meet the needs of the clients. I strive to respond to an issue on the same day it is reported to me, and almost always no later than 24-48 hours. It is important to me my clients know their issues are being addressed and thoughtfully and thoroughly considered. If a specific deadline is given by a client, it is invariably met. If a delay is anticipated, those delays along with the reason for the delay are communicated to the municipality immediately to make sure their needs are being met.

I would be available to the City whenever needed to the extent no existing calendaring conflicts prevent that availability. Typically, I can accommodate short notice schedules for attendance at any meeting that must occur immediately. Additionally, I can be available by remote means to attend meetings. The remaining members of the firm would also be available in the event circumstances prevent my attendance or response.

TECHNICAL RESOURCES

Our firm uses Microsoft Office 365 software, including the Phone System feature through Teams and Outlook for email, allowing for access to my office phone line and email account through my personal mobile phone and/or any computer with internet access. This means if I am away from the office, I will still be able to retrieve my voice mail and email messages.

CLIENTS/CONFLICTS OF INTEREST

A listing of the municipal clients currently represented or recently represented include Union County, Union County Sheriff's Department, Union County Public Works, Union Wallowa Railroad, City of La Grande, City of Elgin, City of Imbler, City of Enterprise, City of Joseph, City of Lostine, City of Seneca, City of Condon, City of Powers, City of Moro, City of Ione, City of Seneca, La Grande School District, Ontario School District,

RE: CITY ATTORNEY SERVICES PROPOSAL
FILE NO. 5484-001
February 18, 2026
Page 7

Dayville School District, Long Creek School District, Island City Sanitary Sewer District, the Blue Mountain Translator District, Tri-County Cooperative Weed Management Board, and Frontier Regional 911.

I do not have any current direct conflicts with Baker City. Potential conflicts consist of my current municipal clients as set forth above. This would be a factor if any intergovernmental action were to occur between these bodies.

PROPOSED FEE STRUCTURE

The City would be billed on a monthly basis based on a reduced hourly rate of \$325.00 per hour. Paralegal work done for the City would be billed at the rate of \$150.00 per hour. Time is billed by tenths of an hour (e.g. .1 = 6 minutes). There are certain minimum billing charges: telephone calls – .20; correspondence – .30; review of any letters or documents – .20; and preparation of documents – 1.0. The City will also be charged for all expenses incurred, including without limitation intended, excessive postage, filing fees, and mileage reimbursement at the standard mileage rates determined by the Internal Revenue Service.

The City would not be required to cover any training or conference costs. It is important to note, however, I attend League of Oregon Cities conference annually in addition to other conferences including those sponsored by the Oregon Trial Lawyers Association, Oregon School Board Association, Oregon County Counsel Association.

INSURANCE

Our firm maintains professional liability insurance through the PLF with limits of \$3,000,000.

REFERENCES

- Lacey McQuead
Interim City Administrator
City of Joseph
201 North Main
Phone: (541) 432-3832
- Merle Comfort
La Grande School Board Member
IMESD Board of Directors, Board Vice Chair
209 Scorpio Drive

RE: CITY ATTORNEY SERVICES PROPOSAL
FILE NO. 5484-001
February 18, 2026
Page 8

La Grande, OR 97850
Phone: (541) 963-5309

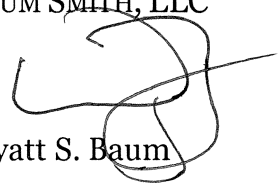
- Shelley Burgess
Union County Administrator
1106 K Avenue
La Grande, OR 97850
Phone: (541)963-1001
- Alex McHaddad, City Administrator
City of Elgin
790 South 8th Ave
Elgin, OR 97827
Phone: (541) 437-0131
- Zak Bradshaw, City Administrator/Recorder
City of Enterprise
102 E. North St.
Enterprise, OR 97828
Phone: (541) 426-4196

As requested, attached is a sample of the Attorney/Client Fee Contract I commonly use for my municipal clients. With that said, I am happy to make changes and discuss any additional needs and assurances the City may require.

I look forward to answering any further questions you may have that would assist you in your decision-making process.

Very truly yours,

BAUM SMITH, LLC



Wyatt S. Baum

WSB/ehh
Attachment

ATTORNEY/CLIENT FEE CONTRACT

This ATTORNEY/CLIENT FEE CONTRACT ("Contract") is entered into by and between the City of Baker City ("City") and Wyatt S. Baum of Baum Smith, LLC ("Attorney").

1. **Scope and Duties.** City hires Attorney to provide legal services and serve as legal counsel to the City Council of the City of Baker City. Attorney shall provide those legal services reasonably required to represent City and shall take reasonable steps to keep City informed of progress and to respond to City's inquiries. City shall cooperate with Attorney, keep Attorney informed of developments, abide by this Contract and pay Attorney's bills on time.

2. **Legal Fees.** City agrees to pay for legal services at the rate of \$375.00 per hour. Paralegal work shall be billed at the rate of \$150.00 an hour.

Hourly charges will be due for all work performed by Attorney, any paralegal, and travel time. City will also be charged for all expenses incurred, including without limitation intended, postage, telephone calls, courier charges, search charges, on-line research charges, filing fees, photocopies, messenger, travel reimbursement, and stenographic services.

_____ Attorney shall obtain City's consent before retaining outside investigators, consultants, or expert witnesses.

3. **Memberships.** Attorney shall maintain a professional standing as a member of the Oregon State Bar Association. Attorney shall also be responsible for any fees or costs associated with membership in the Oregon City Attorney's Association.
4. **Right to Sub-Contract.** Attorney has the right to sub-contract out with other Attorneys when necessary.
5. **Right to Contract.** City has the right to contract with another Attorney on certain matters.
6. **Prior Authorization.** Attorney must have authorization from the City Administrator or others authorized by the City Administrator before commencing billable work on behalf of City.
7. **Statements.** Attorney shall send City statements for fees and cost incurred monthly. City shall pay Attorney's statements within 30 days after each statement date.
8. **Conclusion of Services.** When Attorney's services conclude, all unpaid charges shall become immediately due and payable. After Attorney's services

conclude, Attorney will, upon City's request, deliver any City funds or property in Attorney's possession. All files shall remain the property of the Attorney.

9. **Compliance with Laws.** Attorney shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this contract. Attorney shall provide insurance coverage for its workers to comply with workers compensation laws.
10. **Disclaimer of Guarantee.** Nothing in this Contract and nothing in Attorney's statements to City will be construed as a promise or guarantee about the outcome of City's matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of City's matter are expressions of opinion only.
11. **Effective Date.** This contract will take effect on _____. The contract shall remain in effect until either party receives written notification of discharge or withdrawal.
12. **Attorney Fees.** In the event suit or action is instituted to enforce compliance with any of the terms, covenants, or conditions of the Contract, the trial court shall tax as a matter of costs, a reasonable attorney fee in a suit or action, in favor of the prevailing party. The prevailing party, on appeal, may also recover attorney fees as a matter of costs.
13. **Hold Harmless.** If either party's performance of obligations under this Agreement is materially hampered, interrupted, or interfered with by reason of any fire, casualty, lockout, strike, labor conditions, unavoidable accident, riot, war, or act of God, or by the enactment, issuance, or operation of any municipal, county, State, or federal law, ordinance or executive, administrative, or judicial regulation, order or decree, or by any local or national emergency, the affected party shall be excused from performance of this Agreement and both parties shall be held harmless for damages from this Agreement.

CITY OF BAKER CITY

BAUM SMITH, LLC

Randy Daugherty, Mayor

Wyatt S. Baum, Attorney at Law



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Court Plaza Bid Award

Public Works is requesting approval to award the bid for the project that represents a meaningful investment in the heart of Baker City. Improving the Court Plaza area will enhance the functionality, accessibility, and overall appeal of a key public space that serves residents, local businesses, and visitors. Advancing the bid without delay will help keep the project on schedule and avoid potential forfeiture of grant funds with postponement.

To read about the history of Court Plaza, click on the link: [History of Court Plaza Downtown](#)

Public Works accepted final bid documents for the Court Plaza Construction project on Tuesday, April 7th, 2026 at 2:00pm, that resulted in one contractor bid. The only bid received was from **R6 Contracting Inc.** in the amount of \$656,728.00 for base price and \$21,945.00 for additive alternatives.

Recommendation:

Public Works Staff recommends approval to award the bid for the Court Plaza Construction project to R6 Contracting Inc. for the base bid price of \$656,728.00 and \$21,945.00 for additive alternatives.

Potential Motions

"I, Councilor _____, move to approve the Court Plaza Construction project bid to R6 Contracting Inc."



City of Baker City
Public Works Department
1655 1st Street
PO Box 650
Baker City OR 97814

April 9, 2026

**RE: NOTICE OF INTENT TO AWARD Bid No. 2026-02
Court Plaza Construction**

Bids for the above-referenced project were opened and read aloud Tuesday, April 7th at 2:00 p.m. After reviewing the submitted bid, it was determined that staff will recommend awarding the bid to the low bidder, **R6 Contracting Inc.**

The recommendation of this bid award will go before the Baker City Council at their regular meeting of April 14, 2026, at 6:00pm. If approved, the award of the contract will be made directly thereafter.

Thank you for your interest in our upcoming project and for taking the time to submit a bid.

Kind Regards,

Danielle Schuh
Director, Public Works
Baker City Public Works

**City of Baker City
 BID NO. 2026-02
 Court Plaza Construction Project
 Plan Holder's List**

Company	Contact	E-Mail	Address	City	State	Zip	Phone	FAX
Mike Becker General Contracting	Lavar Bowles	lbowles@mikebeckergc.com	10406 N McAlister Road	LaGrande	OR	97850	541-963-7096	541-963-6775
Mike Becker General Contracting	Mike Becker	Mbecker@mikebeckergc.com	10407 N McAlister Road	LaGrande	OR	97850	541-963-7097	
Sid Johnson & Company	Grant Johnson	grant@sidjohnsonco.com	3150 10th Street	Baker City	OR	97814	541-523-5737	
Right Line	Kyle Nelson	kyle@rightlinebuilds.com		Baker City	OR	97814	541-514-7264	
X2 Construction	Tyler Miller	tkbmiller61@gmail.com	43382 Lindley Rd	Baker City	OR	97814	208-206-8696	
Granite Construction Company		bid.vancouver@gcinc.com						
R6 Contracting	Eli Childs	eli@r6contracting.com					541-910-9211	
R6 Contracting	Walter McD	walter@r6contracting.com					541-786-3610	
ASA Construction	Bailey Duhkoop	bailey@asaconstruction.com					503-515-3756	



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Fee Schedule Resolution 3988

Action Statement

City Council can approve updated fee resolution.

Background

Every year, the Council approves any needed updates to the City's fees and rates for services.

Analysis

City staff has the following recommendations for major fees and rates:

- No increase to water and sewer rates (funds are still in a decent position; will need to watch positions after increases in capital expenditures this upcoming year)
- 50% decrease in Public Safety Fee (property taxes, franchise fees, and TLT have brought in sufficient revenue to justify a decrease in this fee)
- No increase to Building Department fees
- 20-25% increase in Planning Department fees since these have not been updated since 2012

All other significant changes will be discussed in the applicable sections.

The first file includes all the current fees in the left columns and proposed fees for next year in the right columns. Items in blue are fees with proposed changes.

The second file is a clean copy of the Resolution with all proposed fees incorporated.

Potential Motions

"I, Councilor _____, move to approve Resolution 3988, "A Resolution Setting Fees for City Services, Permits or Application."



MAYOR

Randy Daugherty

COUNCILORS

Doni Bruland

Roger Coles

Loran Joseph

Helen Loennig

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

RESOLUTION NO. 3988

Fee Amount Changes in Blue
Associated Comments in Brown

A RESOLUTION SETTING FEES FOR CITY SERVICES, PERMITS, OR APPLICATION.

WHEREAS, the City of Baker City presently charges for a variety of services, permits, and applications, and

WHEREAS, such charges are currently each set by separate resolution or authority of the City Council as need arises and consequently are adopted at different times, and

WHEREAS, the City Council is of the collective opinion that such charges should be consolidated into one resolution where both city staff and the citizens of the City of Baker City could determine any of the fees charged by the City,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Baker City, Oregon that, by virtue of the authorities listed below, the fees set forth below shall be charged for the appropriate service, permit, or application:

FEE NAME				
AIRPORT FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Airport ground lease (private)	Ord. 3297	\$0.16 per square foot	\$0.16 per square foot	
Airport ground lease (aviation oriented commercial use)	Ord. 3297	\$0.19 per square foot	\$0.19 per square foot	
Hangar lease (T-hangars)	Lease Agreement	\$315 monthly	\$325 monthly	~3% increase
Hangar lease (quad hangars)	Lease Agreement	\$185 monthly	\$190 monthly	~3% increase
New Hangar lease	Lease Agreement	\$185-\$600 per month	\$185-\$600 per month	Depends on size and quality of hangar
New Hangar lease deposit	Lease Agreement	N/A	\$250.00	Propose a lease deposit for all new leases and renewals
Fuel license tax	Ord. 3297	\$0.15 per gallon	\$0.15 per gallon	
Firefighting Operations	Ord. 3297	\$100-\$500 per month	\$100-\$500 per month	Depends on Size of Operation
Agricultural spray permit	Ord. 3297	\$150.00 per year	\$150.00	

BUSINESS FEES	AUTHORITY	2025-26 FEE AMOUNT			2026-27 FEE AMOUNT			NOTES
Business License (City Limits)	Ord. 3297	Placeholder			Placeholder			
Business License Renewal (Annual)	Ord. 3297	Placeholder			Placeholder			
Sidewalk café permit (Annual)	Ord. 3297	\$50.00			\$50.00			
Short Term Rental (annual)	Ord. 3297	Placeholder			Placeholder			
Liquor license review fee - initial application only	State Law	\$50.00			\$50.00			
Liquor license renewal fee	State Law	No charge			No charge			
Taxi license application fee	Ord. 3297	\$50.00			\$50.00			
Taxi cab or limousine fee	Ord. 3297	\$100.00 biannually			\$100.00 biannually			
Transportation Network Company Driver Fee	Ord. 3297	\$25.00 binannually			\$25.00 biannually			
Temporary limousine license	Ord. 3297	\$7.50 weekly			\$7.50 weekly			
ITINERANT BUSINESSES	AUTHORITY	2025-26 FEE AMOUNT			2026-27 FEE AMOUNT			NOTES
		Rate for entity with a Baker County Address	Rate for not-for-profit entity w/Baker County Address	All Others	Rate for entity with a Baker County Address	Rate for not-for-profit entity w/Baker County Address	All Others	
Transient merchant license, per day for 1st 5 days	Res 3707/Ord 3297	No Charge	No Charge	\$200.00	No Charge	No Charge	\$200.00	
Transient merchant license, per day for days 6-10	Res 3707/Ord 3297	No Charge	No Charge	\$100.00	No Charge	No Charge	\$100.00	
Transient merchant license, per month	Res 3707/Ord 3297	No Charge	No Charge	\$500.00	No Charge	No Charge	\$500.00	
Transient merchant license in the Historic District, annual	Res 3707/Ord 3297	\$50.00	No Charge	\$150.00	\$50.00	No Charge	\$150.00	
Mobile vendor, annual	Ord. 3297	\$150.00	No Charge	\$150.00	\$150.00	No Charge	\$150.00	
Trade show fee, per day	Ord. 3297	\$75.00	No Charge	\$200.00	\$75.00	No Charge	\$200.00	
Trade show fee, per seven day period	Ord. 3297	\$300.00	No Charge	\$600.00	\$300.00	No Charge	\$600.00	
Bazaars, including Farmers' Market	Ord. 3297	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	
Peddlers per day	Ord. 3297	\$25.00	No Charge	\$100.00	\$25.00	No Charge	\$100.00	
Peddlers per year	Ord. 3297	\$200.00	No Charge	\$500.00	\$200.00	No Charge	\$500.00	
Itinerant business investigations (per investigation)	Ord. 3297	\$10.00	\$10.00	\$50.00	\$10.00	\$10.00	\$50.00	
EVENT FEES	AUTHORITY	2025-26 FEE AMOUNT			2026-27 FEE AMOUNT			NOTES
Park Use General (No vehicles, less than 50) - One quadrant of park	Ord. 3297	No Charge			No Charge			
Park Use General (No vehicles, 50-100) - One quadrant of park	New	No Charge			\$25			
Park Use General (Up to 2 vehicles, 50-100) - One quadrant of park	New	No Charge			\$50			
Park Use General (Up to 2 vehicles, 100-200+) - One quadrant of park	New	No Charge			\$100			
Park Use General (No vendors, up to 2 vehicles, non-profit/community event) - One or more quadrants of park	New	No Charge			\$100			
Park Use Variance (Vendors, up to 3 vehicles (food vendors on street)) - One or two quadrants of park	Ord. 3304	\$150			\$150			
Park Use Variance (Vendors, 3 or more vehicles-non-profit event) - Entire park, per day	New	\$150			\$225			
Park Use Variance (Vendors, 3 or more vehicles (food vendors on street)-for-profit event) - 1 or 2 quadrants, per day	New	\$150			\$325			
Park Use Variance (Vendors, 3 or more vehicles (food vendors on street)-multi-day/heavy use) - entire park, per day	New	\$150			\$900			
Refundable park damage deposit when required	Ord. 3304	\$250			n/a (removed)			PW proposed removal - Not applicable
Parade permit (Includes Street Closure)	Ord. 3297	\$150			\$150			
STREET Closure: Non-event	Ord. 3297	No Charge			\$25			PW proposed charge/Labor and Admin -Different location in future
STREET Closure: Event (Fee Per Day)	Ord. 3297	\$50			\$50			Consider at least a minor increase
Refundable event street closure deposit	Ord. 3297	\$250			n/a (removed)			PW proposed removal - Not applicable
Carnival fee (ten or more attractions)	Ord. 3297	\$100.00 per day; \$350.00 per week			\$100.00 per day; \$350.00 per week			
Carnival fee (seven to nine attractions)	Ord. 3297	\$75.00 per day; \$250.00 per week			\$75.00 per day; \$250.00 per week			
Carnival fee (four to six attractions)	Ord. 3297	\$60.00 per day; \$200.00 per week			\$60.00 per day; \$200.00 per week			
Carnival fee (three or less attractions)	Ord. 3297	\$50.00 per day; \$150.00 per week			\$50.00 per day; \$150.00 per week			

EVENT FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Circus fee (two or more rings - one performance)	Ord. 3297	\$150.00	\$150.00	
Circus fee (two or more rings - two performances)	Ord. 3297	\$200.00	\$200.00	
Circus fee (one ring - one performance)	Ord. 3297	\$50.00	\$50.00	
Circus fee (each subsequent performance)	Ord. 3297	\$25.00	\$25.00	
Circus or Carnival sponsored by not-for-profit org	Ord. 3297	\$10.00 per day	\$10.00 per day	
ADMINISTRATIVE FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
NSF check or NSF direct payment fee	State Law	\$30.00	\$30.00	
Credit Card Usage Fee (excluding Building Dept)	Ord. 3297	3% each transaction	3% each transaction	
Mailing of requested credit card receipts	Ord. 3297	\$1.50	\$1.50	
Parking permit (Class A)	Ord. 3297	\$200.00 per year	\$200.00 per year	
Parking permit (Class B)	Ord. 3297	\$11.00 per week; \$27.00 per mth	\$11.00 per week; \$27.00 per mth	
Lien search fee	Ord. 3297	\$75.00	\$75.00	
Photo copies (8 1/2" x 11")	State Law	\$0.25	\$0.25	
Photo copies (8 1/2" x 14")	State Law	\$0.50	\$0.50	
Public records requests retrieval per hour or portion thereof	State Law	\$60.00 per hour or portion thereof plus \$0.25 per page	\$60.00 per hour or portion thereof plus \$1.00 per page	
Copy of audio/video record (except police investigations)	State Law	\$50.00	\$50.00	
Budget or audit book copy	State Law	\$50.00	\$50.00	
Comprehensive plan	State Law	\$50.00	\$50.00	
Tree planting guide	State Law	\$10.00	\$10.00	
Zoning map 11" x 17"	State Law	\$2.00	\$5	PW proposed charge/Labor and Material
Zoning map 24" x 36"	State Law	\$10.00	\$15	
Baker City map 11" x 17"	State Law	\$2.00	\$5	
Baker City map 24" x 36"	State Law	\$10.00	\$15	
Larger maps: black & white	State Law	\$1.00 per square foot	\$2 per square foot	
Larger maps: color	State Law	\$2.00 per square foot	\$3 per square foot	
Development code book	State Law	\$50.00	\$50.00	
Annual dog license (spayed/neutered)-Jan & Feb	Ord. 3297	\$8.00	\$8.00	
Annual dog license (spayed/neutered)-Mar to Dec	Ord. 3297	\$12.00	\$12.00	
Annual dog license (unaltered)-Jan & Feb	Ord. 3297	\$11.00	\$11.00	
Annual dog license (unaltered)-Mar to Dec	Ord. 3297	\$15.00	\$15.00	
Dog impound fee (animal adopted)	Ord. 3297	No Charge	No Charge	
Dog impound fee (spayed/neutered)- 1st offense	Ord. 3297	\$30.00	\$30.00	
Dog impound fee (spayed/neutered)- 2nd offense	Ord. 3297	\$100.00	\$100.00	
Dog impound fee (spayed/neutered) - 3rd & up offense	Ord. 3297	\$150.00	\$150.00	
Rabies impound fee	Ord. 3297	\$150.00	\$150.00	
Dog impound fee (unaltered) - 1st offense	Ord. 3297	\$55.00	\$55.00	
Dog impound fee (unaltered) - 2nd offense	Ord. 3297	\$150.00	\$150.00	
Dog impound fee (unaltered) - 3rd & up offense	Ord. 3297	\$225.00	\$225.00	

ADMINISTRATIVE FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Animal at large boarding	Ord. 3297	Actual cost	Actual Cost	
Livestock permit	Ord. 3297	\$40.00	\$40.00	
Kennel permit application fee (more than four cats or dogs)	Ord. 3297	\$180.00	\$180.00	
Exotic animal permit	Ord. 3297	\$30.00	\$30.00	
Bike license	Ord. 3297	No Charge	No Charge	
Bike impound fee	Ord. 3297	\$10.00	\$10.00	
Social games license initial application	Ord. 3297	\$100.00	\$100.00	
Social games license renewal application fee	Ord. 3297	\$100.00	\$100.00	
Social games license	Ord. 3297	\$600.00	\$600.00	
Social games license (not-for-profit entity)	Ord. 3297	\$300.00	\$300.00	
Social games, each table after 4	Ord. 3297	\$60.00	\$60.00	
Social games, each table after 4 (not-for-profit entity)	Ord. 3297	\$40.00	\$40.00	
Social games license for five days	Ord. 3297	\$100.00	\$100.00	
PUBLIC SAFETY FEE	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Public Safety Fee-All Utility Customers	Ord. 3297	\$10 Residential/\$20 Commercial	\$5 Residential/\$10 Commercial	Reduced fee 50%
POLICE FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Vehicle tow release	ORS 98.859	\$200.00	\$300.00	Per contract with tow company
Parking violation	Ord. 3297	\$31.00; \$52.00 if unpaid after 7 days	\$31.00; \$52.00 if unpaid after 7 days	
Police officer standby per hour or portion thereof	Ord. 3297	Actual labor costs	Actual labor costs	
Police vehicle per hour or portion thereof	Ord. 3297	\$36.00	\$36.00	
Police investigation - CDs and DVDs	ORS 192.324	\$27.00	\$27.00	
Police investigation - duplication other than CDs and DVDs	ORS 192.324	\$31.00 per hour or portion thereof	\$31.00 per hour or portion thereof	
Traffic safety course	State Law	\$52.00	\$52.00	
Car seat/booster seat available to general public	State Grant	Actual cost of seat	Actual cost of seat	
Car seat (low income families only)	State Grant	\$20 copay	\$20 copay	
Booster seat with back (low income families only)	State Grant	\$10.00 copay	\$10.00 copay	
Booster seat with no back (low income families only)	State Grant	\$10.00 copay	\$10.00 copay	
Weed and property abatement	Ord. 3297	Actual cost plus \$105.00	Actual cost plus \$105.00	
FIRE DEPARTMENT FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
CPR Certification Course	State Law	\$60.00	\$60.00	
Burn permit - 7 days	Ord. 3302	N/A	N/A	Burn permits are issued for a calendar year only.
Burn permit - annual	Ord. 3302	\$5.00	\$5.00	
Fire department report fee	State Law	\$60.00 per hour or portion thereof plus \$1.00 per page	\$60.00 per hour or portion thereof plus \$1.00 per page	Same as public records request.
Medical/HIPPA report fee	State Law	\$60.00 per hour or portion thereof plus \$1.00 per page	\$60.00 per hour or portion thereof plus \$1.00 per page	Same as public records request.
Baker City resident rate-BLS transport	Ord. 3297	\$1,279.00	\$1,279.00	
Baker City resident rate-ALS transport	Ord. 3297	\$1,750.00	\$1,750.00	
Non resident rate BLS transport	Ord. 3297	\$2,344.00	\$2,344.00	
Non resident rate ALS transport	Ord. 3297	\$2,950.00	\$2,950.00	
Mileage charge	Ord. 3297	\$22 per mile	\$22 per mile	

FIRE DEPARTMENT FEES (CONTINUED)				
FIRE DEPARTMENT FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Medical unit & EMT standby per hour or portion of	Ord. 3370	\$100 per hour plus actual labor costs	\$100 per hour plus actual labor costs	
Extra EMT if medically necessary during transport	Ord. 3370	\$100.00	\$100.00	
Extrication charge	Ord. 3297	\$350.00	\$350.00	
Medication charge	Ord. 3297	\$75 per med	\$75 per med	
ALS disposable supplies	Ord. 3297	\$150.00	\$150.00	
BLS disposable supplies	Ord. 3297	\$200.00	\$200.00	
IV	Ord. 3297	\$150.00	\$150.00	
Oxygen	Ord. 3297	\$50.00	\$50.00	
Lift assist	Ord. 3297	\$100.00	\$100.00	
Vehicle Fire, Emergency Services and Haz-Mat Cost Recovery				
Fire engine	Ord. 3370	\$160 per hour plus actual labor costs	\$160 per hour plus actual labor costs	
Ladder truck	Ord. 3370	\$160 per hour plus actual labor costs	\$160 per hour plus actual labor costs	
Brush engine	Ord. 3370	\$75 per hour plus actual labor costs	\$75 per hour plus actual labor costs	
Medical unit and EMT standby per hr or portion of	Ord. 3370	\$100 per hour plus actual labor costs	\$100 per hour plus actual labor costs	
Type III rescue unit	Ord. 3370	\$100 per hour plus actual labor costs	\$100 per hour plus actual labor costs	
Water tender	Ord. 3370	\$150 per hour plus actual labor costs	\$150 per hour plus actual labor costs	
Support unit	Ord. 3370	\$50/hr + actual labor costs	\$50/hr + actual labor costs	
Medical supplies/first responder incident	Ord. 3370	\$155.00	\$155.00	
Oxygen	Ord. 3370	\$50.00	\$50.00	
Extrication charge	Ord. 3370	\$300.00	\$300.00	
Treat and release, ALS intercept, Air ambulance crew				
City resident	Ord. 3297	\$400.00	\$400.00	
Non resident	Ord. 3297	\$675.00	\$675.00	
CEMETERY FEES				
CEMETERY FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Grave space	Ord. 3297	\$498.00	\$530.00	6% INCREASE PROPOSED DUE TO 3% CONTRACTOR
1/2 Grave space	Ord. 3297	\$343.00	\$364.00	INCREASE AND 3% ADMIN (ROUNDED UP)
Cremation space	Ord. 3297	\$343.00	\$364.00	FOR ALL CEMETERY SERVICES
Mausoleum crypt	Ord. 3297	\$6,495.00	\$6,885.00	
Columbarium niche T6 N1 and T6 N2	Ord. 3297	Single \$775; Companion \$1,550*	Single \$775; Companion \$1,550*	Cost to be provided by Teskey-owner of Columbarium
Columbarium niche T5 N1 and T5 N2	Ord. 3297	Single \$775; Companion \$1,550*	Single \$775; Companion \$1,550*	Cost to be provided by Teskey-owner of Columbarium
Columbarium niche T4 N1 and T4 N2	Ord. 3297	Single \$740; Companion \$1,480*	Single \$740; Companion \$1,480*	Cost to be provided by Teskey-owner of Columbarium
Columbarium niche T3 N1 and T3 N2	Ord. 3297	Single \$650; Companion \$1,300*	Single \$650; Companion \$1,300*	Cost to be provided by Teskey-owner of Columbarium
Columbarium niche T2 N1 and T2 N2	Ord. 3297	Single \$560; Companion \$1,120*	Single \$560; Companion \$1,120*	Cost to be provided by Teskey-owner of Columbarium
Columbarium niche wall recording fee	Ord. 3297	\$65.00	\$69.00	
Grave space/perpetual care ownership transfer recording fee	Ord. 3297	\$65.00	\$69.00	
Monument placement - initial submission	Ord. 3297	\$65.00	\$69.00	
Monument placement - resubmission	Ord. 3297	\$34.00	\$35.00	
Perpetual care - standard	Ord. 3297	\$1,029.00	\$1,091.00	
Perpetual care - Baby Heart Section	Ord. 3297	\$515.00	\$546.00	
Perpetual care - Veteran's Section ash	Ord. 3297	\$131.00	\$139.00	
Perpetual care - cremation space and 1/2 grave space	Ord. 3297	\$515.00	\$546.00	
Perpetual care - columbarium niche	Ord. 3297	\$131.00	\$139.00	
Burials - standard Monday - Friday rate	Ord. 3297	\$887.00	\$940.00	

CEMETERY FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Burials - standard Saturday and short-notice rate	Ord. 3297	\$1,332.00	\$1,412.00	
Burials - Baby Heart Section Monday - Friday rate	Ord. 3297	\$610.00	\$647.00	
Burials - Baby Heart Section Saturday and short-notice rate	Ord. 3297	\$916.00	\$971.00	
Ashes - Monday - Friday rate	Ord. 3297	\$288.00	\$305.00	
Ashes - Saturday and short-notice rate	Ord. 3297	\$433.00	\$459.00	
Crypt - end - interment	Ord. 3297	\$887.00	\$940.00	
Crypt - side - interment	Ord. 3297	\$1,420.00	\$1,505.00	
Tent set up - small	Ord. 3297	\$47.00	\$50.00	
Disinterment	Ord. 3297	\$1,200.00	\$1,272.00	
Reinternment	Ord. 3297	\$887.00	\$940.00	
Crypt disinterment	Ord. 3297	Actual cost plus 25%	Actual cost plus 25%	
*Prices set by Teskey Family Trust.				
BUILDING FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Building Permit Fees:				
Minimum building permit fee	State Law	\$69.26	\$69.26	
Valuation* \$1.00 to \$500.00	State Law	\$69.26	\$69.26	
Valuation* \$501.00 to \$2,000.00	State Law	\$60.59 + \$2.13 per addl \$100.00**	\$60.59 + \$2.13 per addl \$100.00**	
Valuation* \$2,001.00 to \$25,000.00	State Law	\$92.54 + \$10.91 per addl \$1,000.00**	\$92.54 + \$10.91 per addl \$1,000.00**	
Valuation* \$25,001.00 to \$50,000.00	State Law	\$343.47 + \$10.91 per addl \$1,000.00**	\$343.47 + \$10.91 per addl \$1,000.00**	
Valuation* \$50,001.00 to \$100,000.00	State Law	\$616.22 + \$7.27 per addl \$1,000.00**	\$616.22 + \$7.27 per addl \$1,000.00**	
Valuation* \$100,001.00 to \$1,000,000.00	State Law	\$979.72 + \$6.06 per addl \$1,000.00**	\$979.72 + \$6.06 per addl \$1,000.00**	
Valuation* \$1,000,001.00 and greater	State Law	\$6,433.72 + \$3.64 per addl \$1,000.00**	\$6,433.72 + \$3.64 per addl \$1,000.00**	
*Values are based on the latest ICC valuation chart for average construction by square foot area of the building. Commercial valuation is either the greater of the ICC valuation data table or the value state by the applicant.				
**Includes a portion thereof.				
Structural plan review fee when required	State Law	65% of permit fee	65% of permit fee	
Fire, life & safety review when required	State Law	40% of permit fee	40% of permit fee	
Phased Plan Review Structural				
Commercial phased plan review	State Law	\$105 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.	\$105 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.	
Residential phased plan review	State Law	\$54.60 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.	\$54.60 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.	
*In addition to typical plan review and permit fees. Plan review fee is due at the time of the initial submittal.				

BUILDING FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Building Permit Fees:				
Deferred Plan Submittals				
Deferred structural for commercial & residential	State Law	65% of the permit fee calculated using the value of the deferred portion of the project - \$66.59 minimum fee	65% of the permit fee calculated using the value of the deferred portion of the project - \$66.59 minimum fee	
Residential Fire Suppression Systems STR/PLM				
0 to 2,000 sq ft	State Law	\$69.26	\$69.26	
2,001 to 3,600 sq ft	State Law	\$92.35	\$92.35	
3,601 to 7,200 sq ft	State Law	\$126.97	\$126.97	
7,201 sq ft and larger	State Law	\$184.69	\$184.69	
Structural Manufactured Homes (includes concrete slab, runners or foundation, electrical feeder, plumbing connections and first 30' of site utilities)				
Manufactured home placement fee (new and used)	State Law	\$530.24	\$530.24	
State required administrative fee	State Law	\$30.00	\$30.00	
RV and Manufactured Dwelling Parks				
Plan review fee when required	State Law	65% of permit fee	65% of permit fee	
RV and manufactured dwelling parks area development fee	State Law	Calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for manufactured dwelling/mobile home parks and Table 2 of OAR 918-650-0030 for recreational park & organizational camp valuation table, and then by applying the valuation amount to the valuation fee table from the	Calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for manufactured dwelling/mobile home parks and Table 2 of OAR 918-650-0030 for recreational park & organizational camp valuation table, and then by applying the valuation amount to the valuation fee table from the building permit fee table above.	
Miscellaneous Structural				
Demolition permit, residential	Muni Codes	\$69.26	\$69.26	
Demolition permit, commercial <4000 sq ft	Muni Codes	\$138.50	\$138.50	
Demolition permit, commercial >4000 sq ft	Muni Codes	\$277.02	\$277.02	
Re-roof (sheathing), residential	State Law	\$69.26*	\$69.26*	
Re-roof, commercial	State Law	Current Building Permit Valuation Table*	Current Building Permit Valuation Table*	
Plan review fee for change of occupancy	State Law	\$69.26 per hour or portion thereof	\$69.26 per hour or portion thereof	
Temporary cert. of occupancy - residential up to 12 months	State Law	\$115.43	\$115.43	
Temporary cert. of occupancy - commercial up to 3 months	State Law	\$346.28	\$346.28	
Certificates of occupancy - residential	State Law	No Charge	No Charge	
Certificates of occupancy - commercial	State Law	No Charge	No Charge	
Moving structure, Class 1	State Law	\$69.26*	\$69.26*	
Moving structure, Class 2 or 3	State Law	\$138.50*	\$138.50*	
Prescriptive photovoltaic installation	State Law	\$69.26*	\$69.26*	
Nonprescriptive photovoltaic installation	State Law	Current Building Permit Valuation Table*	Current Building Permit Valuation Table*	
*Subject to state surcharge.				

BUILDING FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Electrical Permit Fees:				
Electrical plan review	State Law	25% of permit fee	25% of permit fee	
Residential Per Unit Service Included - New Construction				
1,000 square ft or less	State Law	\$176.66	\$176.66	
Each additional 500 sq ft or portion thereof	State Law	\$31.82	\$31.82	
New multifamily electrical	State Law	Sq footage of largest unit using sq ft rates above plus 50% for each additional unit	Sq footage of largest unit using sq ft rates above plus 50% for each additional unit	
New multifamily limited energy system per floor	State Law	\$83.34	\$83.34	
New multifamily lmt. energy res. protective signaling per floor	State Law	\$83.34	\$83.34	
Minimum electrical fee	State Law	\$69.26	\$69.26	
Services or Feeders - Installation, Alteration or Relocation				
200 amps or less	State Law	\$105.14	\$105.14	
201 amps to 400 amps	State Law	\$125.13	\$125.13	
401 amps to 600 amps	State Law	\$208.45	\$208.45	
601 amps to 1,000 amps	State Law	\$271.78	\$271.78	
Over 1,001 volts & above	State Law	\$625.05	\$625.05	
Reconnect only	State Law	\$83.34	\$83.34	
Temporary Services or Feeders - Installation, Alteration or Relocation (includes branch circuits).				
200 amps or less	State Law	\$83.34	\$83.34	
201 amps to 400 amps	State Law	\$115.14	\$115.14	
401 amps to 600 amps	State Law	\$208.45	\$208.45	
601 amps to 1,000 volts	State Law	\$271.78	\$271.78	
Over 1,000 amps or volts	State Law	\$625.05	\$625.05	
Branch Circuits - New, Alteration or Extension Per Panel				
Fee for branch circuits with above service or feeder fee, each branch circuit	State Law	\$5.76	\$5.76	
2 branch circuits for domestic wastewater systems	State Law	\$11.53	\$11.53	
Fee for branch circuits without above service or feeder fee, first branch circuit	State Law	\$71.82	\$71.82	
Each additional branch circuit	State Law	\$5.76	\$5.76	
Master Permit Program:				
One-time set up fee	State Law	\$115.43	\$115.43	
Inspection fee per hour or portion thereof (includes travel time & report writing)	State Law	\$86.56	\$86.56	

BUILDING FEES (CONTINUED)				
	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Miscellaneous (service or feeder not included)				
Service reconnect only	State Law	\$83.34	\$83.34	
Each manufactured home or modular dwelling service and/or feeder	State Law	\$83.34	\$83.34	
Each pump or irrigation circle	State Law	\$83.34	\$83.34	
Each sign or outline lighting	State Law	\$83.34	\$83.34	
Signal circuit(s) or a limited energy panel, alteration, or extension	State Law	\$83.34	\$83.34	
Each additional inspection over the allowable in any of the above, fee per addl inspection	State Law	\$83.63	\$83.63	
Stand-alone limited energy, residential	State Law	\$69.26	\$69.26	
Stand-alone limited energy, commercial	State Law	\$69.26	\$69.26	
* May be subject to state surcharge.				
Renewable Electrical Energy Systems				
5 KVA or less	State Law	\$89.76	\$89.76	
5.01 KVA to 15 KVA	State Law	\$106.79	\$106.79	
15.01 KVA to 25 KVA	State Law	\$177.22	\$177.22	
Wind Generation Systems in Excess of 25 KVA				
25.01 KVA to 50 KVA	State Law	\$231.98	\$231.98	
50.10 KVA to 100 KVA*	State Law	\$532.82	\$532.82	
Solar Generation Systems in Excess of 25 KVA	State Law	Each additional KVA over 25 will be charged an additional \$7.02 per KVA not to exceed \$703.72	Each additional KVA over 25 will be charged an additional \$7.02 per KVA not to exceed \$703.72	
Plumbing Permit Fees:				
Plumbing plan review fee when required	State Law	25% of permit fee	25% of permit fee	
Minimum plumbing fee	State Law	\$69.26	\$69.26	
1 and 2 Family Dwellings New Construction (includes first 100' water and sewer lines, hose bibs, icemakers, underfloor low-point drains and rain drain packages that include the piping, gutters, downspouts and perimeter system)				
1 Bathroom, 1 kitchen (new construction)	State Law	\$272.69	\$272.69	
2 Bathroom, 1 kitchen (new construction)	State Law	\$381.76	\$381.76	
3 Bathroom, 1 kitchen (new construction)	State Law	\$490.83	\$490.83	
Per each additional bathroom or kitchen (new construction)	State Law	\$109.07	\$109.07	
*1/2 bath counts as full.				

BUILDING FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Site Utilities - Residential				
Sanitary sewer first 100 feet	State Law	\$54.55	\$54.55	
Sanitary sewer each additional 100 feet	State Law	\$32.13	\$32.13	
Storm sewer first 100 feet	State Law	\$54.55	\$54.55	
Storm sewer each additional 100 feet	State Law	\$32.13	\$32.13	
Site Utilities - Residential				
Water service first 100 feet	State Law	\$54.55	\$54.55	
Water service each additional 100 feet	State Law	\$32.13	\$32.13	
Catch basin or area drain	State Law	\$27.28	\$27.28	
Grease interceptor	State Law	\$27.28	\$27.28	
Fixture or Item - Residential				
Absorption	State Law	\$27.28	\$27.28	
Backflow preventer/water treatment	State Law	\$27.28	\$27.28	
Backwater valve	State Law	\$27.28	\$27.28	
Catch basin or area drain	State Law	\$27.28	\$27.28	
Clothes washer	State Law	\$27.28	\$27.28	
Dishwasher	State Law	\$27.28	\$27.28	
Drinking fountain	State Law	\$27.28	\$27.28	
Ejectors/sump	State Law	\$27.28	\$27.28	
Expansion Tank	State Law	\$27.28	\$27.28	
Fixture Cap	State Law	\$27.28	\$27.28	
Floor drain/floor sink/hub	State Law	\$27.28	\$27.28	
Garbage disposal	State Law	\$27.28	\$27.28	
Hose bib	State Law	\$27.28	\$27.28	
Ice Maker	State Law	\$27.28	\$27.28	
Primer	State Law	\$27.28	\$27.28	
Sewer Cap	State Law	\$27.28	\$27.28	
Sink/basin/lavatory	State Law	\$27.28	\$27.28	
Tub/shower/shower pan	State Law	\$27.28	\$27.28	
Urinal	State Law	\$27.28	\$27.28	
Water closet	State Law	\$27.28	\$27.28	
Water heater	State Law	\$27.28	\$27.28	
Alternate potable water heating system	State Law	\$63.49	\$63.49	
Solar heating system - potable water	State Law	\$63.49	\$63.49	
Additional fixture not specifically listed	State Law	\$27.28	\$27.28	
Trench drain	State Law	\$27.28	\$27.28	
Commercial/ Industrial				
Fixture or Item				
Minimum plumbing fee	State Law	\$69.26	\$69.26	
Absorption valve	State Law	\$27.28	\$27.28	
Backflow preventer/water treatment	State Law	\$27.28	\$27.28	

BUILDING FEES (CONTINUED)				
	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Backwater valve	State Law	\$27.28	\$27.28	
Catch basin of area drain	State Law	\$27.28	\$27.28	
Clothes washer	State Law	\$27.28	\$27.28	
Dishwasher	State Law	\$27.28	\$27.28	
Drinking fountain	State Law	\$27.28	\$27.28	
Ejectors/sump	State Law	\$27.28	\$27.28	
Expansion Tank	State Law	\$27.28	\$27.28	
Fixture Cap	State Law	\$27.28	\$27.28	
Floor drain/floor sink/hub	State Law	\$27.28	\$27.28	
Garbage disposal	State Law	\$27.28	\$27.28	
Hose bib	State Law	\$27.28	\$27.28	
Ice maker	State Law	\$27.28	\$27.28	
Interceptor/grease trap	State Law	\$27.28	\$27.28	
Primer	State Law	\$27.28	\$27.28	
Sink/basin/lavatory	State Law	\$27.28	\$27.28	
Swimming pool piping	State Law	\$27.28	\$27.28	
Tub/shower/shower pan	State Law	\$27.28	\$27.28	
Trench drain	State Law	\$27.28	\$27.28	
Urinal	State Law	\$27.28	\$27.28	
Water closet	State Law	\$27.28	\$27.28	
Water heater	State Law	\$27.28	\$27.28	
Alternate potable water heating system	State Law	\$63.49	\$63.49	
Solar heating system - potable water	State Law	\$63.49	\$63.49	
Additional fixture not specifically listed	State Law	\$27.28	\$27.28	
Site Utilities - Commercial/Industrial				
Sanitary sewer first 100 feet	State Law	\$54.55	\$54.55	
Sanitary sewer each additional 100 feet	State Law	\$32.13	\$32.13	
Storm sewer first 100 feet	State Law	\$54.55	\$54.55	
Storm sewer each additional 100 feet	State Law	\$32.13	\$32.13	
Water service first 100 feet	State Law	\$54.55	\$54.55	
Water service each additional 100 feet	State Law	\$32.13	\$32.13	
Commercial Plumbing-Medical Gas				
Valuation* \$1.00 to \$5,000.00	State Law	\$190.45	\$190.45	
Valuation* \$5001.00 to \$10,000.00	State Law	\$190.45 for the first \$5,000 plus \$1.73 for each additional \$100.00	\$190.45 for the first \$5,000 plus \$1.73 for each additional \$100.00	
Valuation* \$10,001.00 to \$100,000.00	State Law	\$276.95 for the first \$10,000 plus \$11.77 for each additional \$1,000.00	\$276.95 for the first \$10,000 plus \$11.77 for each additional \$1,000.00	
Valuation* \$100,001.00 and up	State Law	\$1,336.25 for the first \$100,000 plus \$8.08 for each additional \$1,000.00	\$1,336.25 for the first \$100,000 plus \$8.08 for each additional \$1,000.00	
*Value includes both the value of the installation cost & the system equipment.				

BUILDING FEES (CONTINUED)				
BUILDING FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Residential Fire Suppression Systems 13D Multi-Purpose Continuous Loop				
0 to 2,000 sq ft	State Law	\$69.26	\$69.26	
2,001 to 3,600 sq ft	State Law	\$92.35	\$92.35	
3,601 to 7,200 sq ft	State Law	\$126.97	\$126.97	
7,201 sq ft and larger	State Law	\$184.69	\$184.69	
Mechanical Permit Fees:				
Minimum mechanical fee	State Law	\$69.26	\$69.26	
Mechanical plan review fee when required	State Law	25% of permit fee	25% of permit fee	
Heating/Cooling Appliances Including Vents				
Furnace up to 100,000 BTU	State Law	\$24.25	\$24.25	
Furnace greater than 100,000 BTU	State Law	\$27.28	\$27.28	
Furnace/burner including duct work/vent liner	State Law	\$16.37	\$16.37	
Hydronic hot water system	State Law	\$16.37	\$16.37	
Mini split system	State Law	\$16.37	\$16.37	
Repair, alteration, or addition to mechanical appliance including installation of controls	State Law	\$24.25	\$24.25	
Suspended heater, recessed wall heater (no permit required for Cadet heaters, or floor mounted unit heater)	State Law	\$21.81	\$21.81	
Air conditioner	State Law	\$26.67	\$26.67	
Other Fuel Burning Appliances				
Floor furnace, including vent	State Law	\$16.37	\$16.37	
Flue vent for water heater or gas fireplace	State Law	\$10.91	\$10.91	
Gas or wood fireplace/insert	State Law	\$16.37	\$16.37	
Wood/pellet stove/insert	State Law	\$16.37	\$16.37	
Wood fireplace	State Law	\$21.81	\$21.81	
Chimney/liner/flue/vent w/o appliance	State Law	\$21.81	\$21.81	
Appliances not listed above	State Law	\$16.37	\$16.37	
Barbecue	State Law	\$16.37	\$16.37	
Decorative glass fireplace	State Law	\$16.37	\$16.37	
Water heater	State Law	\$16.37	\$16.37	
Other fuel appliance	State Law	\$16.37	\$16.37	

BUILDING FEES (CONTINUED)				
	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Environmental Exhaust and Ventilation				
Appliance vent installation, relocation or replacement not included in an appliance permit	State Law	\$16.37	\$16.37	
Attic/crawl space fans	State Law	\$16.37	\$16.37	
Chimney/liner: flue/vent	State Law	\$21.81	\$21.81	
Ductwork-no appliance/fixture	State Law	\$16.37	\$16.37	
Range Hood served by mechanical exhaust, including ducts for hood	State Law	\$16.37	\$16.37	
Clothes dryer exhaust	State Law	\$10.91	\$10.91	
Evaporative cooler other than portable	State Law	\$16.37		
Pool or spa heater, kiln	State Law	\$16.37	\$16.37	
Radon mitigation	State Law	\$16.37	\$16.37	
Single-duct exhaust	State Law	\$16.37	\$16.37	
Ventilation system not a portion of heating or air-conditioning system authorized by permit	State Law	\$16.37	\$16.37	
Other environment exhaust/ventilation	State Law	\$16.37	\$16.37	
Fuel Piping				
Gas fuel piping outlets	State Law	\$7.27	\$7.27	
Air Handling Units With and Without Ducts				
Air handling unit of up to 10,000 cfm	State Law	\$26.67	\$26.67	
Air handling unit 10,001 cfm and over	State Law	\$36.35	\$36.35	
Heat pump	State Law	\$16.37	\$16.37	
Other heating/cooling	State Law	\$16.37	\$16.37	
Commercial				
Minimum permit fee	State Law	\$69.26	\$69.26	
Valuation up to \$500.00	State Law	\$60.59	\$60.59	
Valuation \$501.00 to \$2,000.00	State Law	\$60.59 + \$6.06 for each additional \$100.00 or portion thereof	\$60.59 + \$6.06 for each additional \$100.00 or portion thereof	
Valuation \$2,001.00 to \$25,000.00	State Law	\$151.49 + \$6.06 for each additional \$1,000.00 or portion thereof	\$151.49 + \$6.06 for each additional \$1,000.00 or portion thereof	
Valuation \$25,001.00 to \$50,000.00	State Law	\$290.87 + \$4.66 for each additional \$1,000.00 or portion thereof	\$290.87 + \$4.66 for each additional \$1,000.00 or portion thereof	
Valuation \$50,001.00 to \$100,000.00	State Law	\$407.37 + \$3.64 for each additional \$1,000.00 or portion thereof	\$407.37 + \$3.64 for each additional \$1,000.00 or portion thereof	
Valuation \$100,001.00 to \$1,000,000.00	State Law	\$589.37 + \$2.43 for each additional \$1,000.00 or portion thereof	\$589.37 + \$2.43 for each additional \$1,000.00 or portion thereof	
Valuation \$1,000,001.00 and above	State Law	\$2,776.37 + \$1.63 for each additional \$1,000.00 or portion thereof	\$2,776.37 + \$1.63 for each additional \$1,000.00 or portion thereof	
*Valuation includes both the value of the mechanical equipment & the installation costs.				

BUILDING FEES (CONTINUED)				
BUILDING FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Miscellaneous Fees				
Re-inspection fee (all disciplines)	State Law	\$69.26*	\$69.26*	
Plan review fee for plan changes after initial review (all disciplines)	State Law	\$69.26 per hour or portion thereof	\$69.26 per hour or portion thereof	
Specifically requested inspections per hour or portion thereof (all disciplines)	State Law	\$69.26*	\$69.26*	
Onsite consultation fee residential & commercial* * (all disciplines)	State Law	\$69.26 per hour or portion thereof*	\$69.26 per hour or portion thereof*	
Investigative fee (all disciplines)	State Law	\$69.26 per hour or portion thereof*	\$69.26 per hour or portion thereof*	
Permit reinstatement expired permits that are not yet 6 mths past their expiration	State Law	\$69.26 per discipline	\$69.26 per discipline	
Permit reinstatement expired permits 6 mths past their expiration but not yet 12 mths	State Law	\$69.26 per required inspection per discipline*	\$69.26 per required inspection per discipline*	
Permit reinstatement expired permits > 1 yr past their expiration date	State Law	50% of the original permit fees*	50% of the original permit fees*	
Permit reinstatement expired permits > 1 yr past expiration only final inspection lacking	State Law	\$69.26 per discipline*	\$69.26 per discipline*	
Permit extensions - Residential 1st request, no state surcharge	State Law	\$69.26 (includes all disciplines)	\$69.26 (includes all disciplines)	
Permit extensions - Residential 2nd request and subsequent	State Law	\$138.50 (includes all disciplines)	\$138.50 (includes all disciplines)	
Permit extensions Commercial - 1st request	State Law	\$69.26 (each discipline)	\$69.26 (each discipline)	
Permit extensions Commercial - 2nd request and subsequent	State Law	\$138.50 (each discipline)	\$138.50 (each discipline)	
*Subject to state surcharge				
**Minimum charge of one hour.				
Retention of permit fees, per policy - residential	State Law	10% - 75% of permit fee depending on % of work already completed (see policy)*	10% - 75% of permit fee depending on % of work already completed (see policy)*	
Retention of permit fees, per policy - commercial	State Law	10% - 75% of permit fee depending on % of work already completed (see policy)*	10% - 75% of permit fee depending on % of work already completed (see policy)*	
Historic district design review	Ord. 3297	\$45.00	\$45.00	
Fence permit > 6 feet	Ord. 3297	\$10.00	\$10.00	
*May be subject to state surcharge				

PLANNING FEES		AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Type I Procedures - Administrative					
Land use review	Ord. 3297	\$40.00	\$50.00	Most fees increased due to no increase since 2012	
Extension of land use approval period	Ord. 3297	\$40.00	\$50.00		
Floodplain development permit	Ord. 3297	\$40.00	\$50.00		
Home occupation permit	Ord. 3297	\$40.00	\$50.00		
Land use compatibility statement	Ord. 3297	\$40.00	\$50.00		
Local zoning certification	Ord. 3297	\$10.00	\$10.00		
Lot line adjustment	Ord. 3297	\$200.00	\$250.00		
Lot of Record Determination	Ord. 3297	\$40.00	\$50.00		
Minor modification to approval I	Ord. 3297	\$40.00	\$50.00		
Pre-application conference	Ord. 3297	\$0.00	\$0.00		
Sign permit I	Ord. 3297	\$40.00	\$50.00		
Temporary use permit	Ord. 3297	\$40.00	\$50.00		
Verification of zoning/floodplain	Ord. 3297	\$0.00	\$0.00		
Written interpretation of code, if issued	Ord. 3297	\$135.00	\$135.00		
Variance: Class A	Ord. 3297	\$40.00	\$50.00		
Mobile vending unit	Ord. 3297	\$40.00	\$50.00		
Site design review	Ord. 3297	\$80.00	\$120.00		
Type II Procedures - Neighborhood Notification					
Major modification to approval II	Ord. 3297	\$400.00	\$450 + Notice Cost		
Partition: 3 or fewer lots	Ord. 3297	\$400.00	\$450 + Notice Cost		
Re-plat 3 lots or less	Ord. 3297	\$400.00	\$450 + Notice Cost		
Sign permit II	Ord. 3297	\$400.00	\$450 + Notice Cost		
Site design review: 15,000 sq ft or less	Ord. 3297	\$400.00	\$450 + Notice Cost		
Variance: Class B	Ord. 3297	\$400.00	\$450 + Notice Cost		
Mobile vending unit - 3 or more	Ord. 3297	\$400.00	\$450 + Notice Cost		
Type III Procedures - Public Hearing Before Planning Commission					
Appeal to Planning Commission or City Council	State Law	\$250.00	\$300 + Notice Cost		
Conditional use permit	Ord. 3297	\$450.00	\$550 + Notice Cost		
Home occupation permit III	Ord. 3297	\$450.00	\$550 + Notice Cost		
Master planned development	State Law	\$1,500.00	\$2000 + Notice Cost		
Major modification to approval III	Ord. 3297	\$450.00	\$550 + Notice Cost		
Re-plat: 4 or more lots	Ord. 3297	\$600.00	\$720 + Notice Cost		
Sign permit III	Ord. 3297	\$450.00	\$550 + Notice Cost		
Site design review: 15,001 sq ft or more	Ord. 3297	\$450.00	\$550 + Notice Cost		
Subdivisions: 4 or more lots	Ord. 3297	\$1,200.00	\$1,500 + Notice Cost		
Variance: Class C	Ord. 3297	\$450.00	\$550 + Notice Cost		
Type IV Procedures - Planning Commission and City Council					
Comprehensive plan amendment - text or map	Ord. 3297	\$720.00 plus Notice Cost*	\$875.00 plus Notice Cost*		
Development code text change	Ord. 3297	\$600.00 plus Notice Cost*	\$600.00 plus Notice Cost*		
Measure 49 claim	Ord. 3297	\$525.00	ACTUAL COST		
Rezone, if comp plan amendment not required	Ord. 3297	\$600.00	\$720 + Notice Cost		
Vacation of public right-of-way	Ord. 3297	\$600.00	\$720 + Notice Cost		
*Notice Cost: notice of proposed amendments that may affect the permissible uses of a property are required to be mailed to the owner of each lot that may be affected. Includes the actual costs for all labor supplies, postage.					
PUBLIC WORKS FEES		AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Miscellaneous Public Works Fees					
Tree Permit	Ord. 3297	\$0.00	\$0.00		
Address Assignment	Ord. 3297	\$75.00	\$75.00		
Facilities Use Permit - Access	Ord. 3297	\$156.00	\$156.00		
Right of Way permit	Ord. 3298	n/a	\$60.00		
Permit to transport oversized load	Ord. 3297	\$104.00	\$104.00		
Smoke test	Ord. 3297	\$130.00	n/a		PW PROPOSES REMOVAL AS N/A
Dye test	Ord. 3297	\$78.00	\$90.00		Our labor cost is \$110
Dye test with TV	Ord. 3297	\$78.00	\$110.00		Our labor cost is \$110+\$60 for Equipment =\$170
Push camera call out	Ord. 3297	\$130.00	\$130.00		
Utility Review	Ord. 3297	\$42.00	n/a		PW PROPOSES REMOVAL AS N/A
Utility quote	Ord. 3297	No Charge	No Charge		
Utility quote after 1st	Ord. 3297	\$25.00	\$40.00		LABOR INTENSIVE-removed reimbursable if connects
Utility quote update	Ord. 3297	\$25.00	\$40.00		LABOR INTENSIVE
Standard specification and drawings book	State Law	\$50.00	\$50.00		

Sidewalk construction permit base rate*	Ord. 3297	\$55.00	\$75.00	TO INCLUDE TIME FOR ADDITIONAL INSPECTIONS
Sidewalk construction permit w/ADA ramp base rate	Ord. 3297	\$104.00	\$125.00	REQUIRES CERTAIN EXPERTISE**
Sidewalk construction in excess of 500 sq ft of base rate	Ord. 3297	\$0.11 per sq ft	\$0.25 per sq ft**	INCREASE IN MATERIALS COST
Development plan review fee - water	Resolution 3244	\$400.00	\$400.00	
Development plan review fee - wastewater	Resolution 3244	\$400.00	\$400.00	
Development plan review fee - stormwater	Resolution 3244	\$400.00	\$400.00	
Development plan review fee - street	Resolution 3244	\$400.00	\$400.00	
Street cut base rate (in addition to per foot cost)	Ord. 3297	\$395 per street cut	\$425 per street cut	
Street cut per foot (< or = 52" wide trench)	Ord. 3297	\$45 per foot	\$55 per foot	
Street cut per foot (> 52" wide trench)	Ord. 3297	\$0.87 per inch of trench width x linear foot of	\$1.00 per inch of trench width x linear foot of trench length	
*Includes 500 sq ft of construction.				
WATER FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Residential and Commercial Water				
Availability charge				
Meter size - 5/8"	Ord. 3297	\$53.28	\$53.28	
Meter size - 3/4"	Ord. 3297	\$53.28	\$53.28	
Meter size - 1"	Ord. 3297	\$54.01	\$54.01	
Meter size - 1 1/2"	Ord. 3297	\$58.05	\$58.05	
Meter size - 2"	Ord. 3297	\$86.93	\$86.93	
Meter size - 3"	Ord. 3297	\$91.62	\$91.62	
Meter size - 4"	Ord. 3297	\$116.36	\$116.36	
(Billing Note: Availability charges are prorated on a daily basis for all periods less than one month)	Ord. 3297			
Water usage in excess of 3 units per month	Ord. 3297	\$1.13 per unit	\$1.13 per unit	
Refundable water deposit when required	Ord. 3297	\$100.00	\$100.00	

WATER FEES (CONTINUED)				
WATER FEES (CONTINUED)	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Refundable water deposit when required for customers previously turned over to collections or for customers with any history of turn-off for non-pay.	Ord. 3297	\$175.00	\$175.00	
Fire Protection Service (per month)				
Fire line - 3/4"	Ord. 3297	\$2.80	\$2.80	
Fire line - 1"	Ord. 3297	\$4.74	\$4.74	
Fire line - 1 1/2"	Ord. 3297	\$9.44	\$9.44	
Fire line - 2"	Ord. 3297	\$15.07	\$15.07	
Fire line - 2 1/2"	Ord. 3297	\$22.60	\$22.60	
Fire line - 3"	Ord. 3297	\$30.14	\$30.14	
Fire line - 4"	Ord. 3297	\$47.46	\$47.46	
Fire line - 6"	Ord. 3297	\$83.64	\$83.64	
Fire line - 8"	Ord. 3297	\$112.28	\$112.28	
Fire line - 10"	Ord. 3297	\$168.78	\$168.78	
Miscellaneous Fees				
Tank fill at City Shop less than 4,000 gallons per month	Ord. 3297	\$6.25 per fill up	\$7.00 per fill up	Water is paid for but no labor is included/ labor is at least \$40
Tank fill at City Shop more than 4,000 gallons per month	Ord. 3297	\$10.50 per fill up	\$11.25 per fill up	Water is paid for but no labor is included
Water mainline charge	Ord. 3297	\$51.00 per foot	\$51.00 per foot	
Water service installations - 3/4" x 3/4" radio read	Ord. 3297	\$2,409.00	\$2,409.00	
Water service installations - 1" x 1" radio read	Ord. 3297	\$2,524.00	\$2,524.00	
Water service installations - 3/4" x 3/4"	Ord. 3297	\$2,409.00	\$2,409.00	
Water service installations - 1" x 1"	Ord. 3297	\$2,409.00	\$2,409.00	
E-Billing Water Discount	Ord. 3297	(\$3.00)/Month	(\$3.00)/Month	
Direct Debit Discount	Ord. 3297	(\$3.00)/Month	(\$3.00)/Month	
Service connections, transfers	Ord. 3297	\$30.00	\$30.00	
After hours service connections	Ord. 3297	\$81.00	\$95.00	After hours work/Overtime
Late fee (past due balance over \$40.00 is not paid within 10 days)	Ord. 3297	\$5.00	\$5.00	
Door hanger fee (notice is posted at service location)	Ord. 3297	\$30.00	\$30.00	
Turn-off fee (service is terminated for non-payment)	Ord. 3297	\$30.00	\$30.00	
Lock or pull meter for unauthorized turn on	Ord. 3297	\$100.00	\$100.00	
Shoring rental per day	City Charter	\$110.00	\$115.00	Newer Shoring\city labor used
Trench plate rental per day	City Charter	\$32.00	\$35.00	City labor used to deliver
Water meter drop fee - 3/4" x 3/4"	Ord. 3297	\$160.00	\$187.00	Meter cost \$160.97 + Labor, \$25.96 = \$186.93
Water meter drop fee - 1" x 1"	Ord. 3297	\$228.00	\$203.00	Meter cost \$177.44 + Labor, \$25.96 = \$203.40
Water meter drop fee - 3/4" x 3/4" radio read	Ord. 3297	\$343.00	\$290.00	Meter cost \$160.97 + ltron, \$103.08 + Labor, \$25.96 = \$290.01
Water meter drop fee - 1" x 1" radio read	Ord. 3297	\$414.00	\$306.00	Meter cost \$177.44 + ltron, \$103.08 + Labor, \$25.96 = \$306.48

WASTEWATER FEES				
WASTEWATER FEES	AUTHORITY	2025-26 FEE AMOUNT	2026-27 FEE AMOUNT	NOTES
Wastewater charges for residential accounts	Ord. 3297	\$33.65 per month*	\$33.65 per month*	
Wastewater charges for commercial accounts	Ord. 3297	\$3.14 per unit	\$3.14 per unit**	
Wastewater lagoon dumping - per gallon	Ord. 3297	\$0.23 per gallon	\$0.23 per gallon	
Wastewater connection inspection fee	Ord. 3297	\$33.00	\$33.00	
RV dumping stations	Ord. 3297	To Be Determined	Placeholder	
Wastewater mainlines	Ord. 3297	\$48.56 per foot	48.56 per foot	
Wastewater laterals - 4"	Ord. 3297	\$1,763.00	\$1,763.00	
*per living/dwelling unit.				
**Minimum charge is equal to residential base rate. Usage is based on the lower of the annual or winter average.				

PASSED by the City Council of the City of Baker City, Oregon, and signed by the Mayor of Baker City, Oregon, this ____ day of April, 2026 and effective for all fees billed after July 1, 2026.

SIGNED

Mayor

ATTEST

City Recorder

RESOLUTION NO. 3988

A RESOLUTION SETTING FEES FOR CITY SERVICES, PERMITS, OR APPLICATION.

WHEREAS, the City of Baker City presently charges for a variety of services, permits, and applications, and

WHEREAS, such charges are currently each set by separate resolution or authority of the City Council as need arises and consequently are adopted at different times, and

WHEREAS, the City Council is of the collective opinion that such charges should be consolidated into one resolution where both city staff and the citizens of the City of Baker City could determine any of the fees charged by the City,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Baker City, Oregon that, by virtue of the authorities listed below, the fees set forth below shall be charged for the appropriate service, permit, or application:

FEE NAME		
AIRPORT FEES	AUTHORITY	2026-27 FEE AMOUNT
Airport ground lease (private)	Ord. 3297	\$0.16 per square foot
Airport ground lease (aviation oriented commercial use)	Ord. 3297	\$0.19 per square foot
Hangar lease (T-hangars)	Lease Agreement	\$325 monthly
Hangar lease (quad hangars)	Lease Agreement	\$190 monthly
New Hangar lease	Lease Agreement	\$185-\$600 per month
New Hangar lease deposit	Lease Agreement	\$250.00
Fuel license tax	Ord. 3297	\$0.15 per gallon
Firefighting Operations	Ord. 3297	\$100-\$500 per month
Agricultural spray permit	Ord. 3297	\$150.00

BUSINESS FEES	AUTHORITY	2026-27 FEE AMOUNT		
Business License (City Limits)	Ord. 3297	Placeholder		
Business License Renewal (Annual)	Ord. 3297	Placeholder		
Sidewalk café permit (Annual)	Ord. 3297	\$50.00		
Short Term Rental (annual)	Ord. 3297	Placeholder		
Liquor license review fee - initial application only	State Law	\$50.00		
Liquor license renewal fee	State Law	No charge		
Taxi license application fee	Ord. 3297	\$50.00		
Taxi cab or limousine fee	Ord. 3297	\$100.00 biannually		
Transportation Network Company Driver Fee	Ord. 3297	\$25.00 biannually		
Temporary limousine license	Ord. 3297	\$7.50 weekly		
FEE NAME	AUTHORITY	2026-27 FEE AMOUNT		
		Rate for entity with a Baker County Address	Rate for not-for-profit entity w/Baker County Address	All Others
ITINERANT BUSINESSES				
Transient merchant license, per day for 1st 5 days	Res 3707/Ord 3297	No Charge	No Charge	\$200.00
Transient merchant license, per day for days 6-10	Res 3707/Ord 3297	No Charge	No Charge	\$100.00
Transient merchant license, per month	Res 3707/Ord 3297	No Charge	No Charge	\$500.00
Transient merchant license in the Historic District, annual	Res 3707/Ord 3297	\$50.00	No Charge	\$150.00
Mobile vendor, annual	Ord. 3297	\$150.00	No Charge	\$150.00
Trade show fee, per day	Ord. 3297	\$75.00	No Charge	\$200.00
Trade show fee, per seven day period	Ord. 3297	\$300.00	No Charge	\$600.00
Bazaars, including Farmers' Market	Ord. 3297	No Charge	No Charge	No Charge
Peddlers per day	Ord. 3297	\$25.00	No Charge	\$100.00
Peddlers per year	Ord. 3297	\$200.00	No Charge	\$500.00
Itinerant business investigations (per investigation)	Ord. 3297	\$10.00	\$10.00	\$50.00
EVENT FEES	AUTHORITY	2026-27 FEE AMOUNT		
Park Use General (No vehicles, < 50) - 1 quad	Ord. 3297	No Charge		
Park Use General (No vehicles, 50-100) - 1 quad	Ord. 3297	\$25.00		
Park Use General (1-2 vehicles, 50-100) - 1 quad	Ord. 3297	\$50.00		
Park Use General (1-2 vehicles, 50-200+) - 1 quad	Ord. 3297	\$100.00		
Park Use General (No vendors, 1-2 vehs, non-prof/comm) 1+ quad	Ord. 3297	\$100.00		
Park Use Variance (Vendors, 1-3 vehicles) - 1 or 2 quads	Ord. 3304	\$150.00		
Park Use Variance (Vendors, 3 or more vehicles-non-profit) - Entire park, per day	Ord. 3304	\$225.00		
Park Use Variance (Vendors, 3 or more vehicles-for-profit) - 1-2 quads, per day	Ord. 3304	\$325.00		
Park Use Variance (Vendors, 3 or more vehicles-multi-day/heavy use) - Entire park, per day	Ord. 3304	\$900.00		

Parade permit (Includes Street Closure)	Ord. 3297	\$150.00
Non-event street closure fee	Ord. 3297	\$25.00
Event Street Closure Fee (Per Day)	Ord. 3297	\$50.00
Carnival fee (ten or more attractions)	Ord. 3297	\$100.00 per day; \$350.00 per week
Carnival fee (seven to nine attractions)	Ord. 3297	\$75.00 per day; \$250.00 per week
Carnival fee (four to six attractions)	Ord. 3297	\$60.00 per day; \$200.00 per week
Carnival fee (three or less attractions)	Ord. 3297	\$50.00 per day; \$150.00 per week

EVENT FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Circus fee (two or more rings - one performance)	Ord. 3297	\$150.00
Circus fee (two or more rings - two performances)	Ord. 3297	\$200.00
Circus fee (one ring - one performance)	Ord. 3297	\$50.00
Circus fee (each subsequent performance)	Ord. 3297	\$25.00
Circus or Carnival sponsored by not-for-profit org	Ord. 3297	\$10.00 per day
ADMINISTRATIVE FEES	AUTHORITY	2026-27 FEE AMOUNT
NSF check or NSF direct payment fee	State Law	\$30.00
Credit Card Usage Fee (excluding Building Dept)	Ord. 3297	3% each transaction
Mailing of requested credit card receipts	Ord. 3297	\$1.50
Parking permit (Class A)	Ord. 3297	\$200.00 per year
Parking permit (Class B)	Ord. 3297	\$11.00 per week; \$27.00 per mth
Lien search fee	Ord. 3297	\$75.00
Photo copies (8 1/2" x 11")	State Law	\$0.25
Photo copies (8 1/2" x 14")	State Law	\$0.50
Public records requests retrieval per hour or portion thereof	State Law	\$60.00 per hour or portion thereof plus \$1.00 per page
Copy of audio/video record (except police investigations)	State Law	\$50.00
Budget or audit book copy	State Law	\$50.00
Comprehensive plan	State Law	\$50.00
Tree planting guide	State Law	\$10.00
Zoning map 11" x 17"	State Law	\$5.00
Zoning map 24" x 36"	State Law	\$15.00
Baker City map 11" x 17"	State Law	\$5.00
Baker City map 24" x 36"	State Law	\$15.00
Larger maps: black & white	State Law	\$2.00 per square foot
Larger maps: color	State Law	\$3.00 per square foot
Development code book	State Law	\$50.00
Annual dog license (spayed/neutered)-Jan & Feb	Ord. 3297	\$8.00
Annual dog license (spayed/neutered)-Mar to Dec	Ord. 3297	\$12.00
Annual dog license (unaltered)-Jan & Feb	Ord. 3297	\$11.00
Annual dog license (unaltered)-Mar to Dec	Ord. 3297	\$15.00
Dog impound fee (animal adopted)	Ord. 3297	No Charge
Dog impound fee (spayed/neutered)- 1st offense	Ord. 3297	\$30.00
Dog impound fee (spayed/neutered)- 2nd offense	Ord. 3297	\$100.00
Dog impound fee (spayed/neutered) - 3rd & up offense	Ord. 3297	\$150.00
Rabies impound fee	Ord. 3297	\$150.00
Dog impound fee (unaltered) - 1st offense	Ord. 3297	\$55.00
Dog impound fee (unaltered) - 2nd offense	Ord. 3297	\$150.00
Dog impound fee (unaltered) - 3rd & up offense	Ord. 3297	\$225.00

ADMINISTRATIVE FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Animal at large boarding	Ord. 3297	Actual Cost
Livestock permit	Ord. 3297	\$40.00
Kennel permit application fee (more than four cats or dogs)	Ord. 3297	\$180.00
Exotic animal permit	Ord. 3297	\$30.00
Bike license	Ord. 3297	No Charge
Bike impound fee	Ord. 3297	\$10.00
Social games license initial application	Ord. 3297	\$100.00
Social games license renewal application fee	Ord. 3297	\$100.00
Social games license - Initial	Ord. 3297	\$600.00
Social games license - Initial (not-for-profit entity)	Ord. 3297	\$300.00
Social games, each table after 4	Ord. 3297	\$60.00
Social games, each table after 4 (not-for-profit entity)	Ord. 3297	\$40.00
Social games license for five days	Ord. 3297	\$100.00
PUBLIC SAFETY FEE	AUTHORITY	2026-27 FEE AMOUNT
Public Safety Fee-All Utility Customers	Ord. 3297	\$5 Residential/\$10 Commercial
POLICE FEES	AUTHORITY	2026-27 FEE AMOUNT
Vehicle tow release	ORS 98.859	\$300.00
Parking violation	Ord. 3297	\$31.00; \$52.00 if unpaid after 7 days
Police officer standby per hour or portion thereof	Ord. 3297	Actual labor costs
Police vehicle per hour or portion thereof	Ord. 3297	\$36.00
Police investigation - CDs and DVDs	ORS 192.324	\$27.00
Police investigation - duplication other than CDs and DVDs	ORS 192.324	\$31.00 per hour or portion thereof
Traffic safety course	State Law	\$52.00
Car seat/booster seat available to general public	State Grant	Actual cost of seat
Car seat (low income families only)	State Grant	\$20 copay
Booster seat with back (low income families only)	State Grant	\$10.00 copay
Booster seat with no back (low income families only)	State Grant	\$10.00 copay
Weed and property abatement	Ord. 3297	Actual cost plus \$105.00
FIRE DEPARTMENT FEES	AUTHORITY	2026-27 FEE AMOUNT
CPR Certification Course	State Law	\$60.00
Burn permit - calendar year	Ord. 3302	\$5.00
Fire department report fee	State Law	\$60.00 per hour or portion thereof plus \$1.00 per page
Medical/HIPPA report fee	State Law	\$60.00 per hour or portion thereof plus \$1.00 per page
Baker City resident rate-BLS transport	Ord. 3297	\$1,279.00
Baker City resident rate-ALS transport	Ord. 3297	\$1,750.00
Non resident rate BLS transport	Ord. 3297	\$2,344.00
Non resident rate ALS transport	Ord. 3297	\$2,950.00
Mileage charge	Ord. 3297	\$22 per mile

FIRE DEPARTMENT FEES (CONTINUED)		
FIRE DEPARTMENT FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Medical unit & EMT standby per hour or portion of	Ord. 3370	\$100 per hour plus actual labor costs
Extra EMT if medically necessary during transport	Ord. 3370	\$100.00
Extrication charge	Ord. 3297	\$350.00
Medication charge	Ord. 3297	\$75 per med
ALS disposable supplies	Ord. 3297	\$150.00
BLS disposable supplies	Ord. 3297	\$200.00
IV	Ord. 3297	\$150.00
Oxygen	Ord. 3297	\$50.00
Lift assist (assisted living, nursing, and care facilities only)	Ord. 3297	\$100 per event
Vehicle Fire, Emergency Services and Haz-Mat Cost Recovery		
Fire engine	Ord. 3370	\$160 per hour plus actual labor costs
Ladder truck	Ord. 3370	\$160 per hour plus actual labor costs
Brush engine	Ord. 3370	\$75 per hour plus actual labor costs
Medical unit and EMT standby per hr or portion of	Ord. 3370	\$100 per hour plus actual labor costs
Type III rescue unit	Ord. 3370	\$100 per hour plus actual labor costs
Water tender	Ord. 3370	\$150 per hour plus actual labor costs
Support unit	Ord. 3370	\$50/hr + actual labor costs
Medical supplies/first responder incident	Ord. 3370	\$155.00
Oxygen	Ord. 3370	\$50.00
Extrication charge	Ord. 3370	\$300.00
Treat and release, ALS intercept, Air ambulance crew		
City resident	Ord. 3297	\$400.00
Non resident	Ord. 3297	\$675.00
CEMETERY FEES	AUTHORITY	2026-27 FEE AMOUNT
Grave space	Ord. 3297	\$530.00
1/2 Grave space	Ord. 3297	\$364.00
Cremation space	Ord. 3297	\$364.00
Mausoleum crypt	Ord. 3297	\$6,885.00
Columbarium niche T6 N1 and T6 N2	Ord. 3297	Single \$775; Companion \$1,550*
Columbarium niche T5 N1 and T5 N2	Ord. 3297	Single \$775; Companion \$1,550*
Columbarium niche T4 N1 and T4 N2	Ord. 3297	Single \$740; Companion \$1,480*
Columbarium niche T3 N1 and T3 N2	Ord. 3297	Single \$650; Companion \$1,300*
Columbarium niche T2 N1 and T2 N2	Ord. 3297	Single \$560; Companion \$1,120*
Columbarium niche wall recording fee	Ord. 3297	\$69.00
Grave space/perpetual care ownership transfer recording fee	Ord. 3297	\$69.00
Monument placement - initial submission	Ord. 3297	\$69.00
Monument placement - resubmission	Ord. 3297	\$35.00
Perpetual care - standard	Ord. 3297	\$1,091.00
Perpetual care - Baby Heart Section	Ord. 3297	\$546.00
Perpetual care - Veteran's Section ash	Ord. 3297	\$139.00
Perpetual care - cremation space and 1/2 grave space	Ord. 3297	\$546.00
Perpetual care - columbarium niche	Ord. 3297	\$139.00

Burials - standard Monday - Friday rate	Ord. 3297	\$940.00
---	-----------	----------

CEMETERY FEES (CONTINUED)		
CEMETERY FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Burials - standard Saturday and short-notice rate	Ord. 3297	\$1,412.00
Burials - Baby Heart Section Monday - Friday rate	Ord. 3297	\$647.00
Burials - Baby Heart Section Saturday and short-notice rate	Ord. 3297	\$971.00
Ashes - Monday - Friday rate	Ord. 3297	\$305.00
Ashes - Saturday and short-notice rate	Ord. 3297	\$459.00
Crypt - end - interment	Ord. 3297	\$940.00
Crypt - side - interment	Ord. 3297	\$1,505.00
Tent set up - small	Ord. 3297	\$50.00
Disinterment	Ord. 3297	\$1,272.00
Reinternment	Ord. 3297	\$940.00
Crypt disinterment	Ord. 3297	Actual cost plus 25%
*Prices set by Teskey Family Trust.		
BUILDING FEES		
BUILDING FEES	AUTHORITY	2026-27 FEE AMOUNT
Building Permit Fees:		
Minimum building permit fee	State Law	\$69.26
Valuation* \$1.00 to \$500.00	State Law	\$69.26
Valuation* \$501.00 to \$2,000.00	State Law	\$60.59 + \$2.13 per addl \$100.00**
Valuation* \$2,001.00 to \$25,000.00	State Law	\$92.54 + \$10.91 per addl \$1,000.00**
Valuation* \$25,001.00 to \$50,000.00	State Law	\$343.47 + \$10.91 per addl \$1,000.00**
Valuation* \$50,001.00 to \$100,000.00	State Law	\$616.22 + \$7.27 per addl \$1,000.00**
Valuation* \$100,001.00 to \$1,000,000.00	State Law	\$979.72 + \$6.06 per addl \$1,000.00**
Valuation* \$1,000,001.00 and greater	State Law	\$6,433.72 + \$3.64 per addl \$1,000.00**
*Values are based on the latest ICC valuation chart for average construction by square foot area of the building. Commercial valuation is either the greater of the ICC valuation data table or the value state by the applicant.		
**Includes a portion thereof.		
Structural plan review fee when required	State Law	65% of permit fee
Fire, life & safety review when required	State Law	40% of permit fee
Phased Plan Review Structural		
Commercial phased plan review	State Law	\$105 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.
Residential phased plan review	State Law	\$54.60 per phase + plan review fee equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.
*In addition to typical plan review and permit fees. Plan review fee is due at the time of the initial submittal.		

BUILDING FEES (CONTINUED)		
BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Building Permit Fees:		
Deferred Plan Submittals		
Deferred structural for commercial & residential	State Law	65% of the permit fee calculated using the value of the deferred portion of the project - \$66.59 minimum fee
Residential Fire Suppression Systems STR/PLM		
0 to 2,000 sq ft	State Law	\$69.26
2,001 to 3,600 sq ft	State Law	\$92.35
3,601 to 7,200 sq ft	State Law	\$126.97
7,201 sq ft and larger	State Law	\$184.69
Structural Manufactured Homes (includes concrete slab, runners or foundation, electrical feeder, plumbing connections and first 30' of site utilities)		
Manufactured home placement fee (new and used)	State Law	\$530.24
State required administrative fee	State Law	\$30.00
RV and Manufactured Dwelling Parks		
Plan review fee when required	State Law	65% of permit fee
RV and manufactured dwelling parks area development fee	State Law	Calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for manufactured dwelling/mobile home parks and Table 2 of OAR 918-650-0030 for recreational park & organizational camp valuation table, and then by applying the valuation amount to the valuation fee table from the building permit fee table above.
Miscellaneous Structural		
Demolition permit, residential	Muni Codes	\$69.26
Demolition permit, commercial <4000 sq ft	Muni Codes	\$138.50
Demolition permit, commercial >4000 sq ft	Muni Codes	\$277.02
Re-roof (sheathing), residential	State Law	\$69.26*
Re-roof, commercial	State Law	Current Building Permit Valuation Table*
Plan review fee for change of occupancy	State Law	\$69.26 per hour or portion thereof
Temporary cert. of occupancy - residential up to 12 months	State Law	\$115.43
Temporary cert. of occupancy - commercial up to 3 months	State Law	\$346.28
Certificates of occupancy - residential	State Law	No Charge
Certificates of occupancy - commercial	State Law	No Charge
Moving structure, Class 1	State Law	\$69.26*
Moving structure, Class 2 or 3	State Law	\$138.50*
Prescriptive photovoltaic installation	State Law	\$69.26*
Nonprescriptive photovoltaic installation	State Law	Current Building Permit Valuation Table*
*Subject to state surcharge.		

BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Electrical Permit Fees:		
Electrical plan review	State Law	25% of permit fee
Residential Per Unit Service Included - New Construction		
1,000 square ft or less	State Law	\$176.66
Each additional 500 sq ft or portion thereof	State Law	\$31.82
New multifamily electrical	State Law	Sq footage of largest unit using sq ft rates above plus 50% for each additional unit
New multifamily limited energy system per floor	State Law	\$83.34
New multifamily lmt. energy res. protective signaling per floor	State Law	\$83.34
Minimum electrical fee	State Law	\$69.26
Services or Feeders - Installation, Alteration or Relocation		
200 amps or less	State Law	\$105.14
201 amps to 400 amps	State Law	\$125.13
401 amps to 600 amps	State Law	\$208.45
601 amps to 1,000 amps	State Law	\$271.78
Over 1,001 volts & above	State Law	\$625.05
Reconnect only	State Law	\$83.34
Temporary Services or Feeders - Installation, Alteration or Relocation (includes branch circuits).		
200 amps or less	State Law	\$83.34
201 amps to 400 amps	State Law	\$115.14
401 amps to 600 amps	State Law	\$208.45
601 amps to 1,000 volts	State Law	\$271.78
Over 1,000 amps or volts	State Law	\$625.05
Branch Circuits - New, Alteration or Extension Per Panel		
Fee for branch circuits with above service or feeder fee, each branch circuit	State Law	\$5.76
2 branch circuits for domestic wastewater systems	State Law	\$11.53
feeder fee, first branch circuit	State Law	\$71.82
Each additional branch circuit	State Law	\$5.76
Master Permit Program:		
One-time set up fee	State Law	\$115.43
Inspection fee per hour or portion thereof (includes travel time & report writing)	State Law	\$86.56

BUILDING FEES (CONTINUED)		
BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Miscellaneous (service or feeder not included)		
Service reconnect only	State Law	\$83.34
Each manufactured home or modular dwelling service and/or feeder	State Law	\$83.34
Each pump or irrigation circle	State Law	\$83.34
Each sign or outline lighting	State Law	\$83.34
Signal circuit(s) or a limited energy panel, alteration, or extension	State Law	\$83.34
Each additional inspection over the allowable in any of the above, fee per addl inspection	State Law	\$83.63
Stand-alone limited energy, residential	State Law	\$69.26
Stand-alone limited energy, commercial	State Law	\$69.26
* May be subject to state surcharge.		
Renewable Electrical Energy Systems		
5 KVA or less	State Law	\$89.76
5.01 KVA to 15 KVA	State Law	\$106.79
15.01 KVA to 25 KVA	State Law	\$177.22
Wind Generation Systems in Excess of 25 KVA		
25.01 KVA to 50 KVA	State Law	\$231.98
50.10 KVA to 100 KVA*	State Law	\$532.82
Solar Generation Systems in Excess of 25 KVA	State Law	Each additional KVA over 25 will be charged an additional \$7.02 per KVA not to exceed \$703.72
Plumbing Permit Fees:		
Plumbing plan review fee when required	State Law	25% of permit fee
Minimum plumbing fee	State Law	\$69.26
1 and 2 Family Dwellings New Construction (includes first 100' water and sewer lines, hose bibs, icemakers, underfloor low-point drains and rain drain packages that include the piping, gutters, downspouts and perimeter system)		
1 Bathroom, 1 kitchen (new construction)	State Law	\$272.69
2 Bathroom, 1 kitchen (new construction)	State Law	\$381.76
3 Bathroom, 1 kitchen (new construction)	State Law	\$490.83
Per each additional bathroom or kitchen (new construction)	State Law	\$109.07
*1/2 bath counts as full.		

BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Site Utilities - Residential		
Sanitary sewer first 100 feet	State Law	\$54.55
Sanitary sewer each additional 100 feet	State Law	\$32.13
Storm sewer first 100 feet	State Law	\$54.55
Storm sewer each additional 100 feet	State Law	\$32.13
Site Utilities - Residential		
Water service first 100 feet	State Law	\$54.55
Water service each additional 100 feet	State Law	\$32.13
Catch basin or area drain	State Law	\$27.28
Grease interceptor	State Law	\$27.28
Fixture or Item - Residential		
Absorption	State Law	\$27.28
Backflow preventer/water treatment	State Law	\$27.28
Backwater valve	State Law	\$27.28
Catch basin or area drain	State Law	\$27.28
Clothes washer	State Law	\$27.28
Dishwasher	State Law	\$27.28
Drinking fountain	State Law	\$27.28
Ejectors/sump	State Law	\$27.28
Expansion Tank	State Law	\$27.28
Fixture Cap	State Law	\$27.28
Floor drain/floor sink/hub	State Law	\$27.28
Garbage disposal	State Law	\$27.28
Hose bib	State Law	\$27.28
Ice Maker	State Law	\$27.28
Primer	State Law	\$27.28
Sewer Cap	State Law	\$27.28
Sink/basin/lavatory	State Law	\$27.28
Tub/shower/shower pan	State Law	\$27.28
Urinal	State Law	\$27.28
Water closet	State Law	\$27.28
Water heater	State Law	\$27.28
Alternate potable water heating system	State Law	\$63.49
Solar heating system - potable water	State Law	\$63.49
Additional fixture not specifically listed	State Law	\$27.28
Trench drain	State Law	\$27.28
Commercial/ Industrial		
Fixture or Item		
Minimum plumbing fee	State Law	\$69.26
Absorption valve	State Law	\$27.28
Backflow preventer/water treatment	State Law	\$27.28

BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Backwater valve	State Law	\$27.28
Catch basin of area drain	State Law	\$27.28
Clothes washer	State Law	\$27.28
Dishwasher	State Law	\$27.28
Drinking fountain	State Law	\$27.28
Ejectors/sump	State Law	\$27.28
Expansion Tank	State Law	\$27.28
Fixture Cap	State Law	\$27.28
Floor drain/floor sink/hub	State Law	\$27.28
Garbage disposal	State Law	\$27.28
Hose bib	State Law	\$27.28
Ice maker	State Law	\$27.28
Interceptor/grease trap	State Law	\$27.28
Primer	State Law	\$27.28
Sink/basin/lavatory	State Law	\$27.28
Swimming pool piping	State Law	\$27.28
Tub/shower/shower pan	State Law	\$27.28
Trench drain	State Law	\$27.28
Urinal	State Law	\$27.28
Water closet	State Law	\$27.28
Water heater	State Law	\$27.28
Alternate potable water heating system	State Law	\$63.49
Solar heating system - potable water	State Law	\$63.49
Additional fixture not specifically listed	State Law	\$27.28
Site Utilities - Commercial/Industrial		
Sanitary sewer first 100 feet	State Law	\$54.55
Sanitary sewer each additional 100 feet	State Law	\$32.13
Storm sewer first 100 feet	State Law	\$54.55
Storm sewer each additional 100 feet	State Law	\$32.13
Water service first 100 feet	State Law	\$54.55
Water service each additional 100 feet	State Law	\$32.13
Commercial Plumbing-Medical Gas		
Valuation* \$1.00 to \$5,000.00	State Law	\$190.45
Valuation* \$5001.00 to \$10,000.00	State Law	\$190.45 for the first \$5,000 plus \$1.73 for each additional \$100.00
Valuation* \$10,001.00 to \$100,000.00	State Law	\$276.95 for the first \$10,000 plus \$11.77 for each additional \$1,000.00
Valuation* \$100,001.00 and up	State Law	\$1,336.25 for the first \$100,000 plus \$8.08 for each additional \$1,000.00
*Value includes both the value of the installation cost & the system equipment.		

BUILDING FEES (CONTINUED)		
BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Residential Fire Suppression Systems 13D Multi-Purpose Continuous Loop		
0 to 2,000 sq ft	State Law	\$69.26
2,001 to 3,600 sq ft	State Law	\$92.35
3,601 to 7,200 sq ft	State Law	\$126.97
7,201 sq ft and larger	State Law	\$184.69
Mechanical Permit Fees:		
Minimum mechanical fee	State Law	\$69.26
Mechanical plan review fee when required	State Law	25% of permit fee
Heating/Cooling Appliances Including Vents		
Furnace up to 100,000 BTU	State Law	\$24.25
Furnace greater than 100,000 BTU	State Law	\$27.28
Furnace/burner including duct work/vent liner	State Law	\$16.37
Hydronic hot water system	State Law	\$16.37
Mini split system	State Law	\$16.37
Repair, alteration, or addition to mechanical appliance including installation of controls	State Law	\$24.25
Suspended heater, recessed wall heater (no permit required for Cadet heaters, or floor mounted unit heater)	State Law	\$21.81
Air conditioner	State Law	\$26.67
Other Fuel Burning Appliances		
Floor furnace, including vent	State Law	\$16.37
Flue vent for water heater or gas fireplace	State Law	\$10.91
Gas or wood fireplace/insert	State Law	\$16.37
Wood/pellet stove/insert	State Law	\$16.37
Wood fireplace	State Law	\$21.81
Chimney/liner/flue/vent w/o appliance	State Law	\$21.81
Appliances not listed above	State Law	\$16.37
Barbecue	State Law	\$16.37
Decorative glass fireplace	State Law	\$16.37
Water heater	State Law	\$16.37
Other fuel appliance	State Law	\$16.37

BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Environmental Exhaust and Ventilation		
Appliance vent installation, relocation or replacement not included in an appliance permit	State Law	\$16.37
Attic/crawl space fans	State Law	\$16.37
Chimney/liner: flue/vent	State Law	\$21.81
Ductwork-no appliance/fixture	State Law	\$16.37
Range Hood served by mechanical exhaust, including ducts for hood	State Law	\$16.37
Clothes dryer exhaust	State Law	\$10.91
Evaporative cooler other than portable	State Law	
Pool or spa heater, kiln	State Law	\$16.37
Radon mitigation	State Law	\$16.37
Single-duct exhaust	State Law	\$16.37
Ventilation system not a portion of heating or air-conditioning system authorized by permit	State Law	\$16.37
Other environment exhaust/ventilation	State Law	\$16.37
Fuel Piping		
Gas fuel piping outlets	State Law	\$7.27
Air Handling Units With and Without Ducts		
Air handling unit of up to 10,000 cfm	State Law	\$26.67
Air handling unit 10,001 cfm and over	State Law	\$36.35
Heat pump	State Law	\$16.37
Other heating/cooling	State Law	\$16.37
Commercial		
Minimum permit fee	State Law	\$69.26
Valuation up to \$500.00	State Law	\$60.59
Valuation \$501.00 to \$2,000.00	State Law	\$60.59 + \$6.06 for each additional \$100.00 or portion thereof
Valuation \$2,001.00 to \$25,000.00	State Law	\$151.49 + \$6.06 for each additional \$1,000.00 or portion thereof
Valuation \$25,001.00 to \$50,000.00	State Law	\$290.87 + \$4.66 for each additional \$1,000.00 or portion thereof
Valuation \$50,001.00 to \$100,000.00	State Law	\$407.37 + \$3.64 for each additional \$1,000.00 or portion thereof
Valuation \$100,001.00 to \$1,000,000.00	State Law	\$589.37 + \$2.43 for each additional \$1,000.00 or portion thereof
Valuation \$1,000,001.00 and above	State Law	\$2,776.37 + \$1.63 for each additional \$1,000.00 or portion thereof
*Valuation includes both the value of the mechanical equipment & the installation costs.		

BUILDING FEES (CONTINUED)		
BUILDING FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Miscellaneous Fees		
Re-inspection fee (all disciplines)	State Law	\$69.26*
Plan review fee for plan changes after initial review (all disciplines)	State Law	\$69.26 per hour or portion thereof
Specifically requested inspections per hour or portion thereof (all disciplines)	State Law	\$69.26*
Onsite consultation fee residential & commercial** (all disciplines)	State Law	\$69.26 per hour or portion thereof*
Investigative fee (all disciplines)	State Law	\$69.26 per hour or portion thereof*
Permit reinstatement expired permits that are not yet 6 mths past their expiration	State Law	\$69.26 per discipline
Permit reinstatement expired permits 6 mths past their expiration but not yet 12 mths	State Law	\$69.26 per required inspection per discipline*
Permit reinstatement expired permits > 1 yr past their expiration date	State Law	50% of the original permit fees*
Permit reinstatement expired permits > 1 yr past expiration only final inspection lacking	State Law	\$69.26 per discipline*
Permit extensions - Residential 1st request, no state surcharge	State Law	\$69.26 (includes all disciplines)
Permit extensions - Residential 2nd request and subsequent	State Law	\$138.50 (includes all disciplines)
Permit extensions Commercial - 1st request	State Law	\$69.26 (each discipline)
Permit extensions Commercial - 2nd request and subsequent	State Law	\$138.50 (each discipline)
*Subject to state surcharge		
**Minimum charge of one hour.		
Retention of permit fees, per policy - residential	State Law	10% - 75% of permit fee depending on % of work already completed (see policy)*
Retention of permit fees, per policy - commercial	State Law	10% - 75% of permit fee depending on % of work already completed (see policy)*
Historic district design review	Ord. 3297	\$45.00
Fence permit > 6 feet	Ord. 3297	\$10.00
*May be subject to state surcharge		

PLANNING FEES		
PLANNING FEES	AUTHORITY	2026-27 FEE AMOUNT
Type I Procedures - Administrative		
Land use review	Ord. 3297	\$50.00
Extension of land use approval period	Ord. 3297	\$50.00
Floodplain development permit	Ord. 3297	\$50.00
Home occupation permit	Ord. 3297	\$50.00
Land use compatibility statement	Ord. 3297	\$50.00
Local zoning certification	Ord. 3297	\$10.00
Lot line adjustment	Ord. 3297	\$250.00
Lot of Record Determination	Ord. 3297	\$50.00
Minor modification to approval I	Ord. 3297	\$50.00
Pre-application conference	Ord. 3297	\$0.00
Sign permit I	Ord. 3297	\$50.00
Temporary use permit	Ord. 3297	\$50.00
Verification of zoning/floodplain	Ord. 3297	\$0.00
Written interpretation of code, if issued	Ord. 3297	\$135.00
Variance: Class A	Ord. 3297	\$50.00
Mobile vending unit	Ord. 3297	\$50.00
Site design review	Ord. 3297	\$120.00
Type II Procedures - Neighborhood Notification		
Major modification to approval II	Ord. 3297	\$450 + Notice Cost
Partition: 3 or fewer lots	Ord. 3297	\$450 + Notice Cost
Re-plat 3 lots or less	Ord. 3297	\$450 + Notice Cost
Sign permit II	Ord. 3297	\$450 + Notice Cost
Site design review: 15,000 sq ft or less	Ord. 3297	\$450 + Notice Cost
Variance: Class B	Ord. 3297	\$450 + Notice Cost
Mobile vending unit - 3 or more	Ord. 3297	\$450 + Notice Cost
Type III Procedures - Public Hearing Before Planning Commission		
Appeal to Planning Commission or City Council	State Law	\$300 + Notice Cost
Conditional use permit	Ord. 3297	\$550 + Notice Cost
Home occupation permit III	Ord. 3297	\$550 + Notice Cost
Master planned development	State Law	\$2000 + Notice Cost
Major modification to approval III	Ord. 3297	\$550 + Notice Cost
Re-plat: 4 or more lots	Ord. 3297	\$720 + Notice Cost
Sign permit III	Ord. 3297	\$550 + Notice Cost
Site design review: 15,001 sq ft or more	Ord. 3297	\$550 + Notice Cost
Subdivisions: 4 or more lots	Ord. 3297	\$1,500 + Notice Cost
Variance: Class C	Ord. 3297	\$550 + Notice Cost
Type IV Procedures - Planning Commission and City Council		
Comprehensive plan amendment - text or map	Ord. 3297	\$875.00 plus Notice Cost*
Development code text change	Ord. 3297	\$600.00 plus Notice Cost*
Measure 49 claim	Ord. 3297	ACTUAL COST
Rezone, if comp plan amendment not required	Ord. 3297	\$720 + Notice Cost
Vacation of public right-of-way	Ord. 3297	\$720 + Notice Cost
*Notice Cost: notice of proposed amendments that may affect the permissible uses of a property are required to be mailed to the owner of each lot that may be affected. Includes the actual costs for all labor supplies, postage.		

PUBLIC WORKS FEES	AUTHORITY	2026-27 FEE AMOUNT
Miscellaneous Public Works Fees		
Tree Permit	Ord. 3297	\$0.00
Address Assignment	Ord. 3297	\$75.00
Facilities Use Permit - Access	Ord. 3297	\$156.00
Right of Way Permit	Ord. 3297	\$60.00
Permit to transport oversized load	Ord. 3297	\$104.00
Dye test	Ord. 3297	\$90.00
Dye test with TV	Ord. 3297	\$110.00
Push camera call out	Ord. 3297	\$130.00
Utility quote	Ord. 3297	No Charge
Utility quote after 1st, reimbursible if connected	Ord. 3297	\$40
Utility quote update, reimbursible if connected	Ord. 3297	\$40
Standard specification and drawings book	State Law	\$50.00
Sidewalk construction permit base rate*	Ord. 3297	\$75.00
Sidewalk construction permit w/ADA ramp base rate	Ord. 3297	\$125.00
Sidewalk construction in excess of 500 sq ft	Ord. 3297	\$0.25 per sq ft
Development plan review fee - water	Resolution 3244	\$400.00
Development plan review fee - wastewater	Resolution 3244	\$400.00
Development plan review fee - stormwater	Resolution 3244	\$400.00
Development plan review fee - street	Resolution 3244	\$400.00
Street cut base rate (in addition to per foot cost)	Ord. 3297	\$425 per street cut
Street cut per foot (< or = 52" wide trench)	Ord. 3297	\$55 per foot
Street cut per foot (> 52" wide trench)	Ord. 3297	\$1.00 per inch of trench width x linear foot of trench length
*Includes 500 sq ft of construction.		
WATER FEES	AUTHORITY	2026-27 FEE AMOUNT
Residential and Commercial Water		
Availability charge		
Meter size - 5/8"	Ord. 3297	\$53.28
Meter size - 3/4"	Ord. 3297	\$53.28
Meter size - 1"	Ord. 3297	\$54.01
Meter size - 1 1/2"	Ord. 3297	\$58.05
Meter size - 2"	Ord. 3297	\$86.93
Meter size - 3"	Ord. 3297	\$91.62
Meter size - 4"	Ord. 3297	\$116.36
Availability charges are prorated on a daily basis for all periods less than one month.	Ord. 3297	
Water usage in excess of 3 units per month	Ord. 3297	\$1.13 per unit
Refundable water deposit when required	Ord. 3297	\$100.00

WATER FEES (CONTINUED)		
WATER FEES (CONTINUED)	AUTHORITY	2026-27 FEE AMOUNT
Refundable water deposit when required for customers previously turned over to collections or for customers with any history of turn-off for non-pay.	Ord. 3297	\$175.00
Fire Protection Service (per month)		
Fire line - 3/4"	Ord. 3297	\$2.80
Fire line - 1"	Ord. 3297	\$4.74
Fire line - 1 1/2"	Ord. 3297	\$9.44
Fire line - 2"	Ord. 3297	\$15.07
Fire line - 2 1/2"	Ord. 3297	\$22.60
Fire line - 3"	Ord. 3297	\$30.14
Fire line - 4"	Ord. 3297	\$47.46
Fire line - 6"	Ord. 3297	\$83.64
Fire line - 8"	Ord. 3297	\$112.28
Fire line - 10"	Ord. 3297	\$168.78
Miscellaneous Fees		
Tank fill at City Shop less than 4,000 gallons per month	Ord. 3297	\$7.00 per fill up
Tank fill at City Shop more than 4,000 gallons per month	Ord. 3297	\$11.25 per fill up
Water mainline charge	Ord. 3297	\$51.00 per foot
Water service installations - 3/4" x 3/4" radio read	Ord. 3297	\$2,409.00
Water service installations - 1" x 1" radio read	Ord. 3297	\$2,524.00
Water service installations - 3/4" x 3/4"	Ord. 3297	\$2,409.00
Water service installations - 1" x 1"	Ord. 3297	\$2,409.00
E-Billing Water Discount	Ord. 3297	(\$3.00)/Month
Direct Debit Discount	Ord. 3297	(\$3.00)/Month
Service connections, transfers	Ord. 3297	\$30.00
After hours service connections	Ord. 3297	\$95.00
Late fee (past due balance over \$40.00 is not paid within 10 days)	Ord. 3297	\$5.00
Door hanger fee (notice is posted at service location)	Ord. 3297	\$30.00
Turn-off fee (service is terminated for non-payment)	Ord. 3297	\$30.00
Lock or pull meter for unauthorized turn on	Ord. 3297	\$100.00
Shoring rental per day	City Charter	\$115.00
Trench plate rental per day	City Charter	\$35.00
Water meter drop fee - 3/4" x 3/4"	Ord. 3297	\$187.00
Water meter drop fee - 1" x 1"	Ord. 3297	\$203.00
Water meter drop fee - 3/4" x 3/4" radio read	Ord. 3297	\$290.00
Water meter drop fee - 1" x 1" radio read	Ord. 3297	\$306.00

WASTEWATER FEES	AUTHORITY	2026-27 FEE AMOUNT
Wastewater charges for residential accounts	Ord. 3297	\$33.65 per month*
Wastewater charges for commercial accounts	Ord. 3297	\$3.14 per unit**
Wastewater lagoon dumping - per gallon	Ord. 3297	\$0.23 per gallon
Wastewater connection inspection fee	Ord. 3297	\$33.00
RV dumping stations	Ord. 3297	Placeholder
Wastewater mainlines	Ord. 3297	48.56 per foot
Wastewater laterals - 4"	Ord. 3297	\$1,763.00
*per living/dwelling unit.		
**Minimum charge is equal to residential base rate. Usage is based on the lower of the annual or winter average.		

PASSED by the City Council of the City of Baker City, Oregon, and signed by the Mayor of Baker City, Oregon, this ____th day of April, 2026 and effective for all fees billed after July 1, 2026.

SIGNED

Mayor

ATTEST

City Recorder



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: 2026 Public Works Capital Plan

This year's water plan prioritizes projects identified in the Water Facilities Plan. Work will continue installing pipe for the mountain line project, with future efforts focused on expanding the mountain transmission line and upgrading mainlines.

The plan also includes replacing aging and deteriorating water mains along Campbell Street (from Main to 10th Street) and Carter Street (from 17th to 13th Street). These improvements will help reduce leaks, strengthen the distribution system, and enhance fire flow capacity.

Another key initiative involves replacing outdated water meters across the system over an estimated four-year period, implemented through a phased, zone-by-zone approach.

Additionally, the city will begin planning and designing upgrades to the chlorine disinfection system to improve safety and ensure a consistent water supply.

The wastewater plan includes the removal of biosolids from Cell A using a dredging process to increase waste capacity. This effort is critical to maintaining long-term storage capacity at the wastewater treatment plant.

The stormwater plan includes the installation of an 8" storm mainline on Campbell Street and a new 12" mainline on Broadway Street to improve drainage capacity in the area. The plan also calls for cured-in-place-pipe (CIPP) lining of the older, deteriorating stormwater mains.

The projects are described in more detail in the plan itself. The Public Works Advisory Committee met on March 16th, 2026, to review the plan. There was unanimous consent from the members present to forward the plan to the City Council for review and approval.

Once approved by the City Council, the plan provides guidance to the Budget Officer for the preparation of the coming fiscal year budget.

Recommendation:

The Public Works Director recommends approval of the 2026 Capital Plan.

Potential Motions

"I, Councilor _____, move to approve the 2026 Capital Plan."

2026



Capital Plan

City of Baker City

Public Works Department



Mountain Line Replacement

This three-year Capital Plan for water, wastewater, and stormwater has been developed to assist the Public Works Advisory Committee and City Council in planning upcoming capital improvement projects. It also serves to inform community members about major projects scheduled within the Public Works Department.

We recognize that residents invest in our community through water and wastewater service fees, as well as taxes that support our streets and infrastructure. Understandably, they want to see meaningful results from those investments. This plan outlines—through both narrative and visual information—the types of projects necessary to ensure our utility systems continue operating effectively and efficiently.

Many of these projects are driven by increasingly stringent state and federal regulations. All proposed improvements are essential to maintaining reliable services and positioning Baker City for a strong and sustainable future built on solid infrastructure.

Thank you for taking the time to review this plan and for your continued support of our community's infrastructure.



Table of Contents:

2025 Project Highlights	2-3
Projects for 2026	4
3- Year Water Capital Plans	5-17
3- Year Wastewater Capital Plans	18-22
3- Year Stormwater Capital Plans	23-28



Mountain Line Construction

In June and July 2025, the crews installed 5,000 feet of 24" transmission line between Elk Creek and Little Salmon as a part of the ongoing mountain line replacement project. This pipe replaces some of the smaller concrete pipe installed in the 1930's.



2025 Project Highlights



2025 CIPP or Cured in Place Pipe, consisted of lining 2,626 lineal feet of main lines and reinstatement of 45 laterals.

Hydrants

In 2025, nine fire hydrants were replaced in Baker City. The new hydrants provide a greater volume of water for fire protection, featuring two 2.5-inch ports and a 5.25-inch steamer port. These upgrades improve fire flow capacity and bring the hydrants in line with today’s standards.

Moving forward, we will continue focusing on the goal of upgrading older two-port hydrants to meet current fire protection standards.

With nine hydrants replaced or installed this year, Baker City Public Works exceeded its annual goal of replacing five hydrants. This increased number was due in part to the relocation of hydrants required to accommodate the Oregon Department of Transportation ADA Improvement Project.



Catch Basins

In 2025, Baker City Public Works crews cleaned 316 catch basins throughout the city and video inspected, repaired, or cleaned 1,769 feet of stormwater lines.

Regular maintenance of stormwater catch basins is essential. Without routine cleaning, debris can accumulate and eventually clog the stormwater collection system, increasing the risk of localized flooding and infrastructure damage. Keeping these basins and lines clear is especially important because much of the stormwater system discharges directly into the Powder River. Proper maintenance helps protect water quality and supports the health of this important local waterway.

WHAT'S HAPPENING IN 2026?

WATER

- * Mountain Line Replacement Elk Creek to Little Salmon — Phase VII
- * Hydrant Replacements
- * Water Line Extensions
- * UV System Maintenance-Replace Ultraviolet Disinfection Equipment
- * Chlorine System Upgrade Design — Design Improvements

WASTEWATER

- * 17th St Manhole Installation
- * Manhole Lining
- * Wastewater Treatment Facility Headworks

STORMWATER

- * TV Inspection of Storm Mainlines
- * CIPP Project

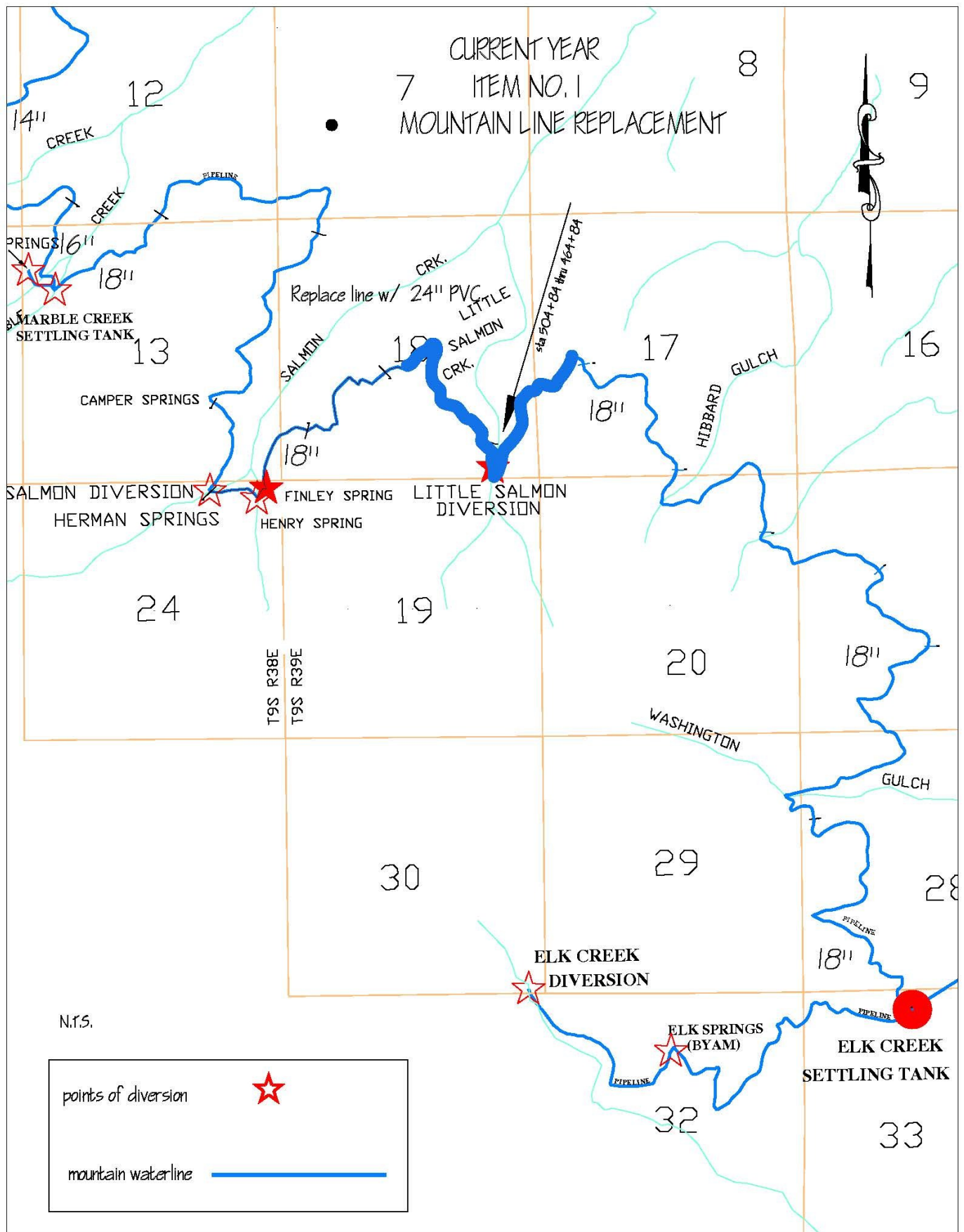
Current Year Update

BAKER CITY PUBLIC WORKS
3 YEAR WATER CAPITAL PLAN
ESTIMATE OF COST
2025-2026 FISCAL YEAR
JAN 1, 2026 - JUNE 30, 2026

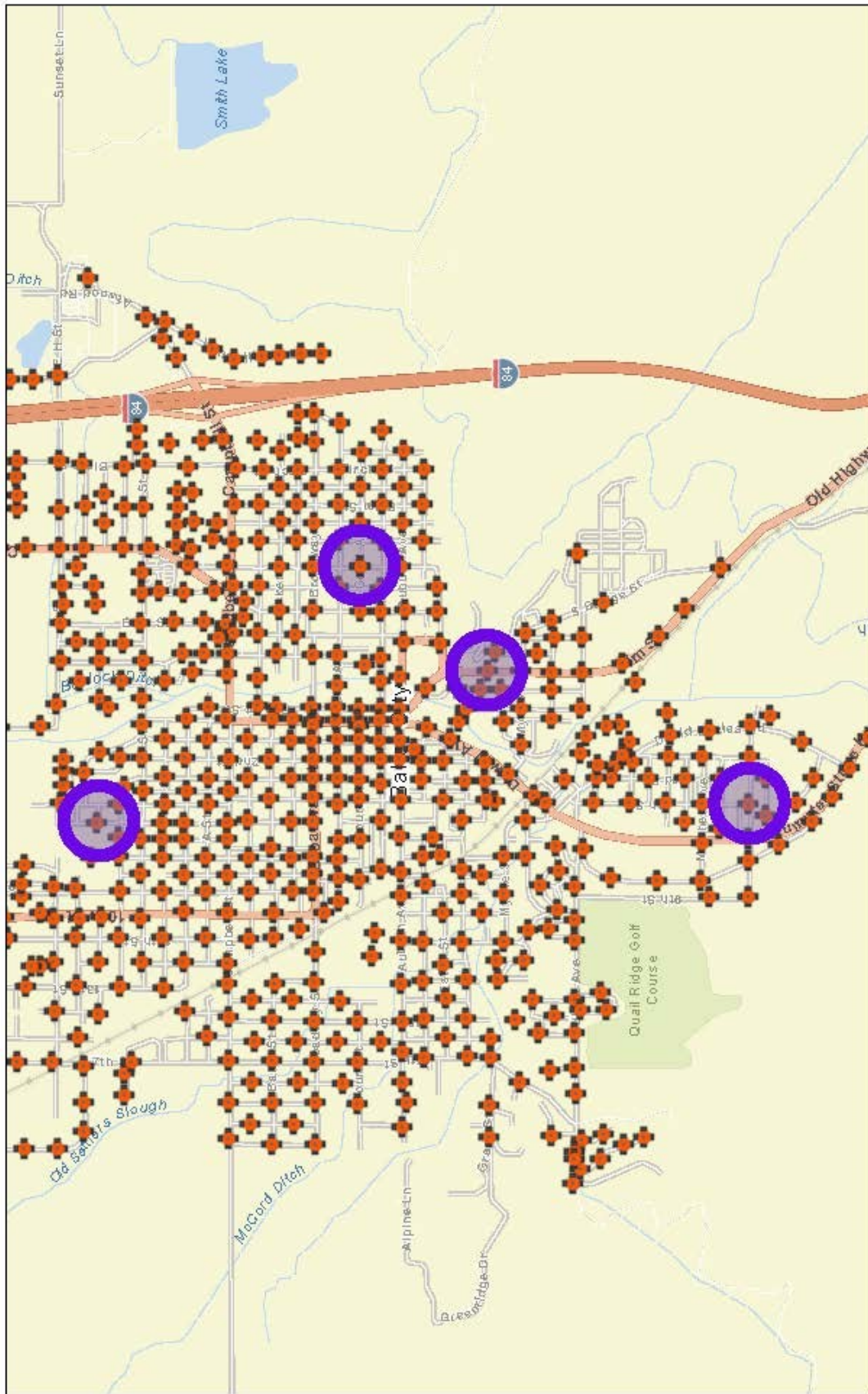
ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Mountain Line Replacement Elk Cr. To Little Salmon Phase VII	7000	Lineal Feet	\$165.00	\$ 1,155,000.00	24" PVC	Purchase, transport and install, 24" C-900 PVC Pipe and fittings.
2	Mountain Line Replacement Road Work and Prep	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Road and prep work for pipe installation.
3	Replace Hydrants	4	Each	\$6,000.00	\$ 24,000.00	Varies	Replace hydrants at Oak / Court, Elm / Estes, Fourth / Colorado Ave., and Fifth / F St.
4	Water Line Extensions	Varies	Lineal Feet	Varies	\$ 10,000.00	Varies	Misc. water line extensions.
5	UV System Maintenance	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Replace Ultraviolet Disinfection Equipment
6*	Chlorine System Upgrade Design	1	Lump Sum	\$75,000.00	\$ 75,000.00	N/A	Design improvements to upgrade disinfection system.
SUBTOTAL					\$ 1,364,000.00		
ENGINEERING (10%)					\$ 128,900.00		
ADMINISTRATIVE CHARGE (7.3%)					\$ 108,981.70		
TOTAL ESTIMATED COST					\$ 1,601,881.70		

Items noted in blue lettering are projects required by state or federal regulatory agencies.

*Contract design costs not included in engineering calculation.



WATER: CURRENT YEAR - ITEM 3 - HYDRANT REPLACEMENTS



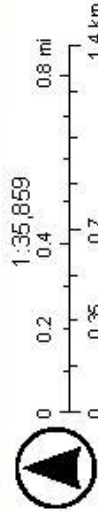
2/18/2026, 9:50:55 AM



HYDRANT



HYDRANT REPLACEMENT



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

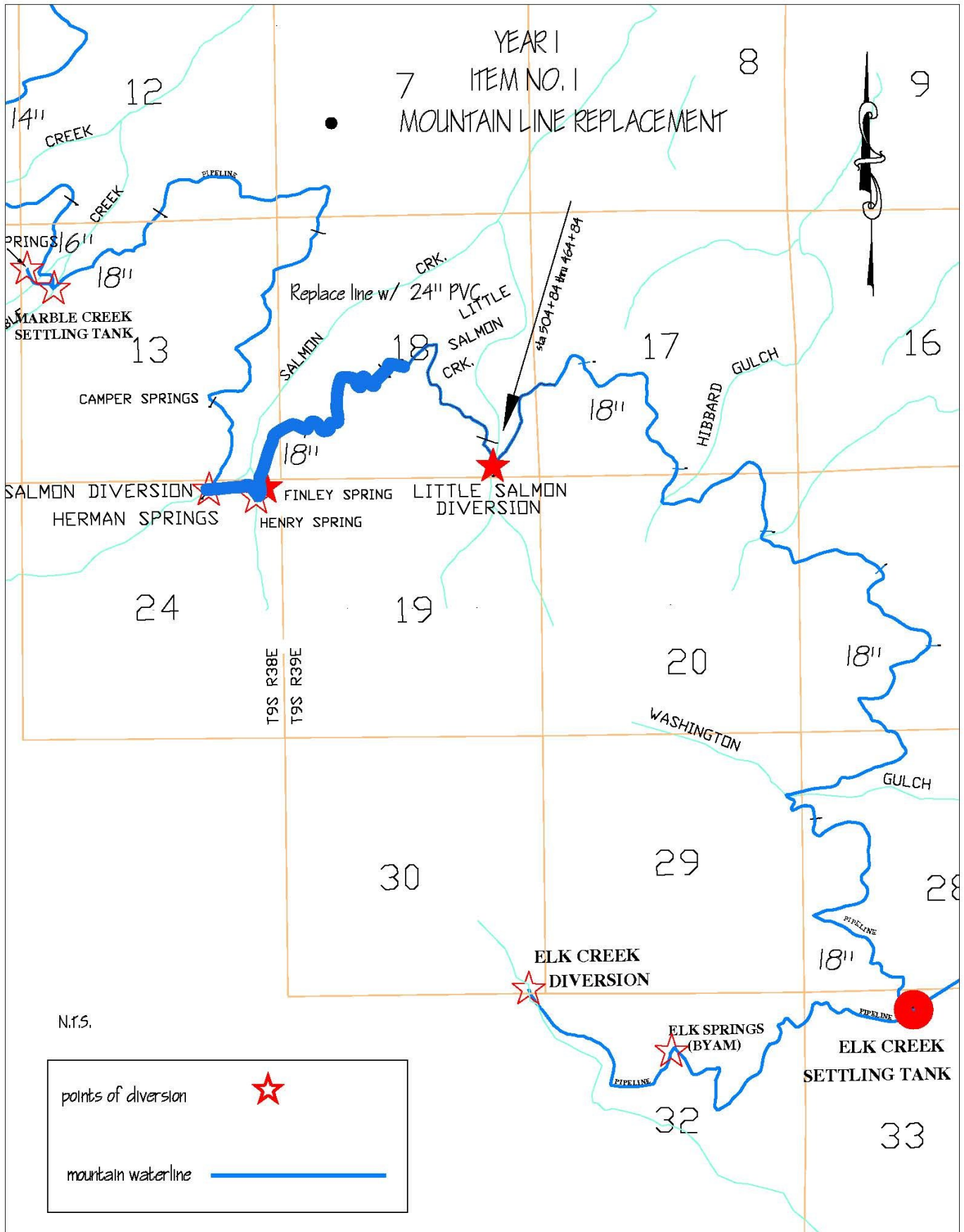
City of Bannockburn

**BAKER CITY PUBLIC WORKS
3 YEAR WATER CAPITAL PLAN
ESTIMATE OF COST
2026-2027 FISCAL YEAR
JULY 1, 2026 - JUNE 30, 2027**

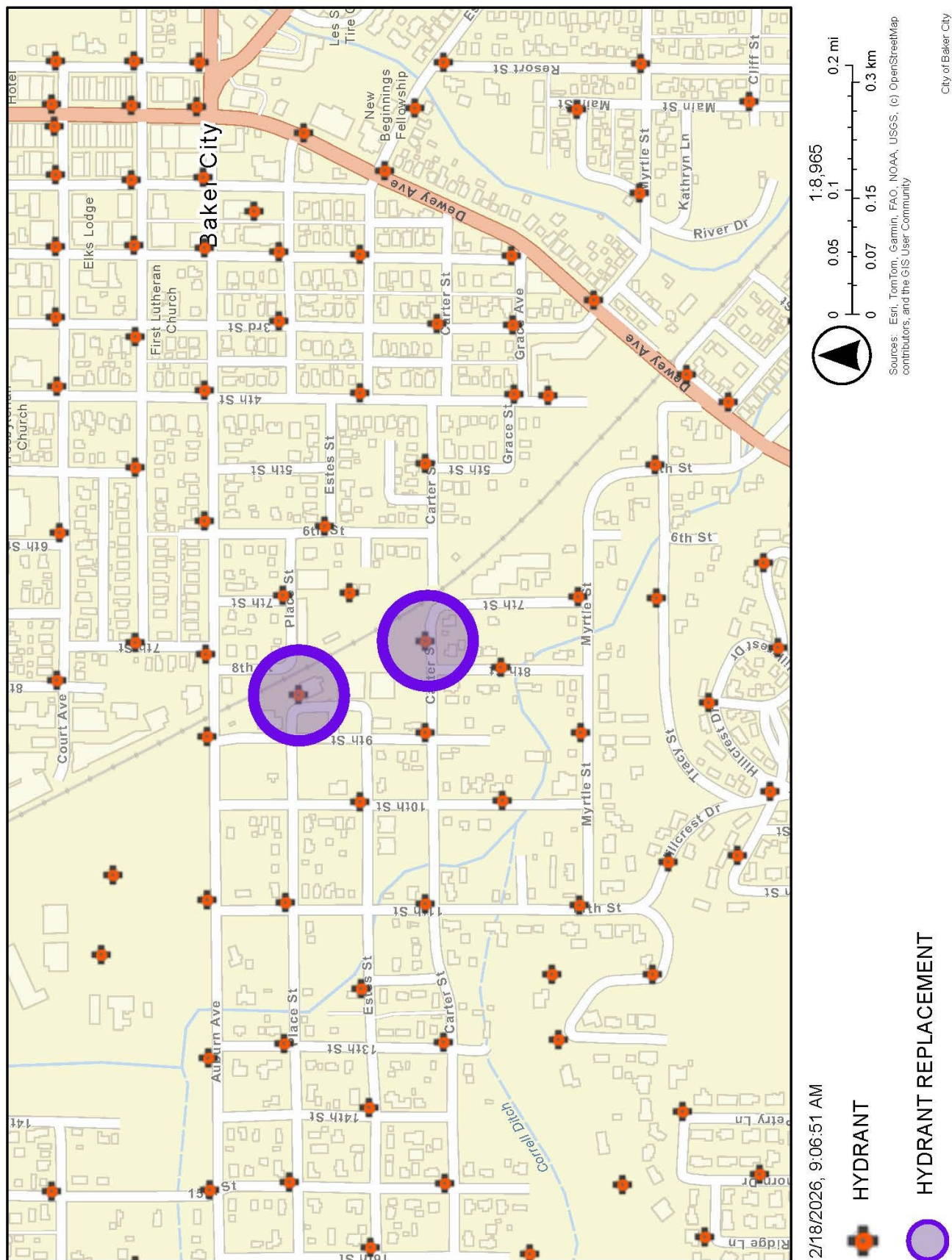
ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Mountain Line Replacement Little Salmon to Salmon Phase I	5000	Lineal Feet	\$165.00	\$ 825,000.00	24" PVC	Purchase, transport and install, 24" C-900 PVC Pipe and fittings.
2	Mountain Line Replacement Road Work and Prep	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Road and prep work for pipe installation.
3	Replace Hydrants	2	Each	\$6,000.00	\$ 12,000.00	Varies	Replace hydrants at Eighth / Carter and Ninth / Place
4	Water Line Extensions	Varies	Lineal Feet	Varies	\$ 10,000.00	Varies	Misc. water line extensions.
5	Replace Water Meters	N/A	Lump Sum	\$1,000,000.00	\$ 1,000,000.00	N/A	Replace old water meters in the distribution system. First phase of a 4-year system wide replacement project.
6	Reservoir Well Inspection	1	Lump Sum	\$25,000.00	\$ 25,000.00	N/A	Inspection of the Reservoir Well
7	Cathodic Protection Inspection-Goodrich Intertie	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Inspection of the cathodic protection system on the Goodrich intertie line.
8	Campbell Street (Main St. to 10 St.)	500	Lineal Feet	\$200.00	\$ 100,000.00	8" DI	Install 8" DI pipe to replace aged and undersized CI pipe in intersections prior to roadway improvements.
9	Carter Street (17th St. to 13th St.)	1500	Lineal Feet	\$210.00	\$ 315,000.00	12" DI	Install 12" DI pipe to replace aged and deteriorating DI and cast iron pipes.
10*	3 MG Water Storage Reservoir	N/A	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Design and develop a plan for improvements to the 3 MG reservoir.
11	Goodrich Dam Improvements	1	Lump Sum	\$50,000.00	\$ 50,000.00	Varies	Provide improvements for seepage improvements as required by OWRD-Dam Safety
12*	Chlorine System Upgrade Design	1	Lump Sum	\$75,000.00	\$ 75,000.00	N/A	Design improvements to upgrade disinfection system.
13*	Water System Master Plan	N/A	Lump Sum	\$150,000.00	\$ 150,000.00	N/A	Develop a new water system master plan
SUBTOTAL					\$ 2,712,000.00		
ENGINEERING (10%)					\$ 243,700.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 230,544.60		
TOTAL ESTIMATED COST					\$ 3,186,244.60		

Items noted in blue lettering are projects required by state or federal regulatory agencies.

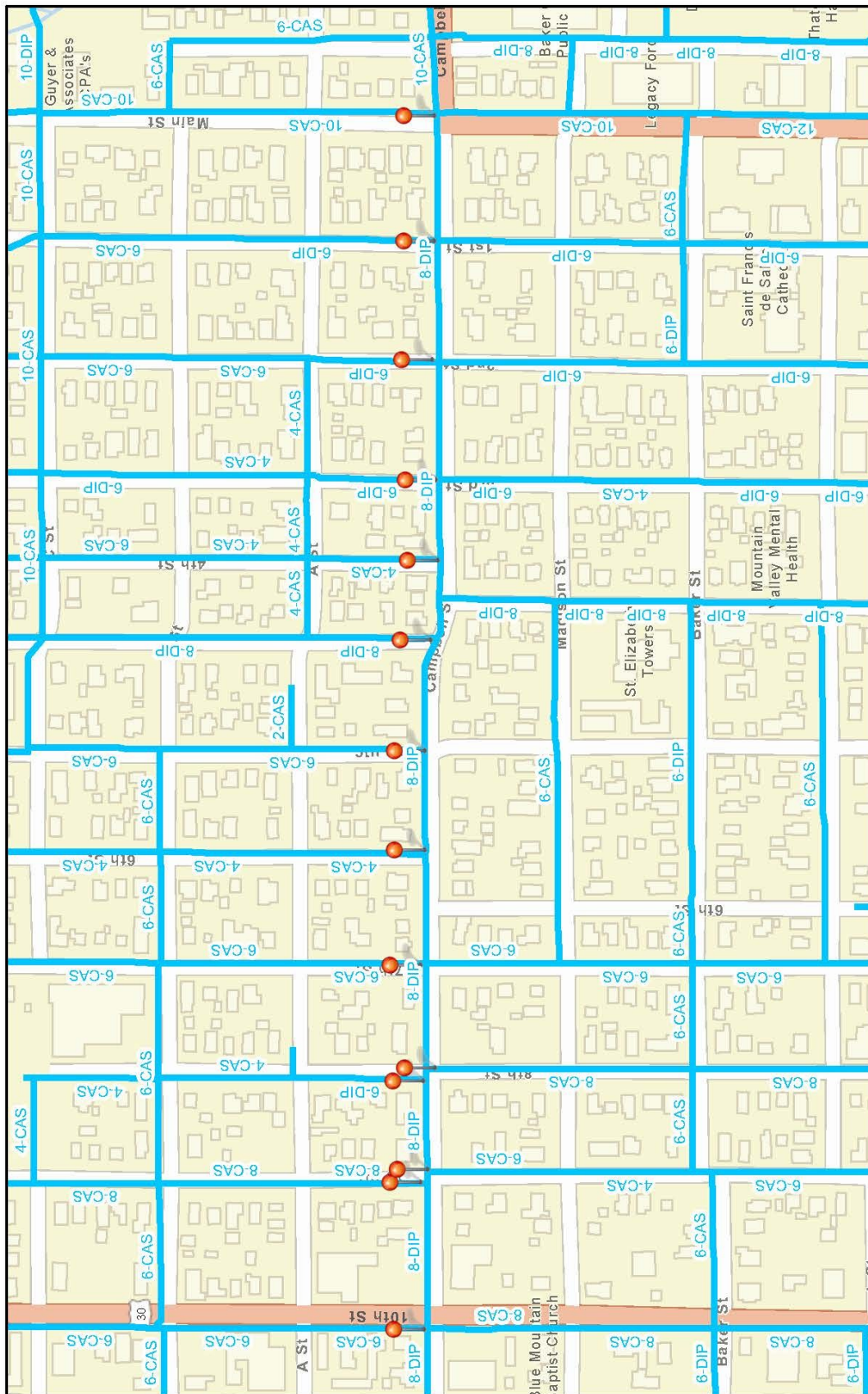
*Contract design/planning costs not included in engineering calculation.



WATER: YEAR 1 - ITEM 3 - HYDRANT REPLACEMENTS

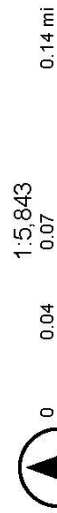


WATER: YEAR 1 - ITEM 8 - CAMPBELL STREET ML REPLACEMENT IN INTERSECTIONS



2/25/2026, 2:43:17 PM

1:5,843



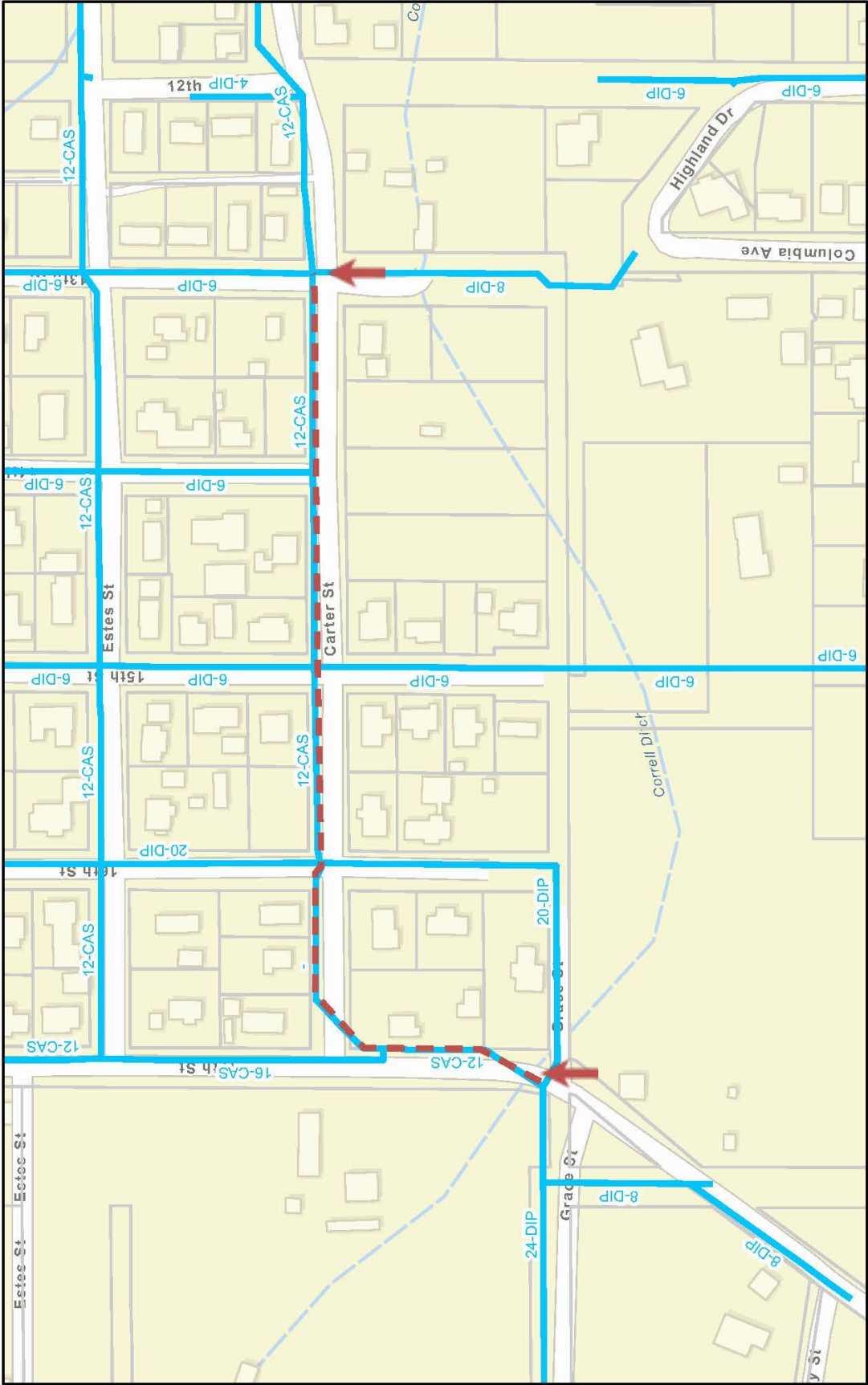
MAIN

8" DI

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

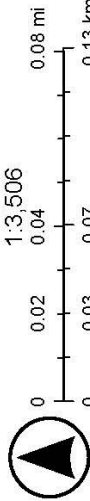
City of Baker City

WATER: YEAR 1 - ITEM 9 - CARTER STREET ML REPLACEMENT



2/25/2026, 3:30:11 PM

- MAIN
- 12" DI



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

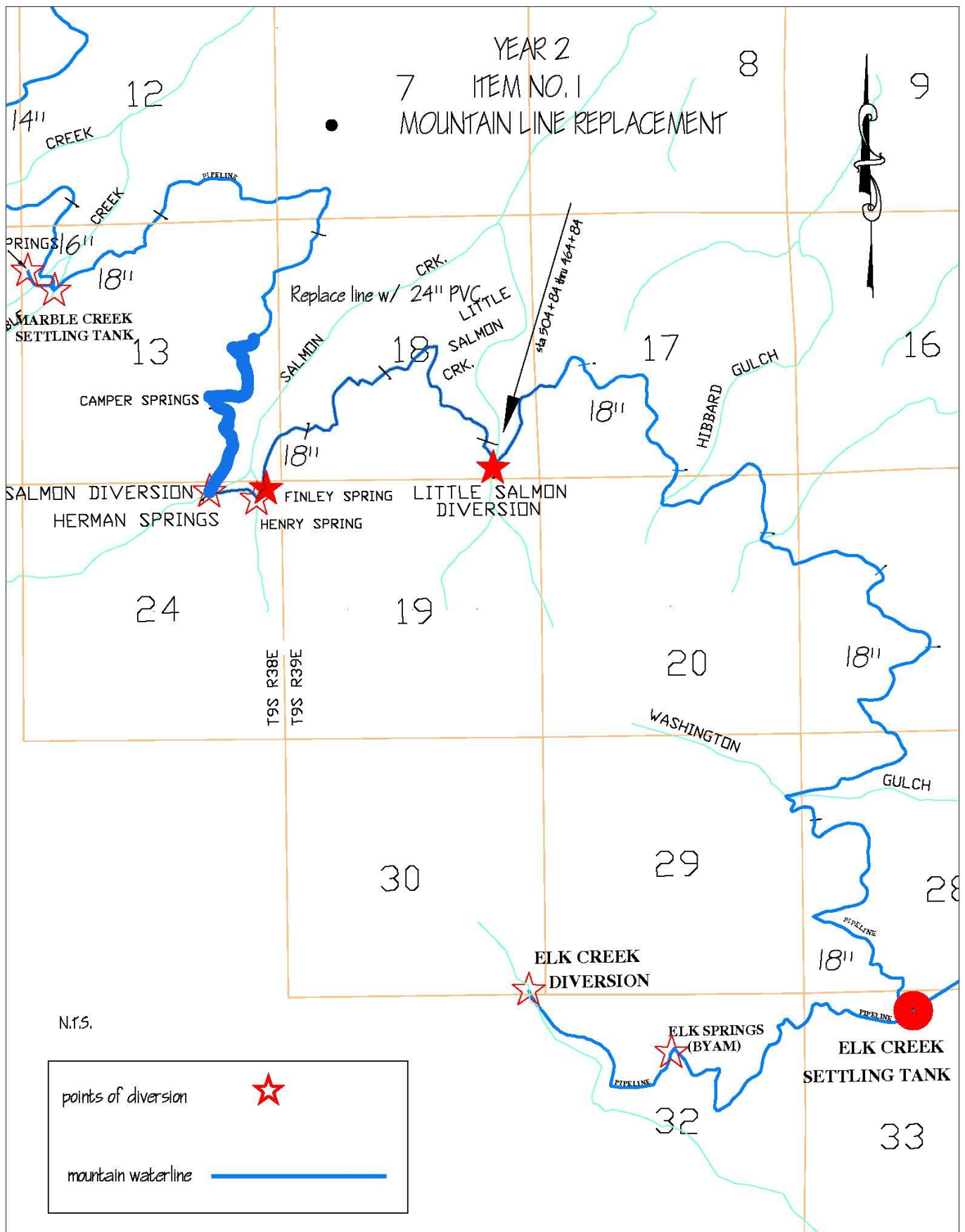
City of Baker City

Year 2

BAKER CITY PUBLIC WORKS
3-YEAR WATER CAPITAL PLAN
ESTIMATE OF COST
2027-2028 FISCAL YEAR
JULY 1, 2027 - JUNE 30, 2028

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Mountain Line Replacement Little Salmon to Salmon Phase II	5000	Lineal Feet	\$170.00	\$ 850,000.00	24" PVC	Purchase, transport and install, 24" C-900 PVC Pipe and fittings.
2	Mountain Line Replacement Road Work and Prep	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Road and prep work for pipe installation.
3	Replace Hydrants	5	Each	\$6,000.00	\$ 30,000.00	Varies	Replace hydrants as required. Locations to be determined.
4	Water Line Extensions	Varies	Lineal Feet	Varies	\$ 10,000.00	Varies	Misc. water line extensions.
5	Replace Water Meters	N/A	Lump Sum	\$1,000,000.00	\$ 1,000,000.00	N/A	Replace old water meters in the distribution system. Second phase of a 4-year system wide replacement project.
6	Chlorine System Upgrade Construction	1	Lump Sum	\$500,000.00	\$ 500,000.00	N/A	Construct improvements to upgrade disinfection system.
7	3 MG Water Storage Reservoir	N/A	Lump Sum	TBD	TBD	N/A	Construct improvements to the 3 million gallon water storage reservoir.
SUBTOTAL					\$ 2,440,000.00		
ENGINEERING (10%)*					\$ 244,000.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 209,352.00		
TOTAL ESTIMATED COST					\$ 2,893,352.00		

Items noted in blue lettering are projects required by state or federal regulatory agencies.

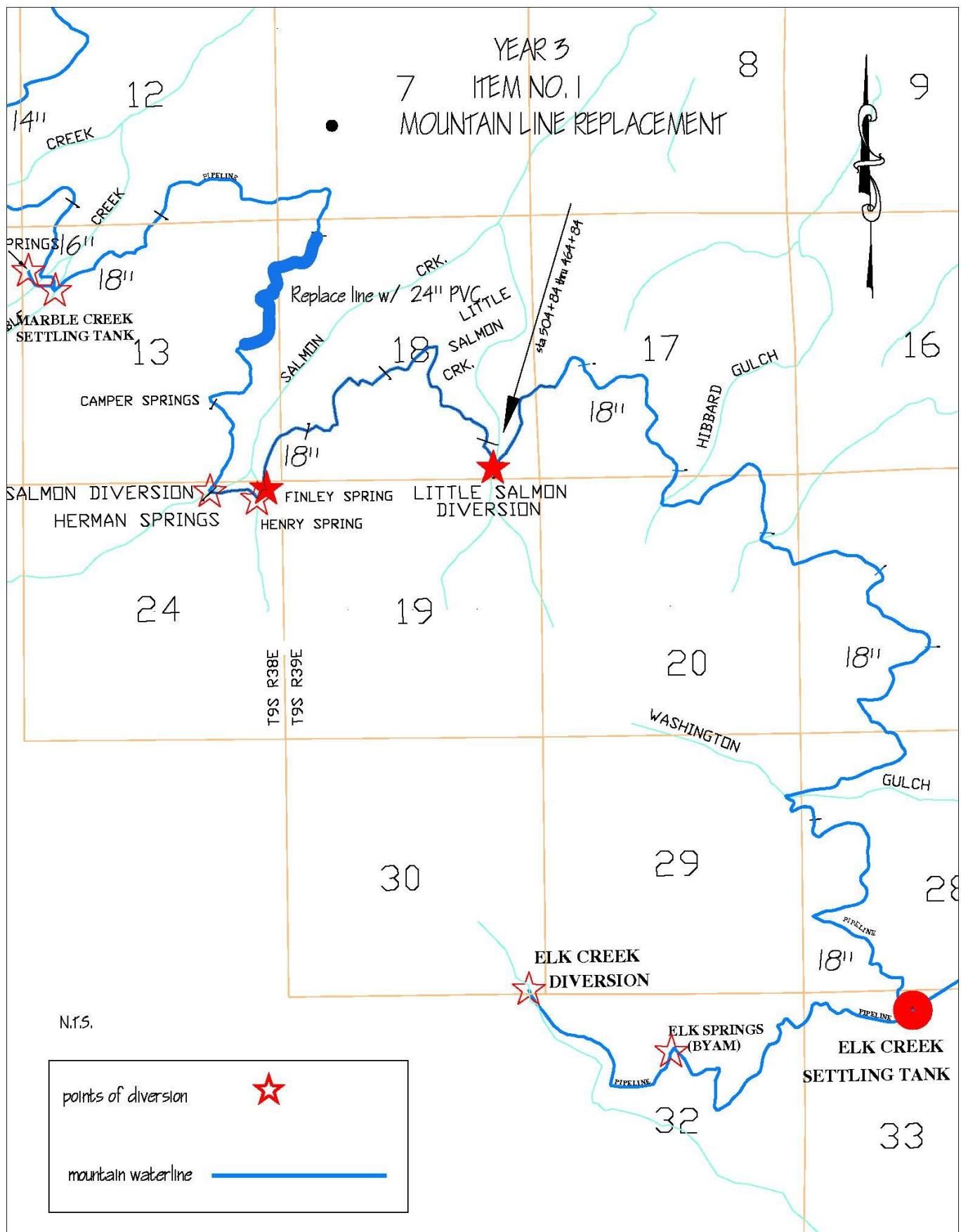


Year 3

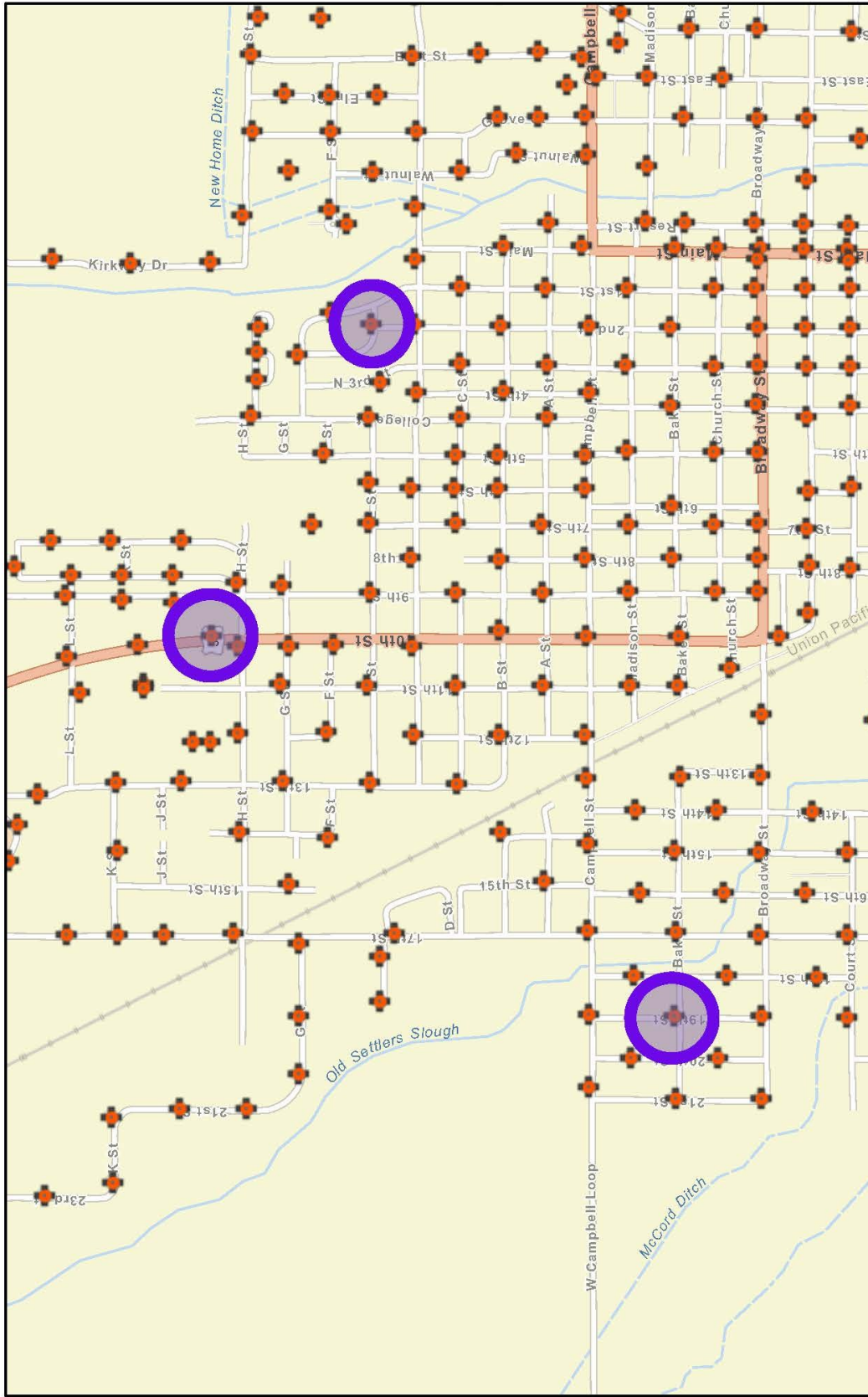
**BAKER CITY PUBLIC WORKS
3 YEAR WATER CAPITAL PLAN
ESTIMATE OF COST
2028-2029 FISCAL YEAR
JULY 1, 2028 - JUNE 30, 2029**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Mountain Line Replacement Salmon to Marble Phase I	5000	Lineal Feet	\$170.00	\$ 850,000.00	24" PVC	Purchase, transport and install, 24" C-900 PVC Pipe and fittings.
2	Mountain Line Replacement Road Work and Prep	1	Lump Sum	\$50,000.00	\$ 50,000.00	N/A	Road and prep work for pipe installation.
3	Replace Hydrants	3	Each	\$6,000.00	\$ 18,000.00	Varies	Replace hydrants at 10th / H St., North 2nd / E St., and 19th / Baker
4	Water Line Extensions	Varies	Lineal Feet	Varies	\$ 10,000.00	Varies	Misc. water line extensions.
5	Replace Water Meters	N/A	Lump Sum	\$1,000,000.00	\$ 1,000,000.00	N/A	Replace old water meters in the distribution system. Third phase of a 4-year system wide replacement project.
6	Chlorine System Upgrade Construction	1	Lump Sum	\$500,000.00	\$ 500,000.00	N/A	Construct improvements to upgrade disinfection system.
SUBTOTAL					\$ 2,428,000.00		
ENGINEERING (10%)					\$ 242,800.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 208,322.40		
TOTAL ESTIMATED COST					\$ 2,879,122.40		

Items noted in blue lettering are projects required by state or federal regulatory agencies.



WATER: YEAR 3 - ITEM 3 - HYDRANT REPLACEMENTS



2/18/2026, 10:12:29 AM


HYDRANT


HYDRANT REPLACEMENT

1:17,930



0 0.1 0.2 0.35 0.4 mi
 0 0.17 0.35 0.7 km

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

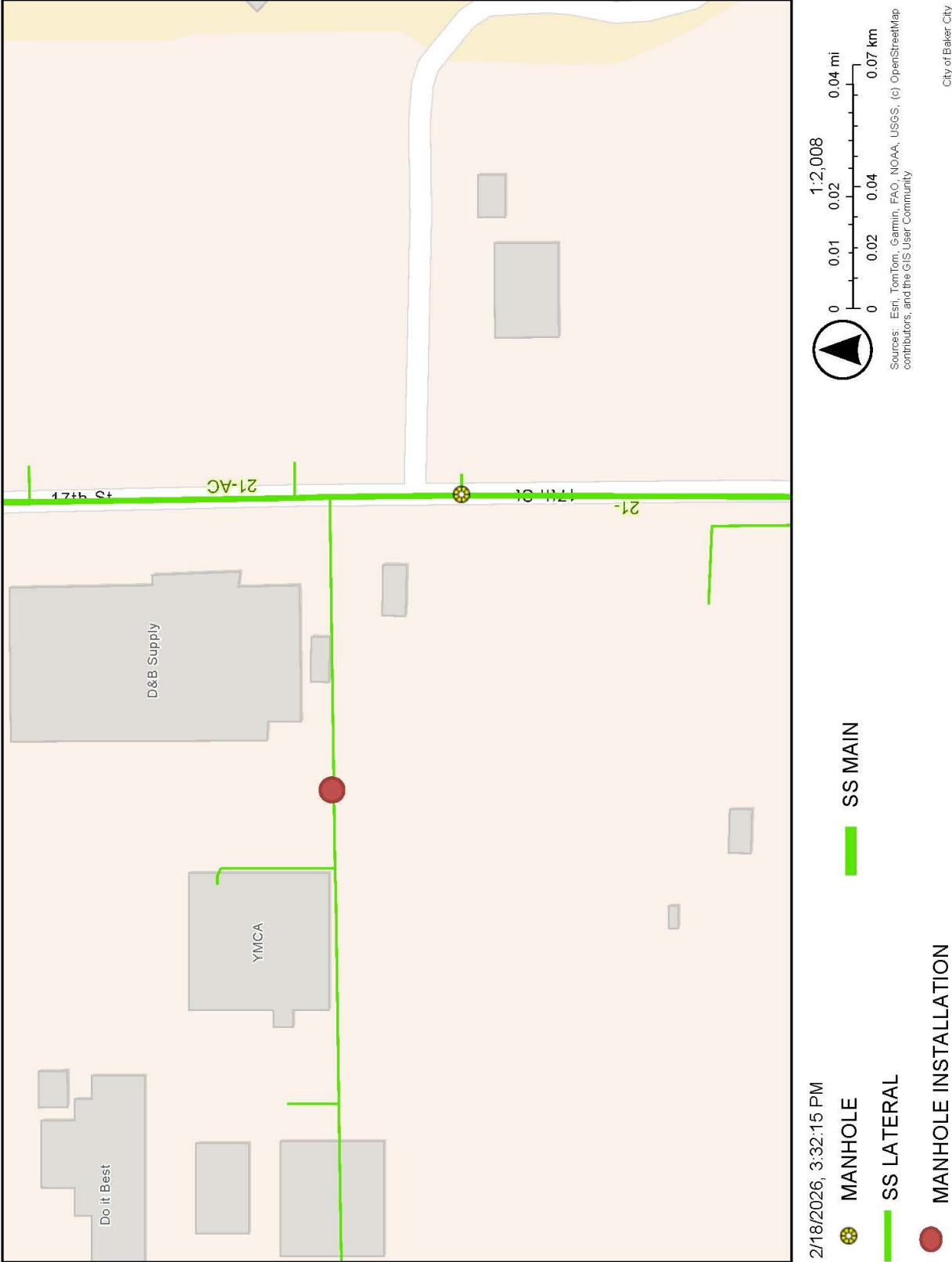
City of Baker City

Current Year Update

BAKER CITY PUBLIC WORKS
3 YEAR WASTEWATER CAPITAL PLAN
ESTIMATE OF COST
2025-2026 FISCAL YEAR
JAN, 1, 2026 - JUNE 30, 2026

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	17th Street Manhole Installation	1	Lump Sum	N/A	\$ 20,000.00	N/A	Install manhole in 17th street to eliminate long service lines that are unable to be maintained.
2	Manhole Lining	1	Lump Sum	\$50,000.00	\$ 50,000.00	Varies	Install Manhole lining throughout portions of the collection system.
3	Wastewater Treatment Facility Headworks	2	Lump Sum	\$90,000.00	\$ 180,000.00	N/A	Replace existing pumps at wastewater treatment facility headworks.
SUBTOTAL					\$ 250,000.00		
ENGINEERING (10%)					\$ 25,000.00		
ADMINISTRATIVE CHARGE (7.3%)					\$ 20,075.00		
TOTAL ESTIMATED COST					\$ 295,075.00		

WASTE WATER: CURRENT YEAR - ITEM 1 - 17TH STREET MANHOLE INSTALLATION



Year 1

**BAKER CITY PUBLIC WORKS
3 YEAR WASTEWATER CAPITAL PLAN
ESTIMATE OF COST
2026-2027 FISCAL YEAR
JULY 1, 2026 - JUNE 30, 2027**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Various Locations	Varies	Lineal Feet	Varies	\$ 150,000.00	Varies	Pipe Bursting and line replacement throughout portions of the collection system.
2	Treatment Lagoon Cover System	N/A	Lump Sum	\$500,000.00	\$ 500,000.00	N/A	Lagoon Cover System for Cell D.
3	Wastewater Treatment Facility	N/A	Lump Sum	\$30,000.00	\$ 30,000.00	N/A	Construct steel storage building at wastewater treatment facility.
4	Biosolid Removal	N/A	Lump Sum	\$1,000,000.00	\$ 1,000,000.00	N/A	Bio solids removal from Cell A.
SUBTOTAL					\$ 1,680,000.00		
ENGINEERING (10%)					\$ 168,000.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 144,144.00		
TOTAL ESTIMATED COST					\$1,992,144.00		

Year 2

**BAKER CITY PUBLIC WORKS
3 YEAR WASTEWATER CAPITAL PLAN
ESTIMATE OF COST
2027-2028 FISCAL YEAR
JULY 1, 2027 - JUNE 30, 2028**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Various Locations	Varies	Lineal Feet	Varies	\$ 150,000.00	Varies	Pipe Bursting and line replacement throughout portions of the collection system.
2	Biosolid Removal	N/A	Lump Sum	\$750,000.00	\$ 750,000.00	N/A	Bio solids removal from Cell A.
3	Lagoon Control Structure	1	Lump Sum	\$100,000.00	\$ 100,000.00	Varies	Replace existing control structure at wastewater treatment facility.
4	Lagoon Dike Resurfacing	N/A	Lump Sum	\$50,000.00	\$ 50,000.00		Resurface existing lagoon dikes
5*	Wastewater Facility Plan	N/A	Lump Sum	\$150,000.00	\$ 150,000.00	N/A	Develop a new wastewater facility plan
6	Carter St. (4th St. to 6th St.)	N/A	Lump Sum	N/A	\$ 200,000.00	Varies	Replace aged and deteriorating main lines and manholes.
SUBTOTAL					\$ 1,400,000.00		
ENGINEERING (10%)					\$ 125,000.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 118,950.00		
TOTAL ESTIMATED COST					\$ 1,643,950.00		

*Contract planning costs not included in engineering calculation.

Year 3

BAKER CITY PUBLIC WORKS
3 YEAR WASTEWATER CAPITAL PLAN
ESTIMATE OF COST
2028-2029 FISCAL YEAR
JULY 1, 2028 - JUNE 30, 2029

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Various Locations	Varies	Lineal Feet	Varies	\$ 150,000.00	Varies	Pipe Bursting and line replacement throughout portions of the collection system.
2	Septage Receiving Station	1	Lump Sum	\$350,000.00	\$ 350,000.00	Varies	Install septage receiving station at wastewater treatment facility.
3	Biosolid Removal	N/A	Lump Sum	\$750,000.00	\$ 750,000.00	N/A	Bio solids removal from Cell A.
SUB TOTAL					\$ 1,250,000.00		
ENGINEERING (10%)					\$ 125,000.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 107,250.00		
TOTAL ESTIMATED COST					\$ 1,482,250.00		

Current Year Update

BAKER CITY PUBLIC WORKS
3 YEAR STORMWATER CAPITAL PLAN
ESTIMATE OF COST
2025-2026 FISCAL YEAR
JAN 1, 2026 - JUNE 30, 2026

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Locations to be Determined	500	Lineal Feet	\$60.00	\$ 30,000.00	Varies	Install CIPP (Cured In Place Pipe) lining to prevent leakage & improve structural & flow characteristics of deteriorating stormwater lines.
2	TV Inspection of Stormwater Mainlines	Lump	Lump Sum	\$5,000.00	\$ 5,000.00	Varies	Inspect condition of existing stormwater mainlines.
SUBTOTAL					\$ 35,000.00		
ENGINEERING (10%)					\$ 3,500.00		
ADMINISTRATIVE CHARGE (7.3%)					\$ 2,810.50		
TOTAL ESTIMATED COST					\$ 41,310.50		

Items noted in green lettering are projects required by state or federal regulatory agencies.

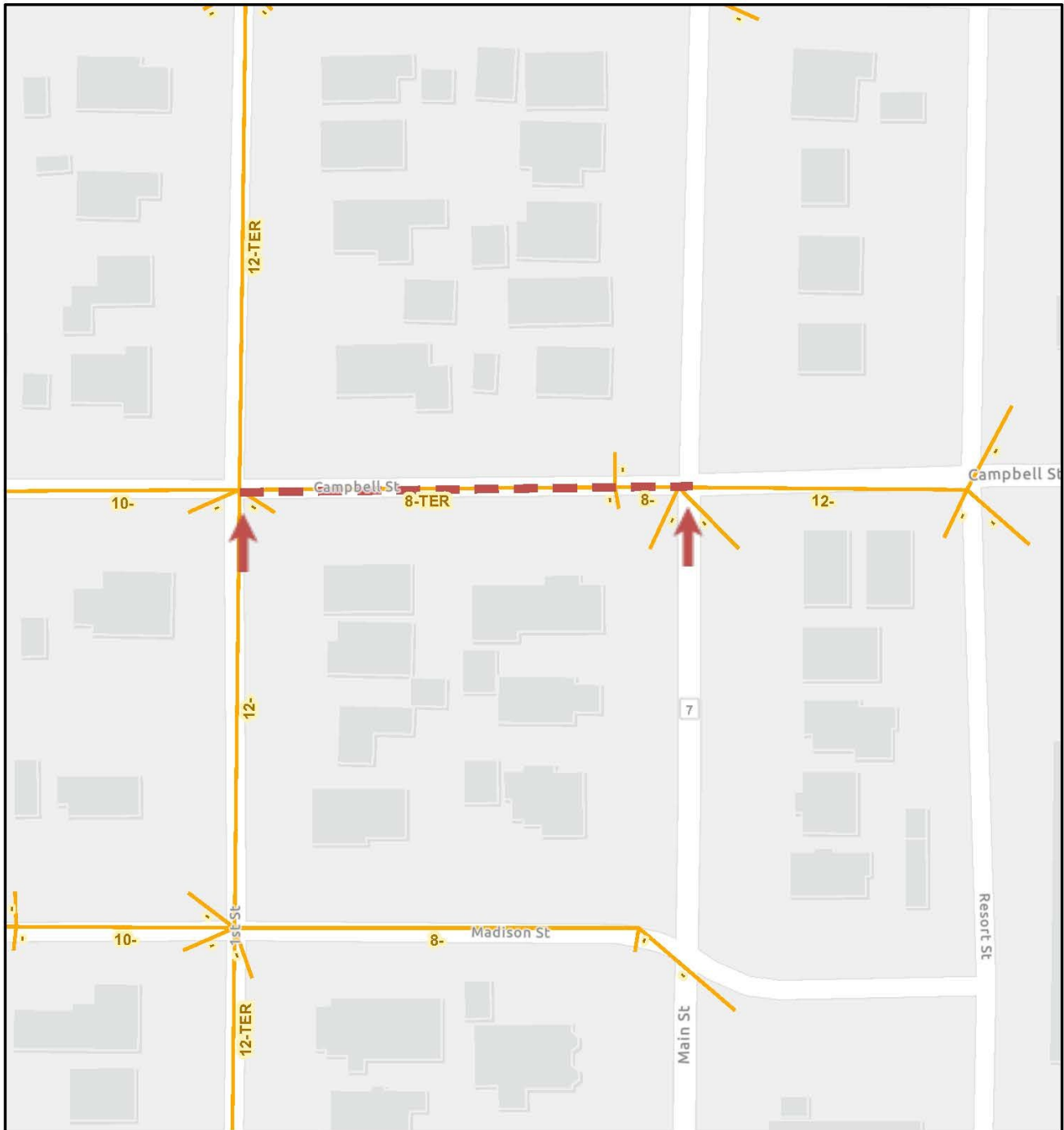
Year 1

**BAKER CITY PUBLIC WORKS
3 YEAR STORMWATER CAPITAL PLAN
ESTIMATE OF COST
2026-2027 FISCAL YEAR
JULY 1, 2026 - JUNE 30, 2027**

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Locations to be Determined	500	Lineal Feet	\$65.00	\$ 32,500.00	Varies	Install CIPP (Cured In Place Pipe) lining to prevent leakage & improve structural & flow characteristics of deteriorating stormwater lines.
2	Campbell St. (Main St. to 1st St.)	250	Lineal Feet	\$100.00	\$ 25,000.00	12" PVC	Upsize existing 8" mainline to 12" PVC mainline to address drainage issues.
3	TV Inspection of Stormwater Mainlines	Lump	Lump Sum	\$5,000.00	\$ 5,000.00	Varies	Inspect condition of existing stormwater mainlines.
SUBTOTAL					\$ 62,500.00		
ENGINEERING (10%)					\$ 6,250.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 5,362.50		
TOTAL ESTIMATED COST					\$ 74,112.50		

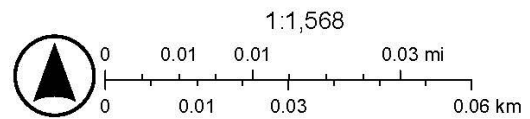
Items noted in green lettering are projects required by state or federal regulatory agencies.

STORM: YEAR 1 - ITEM 2 - CAMPBELL STREET ML REPLACEMENT



2/18/2026, 4:26:35 PM

— MAIN
— 12" PVC



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community. Sources: Esri, TomTom, Garmin, (c) OpenStreetMap contributors, and the GIS User Community

City of Baker City

Year 2

BAKER CITY PUBLIC WORKS
3 YEAR STORMWATER CAPITAL PLAN
ESTIMATE OF COST
2027-2028 FISCAL YEAR
JULY 1, 2027 - JUNE 30, 2028

ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Locations to be Determined	500	Lineal Feet	\$56.00	\$ 28,000.00	Varies	Install CIPP (Cured In Place Pipe) lining to prevent leakage & improve structural & flow characteristics of deteriorating stormwater lines.
2	Broadway Street (10th St. to 15th St.)	1700	Lineal Feet	\$100.00	\$ 170,000.00	Varies	Install new 12" mainline to address drainage issues near D street.
3	TV Inspection of Stormwater Mainlines	Lump	Lump Sum	\$5,000.00	\$ 5,000.00	Varies	Inspect condition of existing stormwater mainlines.
SUBTOTAL					\$ 203,000.00		
ENGINEERING (10%)					\$ 20,300.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 17,417.40		
TOTAL ESTIMATED COST					\$ 240,717.40		

Items noted in green lettering are projects required by state or federal regulatory agencies.

[illegible]

0.08 mi
0.12 km

12" ML

Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community. Sources: Esri, TomTom, Garmin,

City of Baker City

Year 3

**BAKER CITY PUBLIC WORKS
3 YEAR STORMWATER CAPITAL PLAN
ESTIMATE OF COST
2028-2029 FISCAL YEAR
JULY 1, 2028 - JUNE 30, 2029**

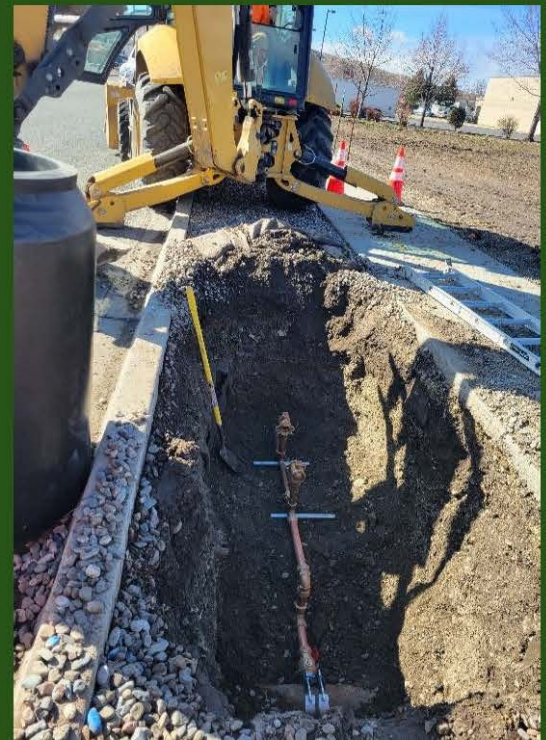
ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Locations to be Determined	500	Lineal Feet	\$60.00	\$ 30,000.00	Varies	Install CIPP (Cured In Place Pipe) lining to prevent leakage & improve structural & flow characteristics of deteriorating stormwater lines.
2*	Stormwater Facilities Plan	N/A	Lump Sum	\$150,000.00	\$ 150,000.00	N/A	Develop new a stormwater facilities plan
3	TV Inspection of Stormwater Mainlines	Lump	Lump Sum	\$5,000.00	\$ 5,000.00	Varies	Inspect condition of existing stormwater mainlines.
SUBTOTAL					\$ 185,000.00		
ENGINEERING (10%)					\$ 18,500.00		
ADMINISTRATIVE CHARGE (7.8%)					\$ 15,873.00		
TOTAL ESTIMATED COST					\$ 219,373.00		

Items noted in green lettering are projects required by state or federal regulatory agencies.

*Contract planning costs not included in engineering calculation.



Baker City Public Works Crew 2026



Public Works Department
1655 1st Street
PO Box 650
Baker City, OR 97814



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026**Subject:** General Fund Capital Plan

Action Statement

City Council can recommend the inclusion of the General Fund Capital Plan priorities into the 2026-27 budget process.

Background

For several years, the City has not had an organized way of identifying, analyzing, and recommending needed projects that are paid for out of the General Fund. To address that need, City Directors and other key staff met to discuss all the deferred maintenance projects and other major areas requiring upgrades within General Fund departments. The attached spreadsheet contains a list of all the potential projects as well as recommendations for prioritization and funding.

The first two pages have the entire list of potential projects broken out by department. Anything highlighted in yellow are projects the City assesses that it can pay for with funds from existing budget line items in those respective departments. Projects highlighted in green are projects that staff recommended for assessment and potential inclusion in this year's budget. Not all projects were included for assessment this budget year due to costs or timeline.

Page 3 has a recommended priority list for all the projects competing for inclusion in this budget year. Items above the cut line, staff recommends for inclusion into the upcoming budget. Items below the cut line, staff recommends waiting on for future budget years.

The final page has remaining projects prioritized for future budget years. Some of the projects did not appear on the current year's prioritization list because they were assessed as either too expensive or not yet ready to execute.

Analysis

The Council has discretion on what it would like the City to include in its budget proposal. Staff recommends a target amount of \$350,000 or less for General Fund capital projects during this next budget year. There are additional capital projects that can be paid for through normal funds, and those will be included in the budget proposal as well. The ones recommended in the discussion are capital projects that will be paid for from the ending fund balance for the General Fund. When the Council selects the projects it would like to see funded, staff will do the following in the proposed budget to Council:

- Schedule that amount as a transfer from the General Fund (101) to the General Fund Capital Projects Fund (107)
- Create line items in Fund 107 for those respective projects with their estimated costs.

The Budget Board will have the ability to further assess these projects and approve or reject them based on the most current assessments.

Potential Motions

"I, Councilor _____, move to approve the General Fund Capital Plan's inclusion into the 2026-27 budget process."

BAKER CITY GENERAL FUND CAPITAL PROJECTS					
ADMIN - IT	<u>Project Description</u>	<u>Estimated Cost</u>			
Server Room	Close access, build wall, make secure				
Rewire City Hall	New cabling for IT infrastructure	\$20-36,000			
Council Chairs	New chairs for public seating				
TV Replacements	Larger TVs for better public viewing				
PLANNING	<u>Project Description</u>	<u>Estimated Cost</u>			
IT Systems	AI (Common Sense) and GIS access	\$20-25,000			
CITY HALL	<u>Project Description</u>	<u>Estimated Cost</u>			
Clock Tower	Repair and update clock mechanism	\$100,000			
Elevator Remodel	Replace existing elevator	\$200,000			
Interior Upgrades	2nd Floor window replace, carpet, paint	\$50,000 per year			
AIRPORT	<u>Project Description</u>	<u>Estimated Cost</u>			
Rotating Beacon	Replace old rotating beacon	\$15,000			
Hangar Repair	Restore hangar door on Heiliener Hangar	\$10-20,000			
General Maint.	Weed abatement, paint, etc.	\$10-20,000			
PARKS	<u>Project Description</u>	<u>Estimated Cost</u>			
Geiser Park Bridge	Repair/Replace bridge	\$677,000			
Geiser Park Cameras	Upgrade park cameras	\$8,000			
Restroom Doors	Replace w/auto-lock in Central Park	\$15,500			
Parking Lot	Pave Central Park Parking Lot	\$400,000			
CEMETERY	<u>Project Description</u>	<u>Estimated Cost</u>			
Masoleum Exterior	Repointing of stone	\$76,000			
Masoleum Foundation	Redo the structure foundation	TBD			
Masoleum Roof	Roof Replacement	\$95,000			

LEGEND

Pay for from Normal Budget

Compete for FY 26-27 Capital Projs

PD	<u>Project Description</u>	<u>Estimated Cost</u>			
Patrol Cars	Lease 1-2 additional vehicles	\$30-40,000 per yr			LEGEND
Storage Space	Long-term evidence storage	TBD			Covered in Normal Budget
Parking Lot	Add security fencing to parking lot	\$40,000			Compete for FY 26-27 Capital Projs
Generator	Repair or replace generator	TBD			
HVAC	Upgrade HVAC w/seismic project	TBD			
MDTs	Upgrade mobile terminals	\$5,000 per car			
FD	<u>Project Description</u>	<u>Estimated Cost</u>			
Air Packs	Replace 20 year old air packs	\$20-30,000 per yr			
Extrication Tools	Upgrade extrication tools to battery	\$30-40,000			
Roof Repair	Repair areas with leaks	TBD			
Kitchen Remodel	Upgrade kitchen	TBD			

BAKER CITY GENERAL FUND CAPITAL PROJECT PRIORITY (FY26-27)

Priority	Project	Project Description	Estimated Cost	Notes
1	PD Parking Lot	Add security fencing to parking lot	\$40,000	
2	FD Air Packs	Replace 20 year old air packs	\$30,000	Pay out of 112 Fund
3	IT Server Room	Close access, build wall, make secure	\$20,000	
4	Parking Lot	Pave Central Park Parking Lot	\$200,000	Remaining \$200K from other sources
5	Masoleum Exterior	Repointing of stone	\$76,000	
		Total FY 26-27	\$336,000	(Does not include FD Air Packs out of Fund 112)
6	Hangar Repair	Restore hangar door on Heiliener Hangar	\$15,000	Pay for out of FY 26-27 101-106 Capital Proj Budget Line
CUT LINE				
7	Restroom Doors	Replace w/auto-lock in Central Park	\$15,500	Save for following budget years
8	Clock Tower	Repair and update clock mechanism	\$100,000	"
9	Elevator Remodel	Replace existing elevator	\$200,000	"

[illegible]



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Airport FAA Project

Sealed bids for the **Rehabilitate Airport Access Road project at the Baker City Municipal Airport** were received and publicly opened on Thursday, March 26, 2026, at 2:00 PM PST as specified in the contract documents, summarized as follows:

Number of bidder(s): Four

Apparent low bidder: JAL Construction; Bend, Oregon

Low bid amount: Schedule A (Basis of Award): \$181,530.00 Schedule B (Additive Alternate): \$42,280.00

Total Project Cost: \$223,810.00

The City's Airport Engineer, Ardurra Group, Inc., has completed their review of all bids and provided a Recommendation of Award letter to the City including a bid tabulation.

Project award and funding is subject to FAA concurrence, FAA grant offer, and execution of the construction contract with the Contractor.



April 7, 2026

Brian Alvis
FAA Seattle ADO
2200 S 216th St
Des Moines, WA 98198

**RE: Baker City Municipal Airport
AIP Project: 3-41-0005-025-2026
Rehabilitate Access Road
Request for Concurrence to Award**

Dear Mr. Alvis,

Attached is a copy of the Recommendation of Award from Ardurra Group, Inc for the Rehabilitate Access Road project at the Baker City Municipal Airport.

We concur with the recommendation to award to the low bidder, JAL Construction. The total award amount will be \$223,810.00.

Please review and consider this letter a request for concurrence to award. If you need additional information, please contact me at your earliest convenience.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry Murphy".

Barry Murphy
City Manager

Attachments: Recommendation of Award, Bid Summary
cc: Project Manager, Mark Hagedorn



April 7, 2026

Honorable Randy Daugherty
Mayor
1655 1st Street
Baker City, OR 97814

**RE: Baker City Municipal Airport
AIP Project: 3-41-0005-025-2026
Rehabilitate Access Road
Notice of Intent to Award**

Dear Mayor Daugherty,

Sealed bids for the Rehabilitate Airport Access Road project at the Baker City Municipal Airport were received and publicly opened on Thursday, March 26, 2026 at 2:00 PM PST as specified in the contract documents, summarized as follows:

Number of bidder(s):	Four
Apparent low bidder:	JAL Construction; Bend, Oregon
Low bid amount:	Schedule A (Basis of Award): \$181,530.00 Schedule B (Additive Alternate): \$42,280.00 Total Project Cost: \$223,810.00

The City's Airport Engineer, Ardurra Group, Inc., has completed their review of all bids and provided a Recommendation of Award letter to the City including a bid tabulation.

Project award and funding is subject to FAA concurrence, FAA grant offer, and execution of the construction contract with the Contractor.

Sincerely,

Barry Murphy
City Manager



April 7, 2026

Barry Murphy
City Manager
1655 1st Street
Baker City, OR 97814

SUBJECT: AIP Project TBD
Rehabilitate Airport Access Road
Recommendation of Award

Dear Mr. Murphy:

Sealed bids for the Rehabilitate Airport Access Road project at the Baker City Municipal Airport were received and publicly opened on Thursday, March 26, 2026 at 2:00 PM PST as specified in the contract documents. Four (4) bids were received. The bids are summarized in the following table:

Contractor	Location	Total Bid (Schedule A & B)
Granite Construction Company	Vancouver, WA	\$288,088.00
Eastern Oregon Contracting	Milton-Freewater, OR	\$359,866.10
Granite Excavation	Eagle, ID	\$383,528.00
JAL Construction	Bend, OR	\$223,810.00

The lowest, responsive bid for Schedule A & B, was from JAL Construction of Bend, OR. This company's total bid was \$223,810.00. The Engineer's Estimate for this project was \$310,750.00. The bid summary is attached for your review and files.

JAL Construction has an Oregon Construction Contractors Board License of the appropriate category. The System for Award Management (SAM) website was checked, and JAL Construction has not been debarred or suspended from award of contracts using federal funds. There is no published contract DBE goal for this project. JAL Construction is not a DBE Contractor in Oregon.

Based on the evaluation of the bids, Ardurra recommends award of the project to JAL Construction in the total amount of \$223,810.00 for Schedule A & B. This award should be made contingent on FAA concurrence with the award recommendation and the availability of federal funds. If you have any questions regarding the bid or bid summary, please do not hesitate to contact me.

Sincerely,

Mark Hagedorn, P.E.
Project Manager

Enclosures: Bid Summary



BID SUMMARY

BAKER CITY MUNICIPAL AIRPORT Rehabilitate Airport Access Road AIP # 3-41-0005-024-2025

Bid Opening: Thursday, March 26, 2026 at 2:00 PM PST

BID INFORMATION:	Engineer's Estimate	Bidder #1	Bidder #2	Bidder #3
CONTRACTOR:	N/A	Granite Construction Company	Eastern Oregon Contracting	Granite Excavation
Oregon Public Works License	N/A	x	x	x
Acknowledge All Addenda	N/A	x	x	x
Bid Signed	N/A	x	x	x
Supplemental Equipment Rate Schedule	N/A	x	x	x
Bid Security	N/A	x	x	x
Additional Bid Forms				
First-Tier Subcontractor Disclosure	N/A	x	x	x
Non-Collusion Affidavit	N/A	x	x	x
Joint Venture Statement	N/A	x	x	x
DBE Utilization	N/A	x	x	x
Letter of Intent	N/A	x	x	x
Buy American Certificate	N/A	x	x	x
Tax/Felony Conviction Certification	N/A	x	x	x
Bid Schedule A	\$235,150.00	\$236,520.00	\$262,566.10	\$329,239.00
Bid Schedule B	\$75,600.00	\$51,568.00	\$97,300.00	\$54,289.00
Total Bid Schedules	\$310,750.00	\$288,088.00	\$359,866.10	\$383,528.00
Bidder Rank	N/A	2	3	4
Notes: Eastern Oregon Contracting did not include the Designation of Subcontractors and Suppliers in their bid documents.				



BID SUMMARY

BAKER CITY MUNICIPAL AIRPORT Rehabilitate Airport Access Road AIP # 3-41-0005-024-2025

Bid Opening: Thursday, March 26, 2026 at 2:00 PM PST

BID INFORMATION:	Engineer's Estimate	Bidder #4	Bidder #5	Bidder #6
CONTRACT	N/A	JAL Construction		
Oregon Public Works License	N/A	x		
Acknowledge All Addenda	N/A	x		
Bid Signed	N/A	x		
Supplemental Equipment Rate Schedule	N/A	x		
Bid Security	N/A	x		
Additional Bid Forms				
First-Tier Subcontractor Disclosure	N/A	x		
Non-Collusion Affidavit	N/A	x		
Joint Venture Statement	N/A	x		
DBE Utilization	N/A	x		
Letter of Intent	N/A	x		
Buy American Certificate	N/A	x		
Tax/Felony Conviction Certification	N/A	x		
Bid Schedule A	\$0.00	\$181,530.00	\$0.00	\$0.00
Bid Schedule B	\$0.00	\$42,280.00	\$0.00	\$0.00
Total Bid Schedules	\$0.00	\$223,810.00	\$0.00	\$0.00
Bidder Rank	N/A	1		
Notes:				

BAKER CITY MUNICIPAL AIRPORT
REHABIITATE AIRPORT ACCESS ROAD
AIP # TBD
Schedule A - Basis of Award - Rehabilitate Airport Access Road

AP # TBD Schedule A - Basis of Award - Rehabilitate Airport Access Road				Granite Construction Company				Eastern Oregon Contracting		Granite Excavation		JAL Construction	
				ENGINEER'S ESTIMATE		Bidder #1		Bidder #2		Bidder #3		Bidder #4	
Item No.	Item Description	Unit Measure	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization, Limited to 10% of Bid Schedule Cost (C-105)	L.S.	1	\$23,500.00	\$23,500.00	\$21,000.00	\$21,000.00	\$22,000.00	\$22,000.00	\$26,855.00	\$26,855.00	\$17,000.00	\$17,000.00
2	Airport Safety	L.S.	1	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00	\$45,678.00	\$45,678.00	\$5,000.00	\$5,000.00
3	Dust Control	L.S.	1	\$5,000.00	\$5,000.00	\$21,000.00	\$21,000.00	\$9,500.00	\$9,500.00	\$13,682.00	\$13,682.00	\$3,500.00	\$3,500.00
4	Contractor Furnished Constrctuion Surveying and Staking	L.S.	1	\$5,000.00	\$5,000.00	\$8,750.00	\$8,750.00	\$11,000.00	\$11,000.00	\$24,236.00	\$24,236.00	\$6,500.00	\$6,500.00
5	Excavation/Embankment (P-152)												
	A) Utility Potholing	L.S.	1	\$10,000.00	\$10,000.00	\$3,300.00	\$3,300.00	\$7,000.00	\$7,000.00	\$12,625.00	\$12,625.00	\$500.00	\$500.00
	B) Stripping	C.Y.	90	\$50.00	\$4,500.00	\$125.00	\$11,250.00	\$52.00	\$4,680.00	\$54.00	\$4,860.00	\$40.00	\$3,600.00
	C) Execc FDR Material - Placed as Shoulder	C.Y.	90	\$75.00	\$6,750.00	\$82.00	\$7,380.00	\$48.00	\$4,320.00	\$54.00	\$4,860.00	\$25.00	\$2,250.00
6	Full Depth Reclamation (P-207)												
	A) In-Place FDR Asphalt Aggregate Base Course	S.Y.	2,010	\$25.00	\$50,250.00	\$15.00	\$30,150.00	\$30.36	\$61,023.60	\$35.00	\$70,350.00	\$31.00	\$62,310.00
	B) Cement	Ton	31	\$400.00	\$12,400.00	\$350.00	\$10,850.00	\$350.00	\$10,850.00	\$298.00	\$9,238.00	\$240.00	\$7,440.00
	C) Corrective Aggregate Material	Ton	75	\$80.00	\$6,000.00	\$70.00	\$5,250.00	\$47.50	\$3,562.50	\$85.00	\$6,375.00	\$40.00	\$3,000.00
7	Emulsified Asphalt Prime Coat (P-602)	Gal.	570	\$5.00	\$2,850.00	\$22.00	\$12,540.00	\$21.50	\$12,255.00	\$11.00	\$6,270.00	\$1.00	\$570.00
8	Level 3, 1/2 inch ACP Mixture (ODOT 00744)	Ton	360	\$200.00	\$72,000.00	\$200.00	\$72,000.00	\$225.00	\$81,000.00	\$243.00	\$87,480.00	\$156.00	\$56,160.00
9	Seeding (T-901)	S.Y.	550	\$8.00	\$4,400.00	\$7.00	\$3,850.00	\$12.50	\$6,875.00	\$7.00	\$3,850.00	\$5.00	\$2,750.00
10	Topsoil, Obtained Off-Site (T-905)	C.Y.	30	\$50.00	\$1,500.00	\$400.00	\$12,000.00	\$100.00	\$3,000.00	\$210.00	\$6,300.00	\$50.00	\$1,500.00
11	CLSM Encased Duct Bank, 2-4" (L-110)	L.F.	70	\$300.00	\$21,000.00	\$160.00	\$11,200.00	\$250.00	\$17,500.00	\$94.00	\$6,580.00	\$135.00	\$9,450.00
Total:				\$235,150.00		\$236,520.00		\$262,566.10		\$329,239.00		\$181,530.00	

BAKER CITY MUNICIPAL AIRPORT
REHABIITATE AIRPORT ACCESS ROAD
AIP # TBD
Schedule B - Additive Alternate - New Cattle Guard

AIP # TBD Schedule B - Additive Alternate - New Cattle Guard				Granite Construction Company		Eastern Oregon Contracting		Granite Excavation		JAL Construction			
				ENGINEER'S ESTIMATE		Bidder #1		Bidder #2		Bidder #3		Bidder #4	
Item No.	Item Description	Unit Measure	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
12	Mobilization, Limited to 10% of Bid Schedule Cost (C-105)	L.S.	1	\$7,600.00	\$7,600.00	\$3,000.00	\$3,000.00	\$9,500.00	\$9,500.00	\$2,125.00	\$2,125.00	\$4,000.00	\$4,000.00
13	Demolish Existin gCattle Guard (P-101)	L.S.	1	\$10,000.00	\$10,000.00	\$3,100.00	\$3,100.00	\$15,000.00	\$15,000.00	\$4,596.00	\$4,596.00	\$3,500.00	\$3,500.00
14	Pavement Removal (P-101)	S.Y.	12	\$50.00	\$600.00	\$65.00	\$780.00	\$200.00	\$2,400.00	\$163.00	\$1,956.00	\$35.00	\$420.00
15	Backfill Existing Cattle Guard	L.S.	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$2,956.00	\$2,956.00	\$1,500.00	\$1,500.00
16	Level 3, 1/2 inch ACP Mixture (ODOT 00744)	Ton	12	\$200.00	\$2,400.00	\$665.00	\$7,980.00	\$325.00	\$3,900.00	\$198.00	\$2,376.00	\$155.00	\$1,860.00
17	New Cattle Guard, Complete	EA	1	\$50,000.00	\$50,000.00	\$33,708.00	\$33,708.00	\$63,000.00	\$63,000.00	\$40,280.00	\$40,280.00	\$31,000.00	\$31,000.00
Total:					\$75,600.00	\$51,568.00		\$97,300.00		\$54,289.00		\$42,280.00	



MEMORANDUM

TO: Plan Holders for
Baker City Municipal Airport
Rehabilitate Access Road

FROM: Mark Hagedorn P.E.
Ardurra Group, Inc.
1144 South Silverstone Way, Suite 320
Meridian, Idaho 83642

DATE: March 19th, 2026

SUBJECT: Transmittal of Documents

Transmitted herewith is the following:

1. Addendum Number One, dated March 19th, 2026
2. Pre-Bid Conference Agenda
3. Pre-Bid Conference Roster

Signed,

Ardurra Group, Inc.



Mark Hagedorn, P.E.

ADDENDUM NUMBER ONE

Date: March 19th, 2025

PROJECT TITLE: FAA/AIP Project No 3-41-0005-024-2025
Rehabilitate Access Road

OWNER: Baker City Municipal Airport

ENGINEER: Ardurra Group, Inc.
1144 South Silverstone Way, Suite 320
Meridian, Idaho 83642
(208) 323-2288

The Contract Documents for the project identified above, dated March 2026, are amended as follows and additional information is provided to clarify the Contract Documents.

PROJECT SPECIFICATIONS:

1. SECTION 002115 – INSTRUCTION TO BIDDERS

- a. **SECTION 8 – BID SECURITY – MODIFY** SECTION 8.03 using pen and ink to line through and correct to read as follows:

The Bid security of other Bidders that Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the earlier of 7 days after the Effective Date of the Contract or ~~61~~ 121 days after the Bid opening, whereupon Bid security furnished by such Bidders will be released.

2. SECTION 017113 –MOBILIZATION (C-105)

- a. **SECTION 105-4 – ENGINEER/RPR FIELD OFFICE - REPLACE** SECTION 105-4 with the following:

An Engineer/RPR field office is not required.

3. SECTION 320110 – PREPARATION AND REMOVAL OF EXISTING PAVEMENTS (P-101)

- a. **SECTION 101-3.9.4 – REMOVAL OF PIPE AND OTHER BURIED STRUCTURES – MODIFY** PARAGRAPH C OF SECTION 101-3.9.4 using pen and ink to line through and correct to read as follows:

c. **Removal of Cattle Guard.** Cattle guard removal is additive alternate, only construct if cattle guard schedule is awarded. Remove existing cattle guard including all steel and concrete and dispose legally offsite. ~~the types of pipe as indicated on the plans.~~ After removal, the existing bottom shall be compacted to 100% of ASTM D698

- b. **SECTION 101-4.8 – CATTLE GUARD REMOVAL** – MODIFY SECTION 101-4.8 using pen and ink to line through and correct to read as follows:

Cattle guard removal is additive alternate, only construct if cattle guard schedule is awarded. The unit of measurement for ~~pavement removal~~ cattle guard removal shall be lump sum.

4. **SECTION 312313 – EXCAVATION, SUBGRADE AND EMBANKMENT (P-152)**

- a. **SECTION 152-2.13 – SURFACE TOLERANCES** – MODIFY PARAGRAPH 4 OF SECTION 152-2.13 using pen and ink to line through and correct to read as follows:

The Contractor shall conduct finished subgrade, safety area, and graded area surveying. The grade shall be measured on a ~~25~~ 50 foot (maximum) grid. Documentation demonstrating that the finished grade meets the requirements specified herein shall be submitted to the Engineer for acceptance prior to placement of the next pavement section layer. Allow up to two business days for Engineer review of the finished subgrade surveying.

5. **SECTION 321119 – IN-PLACE FULL DEPTH RECLAMATION (FDR) RECYCLED ASPHALT AGGREGATE BASE COURSE (P-207)**

- a. **SECTION 207-2.2 STABILIZATION** – REPLACE SECTION 2.2 with the following:

207-2.2 Stabilization.

a. **Mechanical stabilization.** Addition of corrective aggregate material to adjust gradation shall be equivalent to ASTM C33 Sand or better.

b. **Chemical Stabilization.** Cement shall meet the requirements of ASTM C150 or ASTM C595. Materials shall be handled, stored, and applied in accordance with all federal, state, and local requirements. Cement content is to be determined by Contractor's Quality Control Laboratory. Anticipated cement content is approximately 3.5% by weight.

- b. **SECTION 207-3.3 RECYCLING (PULVERIZATION AND MIXING)** – REPLACE SECTION 3.3 with the following:

207-3.3 Recycling (Pulverization and mixing).

a. **Initial Pulverization.** The Contractor shall pulverize existing pavement and underlying base course materials to the width and depth shown on the plans. The Contractor shall make as many passes as necessary to blend all pulverized materials to the width and depth shown on the plans. Two passes with the pulverizer is anticipated. The addition of one inch of corrective aggregate material is permitted on the second pass. The Contractor shall make additional passes with the pulverizing equipment and approved corrective aggregate material until the Engineer accepts the pulverized and blended material for gradation. Gradation samples for each pass shall be collected and tested by the Contractor's Quality Control Laboratory.

The depth of initial pulverizing and blending shall be 2 inches less than the stabilizing depth. See Specification Section 321119, Item P-207 In-Place Full Depth Reclamation

(FDR) Recycled Asphalt Aggregate Base Course for gradation requirements. All rocks larger than two inches and all other deleterious material shall be removed and disposed of off-site by the Contractor. The Contractor shall notify the Engineer of any poor-quality subbase materials, soft spots, clay, silt, or organic materials as soon as they are encountered.

b. Surface Grading. The Contractor shall spread and shape the pulverized and blended material to conform to the lines, grades, dimension, and typical cross sections shown on the plans. The material shall be spread and shaped to achieve a base course of uniform depth and consistency. The grading operation shall be capable of accounting for swell, which may leave the finished processed surface above the adjacent surface.

The Contractor shall be responsible for grade control and cross slope control, including surveying and setting bluetops as required by the Engineer to check accuracy of automatic grade controls, to construct a base course conforming to the lines, grades, dimension, and typical cross sections shown on the plans.

Pulverized and blended material in excess of the quantity required to construct cement-stabilized base shall be used as shoulder material as shown on the plans.

The pulverized and blended material to be processed into cement-stabilized base shall be spread, shaped, compacted and graded so that, when mixed with cement and water and recompact to the required density, the final elevation and grades shall be as shown on the plans. The surface of the pulverized and blended material prior to adding cement shall be within ± 0.05 feet of the finished grade. The Engineer must approve the material in place and the surface conditions before the Contractor may add cement and water and begin mixing.

Grade control of the cement-stabilized base shall be accomplished at intervals of 50 ft or less on the longitudinal grade and at 25 ft or less on the transverse grade, to include centerline, each edge of pavement and break points.

The asphalt pavement and existing aggregate base shall be recycled (pulverized and mixed) into a uniformly blended mixture with corrective aggregate material, approximately 3.5% cement by dry unit weight (to be verified by Contractor's Quality Control Laboratory) and water to the depth indicated on the plans. All material over approximately 2 inches shall be removed by the Contractor. The mixture shall be brought to the desired moisture content.

The maximum lift thickness of the recycled aggregate base course material to be compacted shall be 10 inches.

c. SECTION 207-3.5 FINISHING – REPLACE SECTION 3.5 with the following:

207-3.5 Finishing and Curing. The surface of the aggregate base course shall be finished by blading or with automated equipment designed for this purpose. If the top layer is 1/2 inch or more below grade, the top layer shall be scarified to a depth of at least 3 inches, new material added, and the layer blended and re-compacted to bring it to grade. The addition of layers less than 3 inches shall not be allowed.

Not later than 24 hours after completion of final finishing, the surface shall be cured by application of an emulsified asphalt per Item P-602 for a period of not less than 7 days.

Sufficient protection from freezing shall be provided for at least 7 days after its construction or as approved by the RPR.

d. SECTION 207-3.6 PROOF ROLLING – REPLACE SECTION 3.6 with the following:

207-3.6 Proof rolling. Compacted asphalt aggregate base course shall be proof rolled with a tandem axle dual wheel dump truck loaded to the legal limit with tires inflated to 80 psi in the presence of the RPR. One proof roll pass is required per 12.5' width of pavement. Soft areas that deflect greater than 0.5 inch or show permanent deformation greater than 0.5 inch shall be removed and reworked at the Contractor's expense. Proof rolling shall occur at least once per 12.5' width of compacted base.

END OF ADDENDUM

**BAKER CITY MUNICIPAL AIRPORT
REHABILITATE ACCESS ROAD
PREBID MEETING AGENDA
MARCH 12th, 2026**

INTRODUCTIONS

Owner/Sponsor: City of Baker City, Oregon
Airport Manager: Barry Murphy/Danielle Schuh
Contact Information: All questions to be submitted to Engineer.

Engineer: Ardurra Group, Inc.
Project Manager: Mark Hagedorn
Contact Information: (208) 323-2288, mhagedorn@ardurra.com

ADMINISTRATION AND BIDDING

Bidding Information

1. Invitation to Bid (Section 001116)
 - Bid Opening
 - **Date: Thursday, March 26th, 2026**
 - **Time: 2:00:00 p.m. local time**
 - **Location: City Hall, 1655 First Street, Baker City, Oregon, 97814**
2. Instructions to Bidders (Section 002115)
 - Site Visit
 - *Immediately after pre-bid conference or through a schedule visit coordinated with Engineer.*
 - Interpretations and Addenda
 - *Submit all questions to Engineer.*
 - *Questions answered by Addenda posted on QuestCDN.*
 - *Questions received less than 3 days prior to Bid Opening date may not be answered.*
 - Bid Security
 - *Five (5) percent of Bidder's maximum Bid price.*
 - *Addenda One will modify paragraph 8.03 to state that the owner may retain the Bid Security of Bidders they believe to have a reasonable chance of receiving the award from 61 days after Bid opening to 121 days after Bid opening.*
 - Substitute and "Or Equal" Items
 - *No items authorized for use until after Effective Date of the Contract and any assumptions regarding the possibility of post-Bid approvals of "or-equal" or substitution requests are made at the Bidder's sole risk.*
 - Preparation of Bid
 - *All blanks on bid form must be completed in ink or typed and the Bid Form signed in ink.*
 - *All names must be written in ink or typed below the signatures.*
 - *The bid must contain acknowledgement of receipt of all Addenda.*
 - *Postal and e-mail addresses and telephone number for communications regarding the Bid must be shown.*

- Basis of Bid
 - *Unit Price*
 - *Discrepancies between multiplication of units of Work and unit prices will be resolved in favor of the unit prices.*
 - *Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.*
- Evaluation of Bids and Award of Contract
 - *Notice of Award within 120 days of Bid Opening.*
- Special Legal Requirements
 - *Owner's desire and intent to award all items of all Schedules for which adequate funding is available. Owner has right to delete all or part of individual items in order to meet budgetary constraints.*
 - *Successful Bidder = responsive bidder who submits the low bid for the sum of work.*
 - *DBE*
 - *Buy – American Preference*

Bid Proposal

1. Bid Form (Section 004100)
 - Make sure to sign bid form in ink.
 - Include Oregon Construction Contractors Board License No. on blank provided in paragraph 2.01K.
 - Bid acceptance = 120 days after the Bid opening.
 - Acknowledge all addenda in table provided in paragraph 5.03A.
 - Fill in Unit Price and Total Price for all work items included on Bid Schedule A (2 pages) and Bid Schedule B (1 page).
2. Contractor's Supplemental Equipment Schedule
3. Bid Bond
4. Additional Bid Forms
 - First-Tier Subcontractor Disclosure
 - *Oregon code requires each subcontractor be listed if they have a contract value that is equal to or greater than five percent of the total project bid or \$15,000, whichever is greater, or \$350,000 regardless of the percentage of the total project bid.*
 - Non-Collusion Affidavit
 - Joint Venture Statement
 - *Only fill out if needed, otherwise submit blank form with bid.*
 - Disadvantaged Business Enterprise Utilization
 - *No contract goal for this project.*
 - *Sign and submit even if not committing to a DBE goal for the project.*
 - Letter(s) of Intent
 - *Submit separate Letter of Intent for each DBE subcontractor.*
 - Certificate of Buy American Compliance for Manufactured Products
 - *Fill out and sign even if no foreign products planned for use.*
 - Certification of Offeror/Bidder Regarding Tax Delinquency and Felony Convictions
5. Bidders List Information
 - *List all firms from which a quote or bid is received.*

General Contract Requirements

1. FAA Contract Provisions (Section 007001)
 - Required for all contracts with subcontractors.
2. FAA General Provisions (Section 007002)
3. Standard General Conditions of the Construction Contract (Section 007300)
 - EJCDC 2018
4. Supplementary Conditions (Section 007301)
 - Insurance Requirements
5. Contract Prevailing Wage Rates (Section 007350)
 - BOLI
 - Davis-Bacon

SAFETY

1. Safety Compliance - Section 013523 (Lump Sum)
 - Airport will be open at all times except for the contractor's immediate work area.
 - *Aircraft have the right of way at all times.*
 - Airport Manager is responsible to issue NOTAMS, etc. and has ultimate authority on project in relation to operational safety.
 - Construction Safety and Phasing Plan included as Appendix 1 in the Contract Documents.
 - Contractor required to submit a Safety Plan Compliant Document (SPCD) prior to construction.
 - *Engineer will provide template.*
 - Contractor required to monitor Airport frequency at all times.
 - Contractor and employees shall only use haul routes shown on plans.
 - Contractor responsible to provide and maintain barricades, tubular markers, and access control.
 - *See sheet 2 of Project Drawings for runway closure X and AOA barricade details.*
2. Dust Control – Section 015600 (Lump Sum)
 - Dust control is required at all times.
 - *Contractor required to submit Dust Control Plan.*
 - *Water source to be coordinated with the Airport, City, and/or County.*

CONSTRUCTION OVERVIEW

Phasing:

- Phase 1 - 21 Calendar Days

Work Hours:

- Phase 1 – 7AM to 6PM, 5 Days a Week (*Unless coordinated with the Engineer*)

Site Conditions:

- No water or sanitary facilities are available on site.
- Contractor access is from Airport Road through the main entrance of the airport, and the staging area is located at the northwest end of the access road next to the apron, no other access is permitted.

Work Items:

- Schedule A – Basis of Award – Rehabilitate Access Road
 1. Mobilization (FAA C-105) (Lump Sum)
 - Limited to 10% of total project costs.
 - RPR field office is not required (Will be addressed by addenda).
 2. Excavation, Subgrade, and Embankment (FAA P-152)
 - Utility Potholing (Lump Sum)
 - *Potholing where indicated on the plans and when directed by the RPR.*
 - Stripping (CY)
 - *Excavation and offsite disposal of topsoil, organic and root zone materials to a depth of 3" below existing surface within the limits shown on sheet 4 of the Project Drawings.*
 - Excess FDR Material – Placed as Shoulder (CY)
 - *Excess FDR material from initial pulverization placed as shoulder material.*
 3. Full Depth Reclamation with Cement (FAA P-207)
 - In-Place FDR Asphalt Aggregate Base Course (SY)
 - *All material over approximately 2 inches diameter shall be removed.*
 - Cement (Tons)
 - *Anticipated cement content is approximately 3.5% by weight (See geotechnical report included in Appendix 2 of the Contract Documents).*
 - Corrective Aggregate Material (Tons)
 - *Anticipated that 1 inch of sand will be needed to meet P-207 gradations requirements for the No. 4 sieve.*
 4. Prime Coat (FAA P-602)
 - Emulsified Asphalt Prime Coat (Gal.)
 - *Prime coat will placed on top of FDR base course for curing the base.*
 - *Application rate of 0.15 to 0.30 gallons per square yard.*
 5. Asphalt Concrete Pavement (ODOT 00744)
 - Level 3, ½ inch ACP Mixture (Tons)
 - *3-inch thickness.*
 - *Binder shall conform to Performance Grade (PG) 64-28.*
 - *Warm mix asphalt cement shall not be used.*
 - *JMF must have been developed or verified within 3 years of the date the Project was advertised.*
 - *JMF Developed according to the ODOT Contractor Mix Design Guidelines for Asphalt Concrete; or verify according to the ODOT mix design verification process.*
 - *Pay Factor per section 00165 of the 2024 Oregon Department of Transportation Standard Specifications.*
 6. Seeding (FAA T-901)
 - Seeding (SY)
 - *Wet application method only.*
 7. Topsoiling (FAA T-905)
 - Topsoil, Obtained Offsite (CY)
 - *2-inch depth.*
 8. Airport Underground Electrical Duct Banks and Conduit (FAA L-125)
 - CLSM Encased Duct Bank, 2-4 "(LF)

- Schedule B – Additive Alternate – New Cattle Guard (**Only construct if awarded.**)
 1. Mobilization (FAA C-105) (Lump Sum)
 - Limited to 10% of total project costs.
 2. Excavation, Subgrade, and Embankment (FAA P-152)
 - Backfill Existing Cattle Guard (**Lump Sum**)
 - *Fill material shall be 00640 – Aggregate Base and Shoulders per the 2024 Oregon Department of Transportation Standard Specifications.*
 3. Preparation/Removal of Existing Pavement (FAA P-101)
 - Demolish Existing Cattle Guard (**Lump Sum**)
 - *All existing steel and concrete to be removed and disposed of legally offsite.*
 - Pavement Removal (**SY**)
 4. Asphalt Concrete Pavement (ODOT 00744)
 - Level 3, ½ inch ACP Mixture (**Tons**)
 5. Cattle Guard (Section 323153)
 - New Cattleguard, Complete (Lump Sum)
 - *Designed for HS-20 loading.*
 - *See detail 3 on sheet 6 of the Project Drawings for additional requirements.*

Surveying

1. Contractor Furnished Construction Surveying and Staking – Section 017123 (**Lump Sum**)
 - All surveying and construction staking must be under the direction and supervision of qualified surveyor with knowledge of the work described in Section 017123.
 - Standard of care and knowledge of surveyor must be that of a licensed surveyor.
 - Equipment requirements listed in specification 017123.
 - Control provided on sheet 2 of the Project Drawings.

Testing

Contractor:

1. Subgrade (FAA P-152)
 - Standard Proctor
 - Density and moisture tests taken for every 1,000 SY of compacted embankment for each lift.
(*Will be added by addenda.*)
 - Compaction Requirements
 - *Under Paved Areas: 100% of max dry density for non-cohesive soils for a depth of 12 inches.*
 - *Outside Paved Areas: 95% of max dry density for a depth of 12 inches.*
 - *Moisture content = ± 2 % of optimum moisture content.*
 - Smoothness
 - *Performed by Contractor's QC Laboratory.*
 - *50 foot grid.*
 - *Finished surface shall not vary more than $\pm 1/2$ - inch when tested with 12-foot straightedge.*
 - Grade
 - *50 foot grid.*
 - *Grade and crown shall be within ± 0.05 feet of specified grade.*
 - *Contractor to provide confidence shots as soon as possible for review by engineer. Placement of subsequent lifts before engineer's review is at contractor's risk.*

2. Base (FAA P-207)

- Sampling
 - *Two samples per day in accordance with ASTM D75.*
- Laboratory Density and Moisture Testing
 - *Density = ASTM D558*
 - *Moisture = ASTM D2216*
- Field density, moisture, and thickness tests taken every 1,000 SY.
 - *Moisture content = ± 2 % of optimum moisture content.*
 - *Compaction = 95% of maximum dry density.*
- Proof Roll required.
- Smoothness
 - *Performed by Contractor's QC Laboratory.*
 - *Finished surface shall not vary more than 3/8-inch when tested with 12-foot straightedge.*
 - *50 foot grid.*
- Grade
 - *50 foot grid.*
 - *Grade shall be within +0 and -1/2 inch of specified grade.*
- Thickness
 - *Variance of +0 and -1/2 inch of specified thickness is allowable.*

3. Asphalt Concrete Pavement (ODOT 00744)

- All testing per section 00165 of the 2024 Oregon Department of Transportation Standard Specifications.

QUESTIONS



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Council Committee Updates



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: City Manager / Director Updates



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: City Council Comments



BAKER CITY, OREGON

MAYOR:

Randy Daugherty

COUNCILORS

Roger Coles

Loran Joseph

Helen Loennig

Doni Bruland

Gratton Miller

Randy Schiewe

CITY MANAGER

Barry Murphy

Date: April 14, 2026

Subject: Adjourn
